

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 11th, 2021

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 25th, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 11th, 2021
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Risk Unlimited – Application to Vary Standards for new point of access to Ustick and Northside
- **9:30 A.M.** – **ACTION ITEM:** Mary Nielson – Application to Vary Standards for access to Lake Shore Dr
- **10:00 A.M.** – Tim Richards, Canyon Highway District – discussion regarding Impact Fees for Canyon County
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Discuss & Sign Road Drainage Easement agreement for Hemlock Rd.
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Osprey Estates Subdivision Development Agreement
 - **ACTION ITEM:** Sign Final Plat Mylars for Britannia Heights #5 & #6
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant Engineer Noble Lafferty

GUESTS: Michael Torres; Brian Torres; Richard Brown; Mary Nielson; Glen Winters; Tim Richards, Canyon Highway District; Jason Warriner, Western States Equipment

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from February 25, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Jason Warriner with Western States Equipment would like to be added at the end of the meeting to discuss equipment purchase for next Fiscal Year. Commissioner Noble made a MOTION to approve the agenda with the added discussion regarding new equipment. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 11th, 2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Right of Way Agent Eddy Thiel presented the Board with the final plat mylars for Britannia Heights phases #5 and #6. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the final plat mylars for Britannia Heights phases #5 and #6. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right of Way Agent Eddy Thiel presented the Board with the final copy of the Osprey Estates Subdivision Development Agreement for final approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Osprey Estates Subdivision Development Agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For the Robinson & Airport Roundabout project, District Engineer Lehman advised the Board that the Public Information Meeting is scheduled for March 16, 2021 from 5:00pm to 7:00pm at the Nampa Highway District Office. As of yesterday, March 10, 2021, flashing stop signs and flashing stop ahead advance warning signs have been installed on Airport Road as well as flashing intersection ahead advanced warning signs have been installed on Robinson Road to help with safety concerns prior to the roundabout project.

Assistant Engineer Noble Lafferty advised the Board that he has checked into some resolutions on how to proceed with the website costs. He advised the Board that Valitics could rebuild the whole website for \$9,000 upfront and \$600 a year or do some minor adjustments for \$1500. The minor adjustments would give staff the ability to upload information in house instead of sending them to Valitics to upload them. He advised the Board that he also contacted Doug Holliday, another website company, on the cost to rebuild. Price up front was \$4,000 and \$900 a year. After discussion, the Board and staff decided to continue with Valitics with the minor changes.

For Star & Cherry Roundabout project, the project has begun, and the asphalt has been ground up. Engineer Lehman advised the Board that the City of Nampa's recently installed water and sewer lines were not installed deep enough. Engineer Lehman advised the Board that the construction plans for the water and sewer line did

not account for the finish grade design of the roundabout. Along with the city's utilities conflicts there are conflicts with phone, fiber and cable, Knife River has already submitted a utility delay letter.

At 9:00 a.m., Richard Brown appeared before the Board to discuss a request to vary the standards for a new point of access to both Ustick Road and Northside Blvd. Mr. Brown brought with him his real estate agent, Michael Torres and his brother Brian Torres to discuss the details of the properties so that they can list them for sale. After discussion, Mr. Brown requested some more time to check into all the details prior to proceeding. Commissioner Noble made a MOTION to table this matter until a later meeting. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Mary Nielson and Gary Winters appeared before the Board to discuss a variance to the standards for a new point of access on to Lake Shore Drive. ROW Agent Thiel discussed with the Board the details of the request. Ms. Nielson stated that she is trying to split this lot off her property but needs to keep her business access and get a new access for the new property that will be sold. Commissioner Noble made a MOTION to approve the variance request for a new access to Lake Shore Drive subject to deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Tim Richards from Canyon Highway District 4 appeared before the Board to discuss the Impact Fee process that Canyon Highway is working with Canyon County on setting up collections of impact fees.

At 10:30 a.m., Jason Warriner from Western States Equipment appeared before the Board to discuss next fiscal year's equipment purchases. He will bring more information within a few weeks.

For the Middleton & Orchard Signal project, District Engineer Lehman advised the Board that a contract amendment was submitted by Parametrix to finish the intersection design. Engineer Lehman advised the Board that the new project timeline as follows:

- Notice to Proceed for Final Design and PS & E in March 2021
- Final Design Submittal in May 2021
- PS & E Submittal in July 2021
- Construction Bidding – August / September of 2021
- Construction to being in January of 2022 with an estimated completion of July 2022

The City of Nampa has requested cost assistance for a couple of projects that are within the Nampa Highway District jurisdiction. Per the City of Nampa Planning Project Proposal, Engineer Lehman stated the following:

- SH-16 south Connection Project Strategic Plan, the City request 25% of the cost. Cost of the project is \$195,000, the cost for NHD would be \$48,750.
- Franklin Road widening, Star Road to SH-16, the City request 25% of transportation / traffic design cost. Cost of the design is \$278,605, cost of the transportation / traffic portion is \$239,605, the cost for NHD would be \$59,901.25.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The Bridge Crew is working on the footings for the center circle for the roundabout.

The Road Crew is sweeping roads and working on the roundabout.

Director Muchow advised the Board that they have begun working on the curb and gutters for the roundabout.

Director Muchow advised the Board that Notus-Parma Highway District Director Lynn Troxel is wanting to rent the town hall in Parma for the ACCHD meeting in April.

This completed Director Muchow's work report.

Commissioner Millar made a MOTION to adjourn at 11:32 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble