

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 9th, 2020

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from December 31st, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through January 9th, 2020

8:15 A.M. – City of Nampa

9:00 A.M. – Chip Lowe property at 502 E Locust Lane for License Agreement for landscaping in the right-of-way

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout – Accept Right-of-Way Counter-offers
 - **ACTION ITEM:** Happy Valley & Victory Roundabout – Select Center Island Art Proposal
 - **ACTION ITEM:** Midland & Ustick Roundabout – Concur with City of Caldwell Development Agreement with parcel #2
 - **ACTION ITEM:** Star & Cherry Roundabout project – Accept Right-of-Way Counter-offers
- **NEW BUSINESS**
 - **ACTION ITEM:** Approve and Authorize signature for Burdick Subdivision mylars (if presented)
 - **ACTION ITEM:** Approve the license agreement for Russell Elsberry irrigation crossing on Stage Coach Rd
 - **ACTION ITEM:** Approve & authorize Chairman to sign the renewals of the Lola Lane Lease Agreements between NHD & Case Houweling and NHD & Matt Christensen
 - **ACTION ITEM:** Re-Sign Mylars for the Sly Fox Subdivision
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Randy Noble, & Bryce Millar, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman, Right of Way Agent Eddy Thiel

GUEST: John Hill; Kenneth Maxwell

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from December 31st, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through January 9th, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For New York Landing Subdivision, Alma Lane road widening, Engineer Shannon advised the Board that he received an email from Caleb LaClair from the City of Nampa. The email stated that all of Alma Lane shall be improved during this project. The Subdivision is being completed in Phases and by the end of the project there will be a full build out of Alma Lane, making it 26' wide at completion.

Engineer Eric Shannon requested the Board go into Executive Session to discuss Right-of-Way Acquisition and Litigation.

EXECUTIVE SESSION: At 8:15 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 76-206 (1) (c) and IC 76-206 (1) (f). Commissioner Millar SECONDED the motion. Upon roll call, Commissioner Millar voted "aye", Commissioner Smith voted "aye" and Commissioner Noble voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:55 a.m.

Assistant Engineer Nick Lehman requested authorization to accept the Counter Offer received for Parcel 10 for the Star & Cherry Roundabout project.

Commissioner Noble made a MOTION to accept the Counter Offer received for Parcel 10 for the Star & Cherry Roundabout project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Nick Lehman requested authorization to accept the Counter Offers received for Parcels 1 & 23 for the Star & Cherry Roundabout project.

Commissioner Millar made a MOTION to accept the Counter Offers for Parcels 1 & 23 within the guidelines as discussed during Executive Session for the Star & Cherry Roundabout project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Kenneth Maxwell appeared before the Board to discuss obtaining a License Agreement, on behalf of Chip Lowe, for a landscaping berm on Locust Lane. The Board advised that this berm was acceptable as long as there is proper water drainage off the road. Right of Way Agent Eddy Thiel will work with Mr. Maxwell and prepare the license agreement for the Board's approval.

For the Midland & Ustick Roundabout project, Assistant Engineer Nick Lehman advised the Board that he is still waiting for the City of Caldwell and the owners of Parcel #2 to finalize their development agreement. Once done, the NHD Board can review and give its concurrence. This development agreement will serve as the right-of-way acquisition document for Parcel #2.

For the Happy Valley & Victory Roundabout project, Engineer Shannon presented the Board with the proposals for the Center Island Sculpture for the second time. He advised the Board that he contacted Advantage Machine to discuss the details that the Board requested during the last meeting. After discussion, Commissioner Millar made a MOTION to accept the proposal from Advantage Machine to construct the Center Island Sculpture for \$25, 500. Commissioner Noble SECONDED the MOTION. MOTION CARRIED.

For Osprey Meadows Subdivision, Engineer Shannon reported that the City of Nampa has an agreement with Norco whereby Norco pays the City \$400 per year for having its facilities in City right-of-way. This could be a model for a potential development agreement between NHD and the developer of Osprey Meadows. Engineer Shannon discussed the next steps with John Carpenter on January 6th, 2020, and is awaiting the proposal from the Development.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

The Bridge Crew has been working on 2 sleeves and 4 culvert crossings on Stage Coach Road. They have finished a box culvert on Bigfoot Road.

The Road Crew is still working on the first mile of Surrey Lane. They have completed one lane so far. Director Muchow stated that they are having to do quite a bit more excavating than originally anticipated.

Director Muchow advised the Board that District Clerk Paige Rhoades has prepared the Lease Agreements for the Lola Lane farm ground. District Clerk Rhoades advised the Board that the only one that was signed before this meeting was from Matt Christensen. Once the other one is signed by Case Houweling, it will be presented to the Board for signature. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Lease Agreement for the Lola Lane property to Matt Christensen. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow and the Board discussed the future plans for opening up a portion of the Lola Lane property for the gravel pit. After discussion, the Board advised they would like to take a few minutes to drive to the property for review.

ROW Agent Eddy Thiel presented the Board with the Mylars for the Slyfox Subdision for re-signature. Commissioner Millar made a MOTION to authorize the Chairman to re-sign the plat for the Slyfox Subdivision. Commissioner Smith SECONDED the motion. MOTION CARRIED.

The Board left the meeting for a road review of the Lola Lane property.

The Board returned. Commissioner Noble made a MOTION to adjourn at 10:36 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble