

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 9th, 2020

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**

- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from June 30th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through July 9th, 2020

- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM: Continued from June 30th, 2020** JTap LLC – Variance Request for Road design for S. Powerline Road
- **9:30 A.M.** – **ACTION ITEM:** Bethel Romanian Church – Application to Vary Standards to reduce the required right-of-way dedication for a replat of a lot in Red Fox Estates subdivision
- **10:00 A.M.** – **ACTION ITEM:** Caleb LaClair – Application to Vary Standards to allow access to W. Locust Lane, Classified as a Principal Arterial

- **ENGINEER’S REPORT**
 - Draft 2021-2025 Five Year Work Plan
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Nick Lehman

GUEST: Jeff Agenbroad; Caleb LaClair; T.J. Wellard

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from June 30th, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through July 9th, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Nick Lehman presented the Board with the Draft 5-Year Work Plan for review. Assistant Engineer Lehman advised the Board that he will present the Final Draft during the last meeting in August for Board approval.

Engineer Shannon requested the Board go into Executive Session to discuss Right-of-Way acquisition for the Middleton and Orchard Traffic Signal project.

EXECUTIVE SESSION: At 8:19 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 76-206(1)(C). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:44 a.m.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow and the Board discussed the purchase of an Oil Distributor for next years budget. After discussion, Commissioner Noble made a MOTION to authorize staff to move forward with ordering an Etynyre Oil distributor for FY20-21. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Entire Crew is currently working on the chip seal project.

Director Muchow advised the Board that the shoulder machine has arrived in Boise, staff will pick it up when they have time after chip seal project is complete.

Director Muchow advised the Board that District Clerk Paige Rhoades will need to schedule a Special Meeting to present the "Tentative Budget" for approval to post in the newspaper. District Clerk Rhoades will let Director Muchow know when she is ready to schedule the meeting.

This completed Director Muchow's work report.

At 9:00 a.m., Mr. Agenbroad appeared on behalf of JTAP LLC regarding a request to vary standards to allow a maximum ten percent grade in the design of the proposed extension of South Powerline Road. This discussion was continued from the last meeting. After thorough discussion, Commissioner Noble made a MOTION to vary standards to allow a maximum ten percent grade. The MOTION DIED for lack of SECOND.

At 9:30 a.m., T.J. Wellard appeared before the Board on behalf of the Bethel Romanian Church to discuss an application to Vary the Standards to reduce the required right-of-way dedication for a replat of a lot in Red Fox Estates Subdivision. Right-of-Way Agent Thiel advised the Board that there is currently a pond within the right of way that would either need relocated or allowed to stay with a license agreement if the variance request is denied. Commissioner Noble made a motion to deny the variance to reduce the right of way dedication but would agree to a license agreement to allow the pond to stay. Commissioner Millar SECONDED the motion. MOTION CARRIED. Right-of-Way Agent Eddy Thiel to prepare the license agreement for Mr. Wellard.

The Board took a recess at 9:37 a.m.

At 10:00 a.m., Caleb LaClair appeared before the Board to discuss an application to Vary the Standards to allow access to W. Locust Lane. Right-of-Way Agent Thiel discussed the details of the request with the Board. Mr. LaClair discussed the details of why he needed the access for a lot split. Commissioner Millar made a MOTION to approve the variance to allow a new access onto W. Locust Lane. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:09 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble