

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 30th, 2021

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 11th, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 30th, 2021 and Payroll for the month of March
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Mike Joelson -Application to Vary Standards for access to Ustick Road, arterial roadway
- **9:30 A.M.** – **ACTION ITEM:** Michelle Carter – Application to Vary Standards for a new access onto Lake Shore Drive, arterial roadway
- **10:00 A.M.** –
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Approval of concept for the Southside & Deer Flat Roundabout Project
 - **ACTION ITEM:** Approval of concept for the Robinson & Airport Roundabout Project
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Re-sign the plat of the Britannia Heights Sub #6
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant Engineer Noble Lafferty

GUESTS: Jeff Barnes, City of Nampa; Mike Jolson; Michelle Carter

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from March 11th, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through March 30th, 2021 and Payroll for the month of March. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right of Way Agent Eddy Thiel presented the Board with the plat for a re-sign due to changes needed for Britannia Heights phases #5 and #6. Commissioner Millar made a MOTION to approve and authorize the Chairman to re-sign the final plat mylars for Britannia Heights phases #5 and #6. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that we are currently waiting for utilities to be relocated. Knife River has moved offsite until the relocations are completed. Engineer Lehman advised the Board that we are currently about a month delayed on this project. Cougar Excavation is working on the irrigation piping currently but Nampa Meridian Irrigation has notified them that water is coming into the canals next week. The City of Nampa and Trilogy Development have contracted with Steve White Excavation to lower the water and sewer lines beginning next week. Engineer Lehman advised the Board that it will take an estimated week to relocate the water and sewer lines. Engineer Lehman advised the Board that Sparklight and Zayo are just now doing their utilities moves that they were given orders to move months ago.

At 8:30 a.m., Jeff Barnes with the City of Nampa, appeared before the Board to discuss the costs for SH-16 project. He advised the Board that he is hoping that Nampa Highway District would consider helping with funding for the projects associated with SH-16 connection to I-84 as well as the Franklin Rd, Star to McDermott, widening project. The Board advised that they will discuss the request and let him know at a later date.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Parametrix is working on finishing the designs plans and are moving forward with the project. The Dominguez's did not sign the agreement, so Attorney Gourley returned Nampa Highway District's check. Attorney Gourley will be sending a letter to the Knights to have their landscaping berm removed from the 25' prescriptive right-of-way before July 1st, 2021. Engineer Lehman advised the Board that the project will be put out to bid in July and construction will begin in January 2022.

For the Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that Preliminary ROW and design plans have been submitted. Staff is currently reviewing. The plan is to start negotiations in May.

Engineer Lehman is going to work on meeting with the property owners soon due to the NW corner being a large take.

For the Southside & Deer Flat Roundabout Project, Engineer Lehman advised the Board that he has come to a halt in conversations with the property owners. Engineer Lehman advised the Board that he has made multiple attempts at trying to set up meetings with the property owners to discuss impact to their property but they no longer want to communicate. Engineer Lehman advised the Board that he would like to know if they want him to proceed with the project or hold off. The Board advised that the project should continue moving forward. Engineer Lehman advised that he would request approval for the Alternative 2 concept, 25 foot shift to the north and a 5-foot shift to the west. Commissioner Noble made a MOTION to approve alternative 2 for the Southside & Deer Flat Roundabout. Commissioner Millar SECONDED the motion. MOTION CARRIED. Engineer Lehman will write a letter to both property owners notifying them of the project update.

For the Robinson & Airport Roundabout project, Engineer Lehman advised the Board that the Public Information meeting was held on March 16th, there was great turn out. Engineer Lehman advised that he would request approval for the Alternative 3 concept, 80-foot shift to the east. Commissioner Noble made a MOTION to approve alternative 3 for the Robinson & Airport Roundabout. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Osprey Meadows, ROW Agent Thiel is working on the license agreement for private utilities within the ROW.

At 9:00 a.m., Mike Joelson appeared before the Board to request a variance to the standards for a new access to Ustick Road. ROW Agent Thiel discussed with the Board the details behind the property location. Mr. Jolson discussed with the Board that he sold off the back half of his property and will be selling off the front portion of his property. The Board felt that both properties should be able to access from a shared access as currently being use. Commissioner Noble made a MOTION to deny Mr. Joelson's request for a new access to Ustick Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman, Director Muchow and the Board had a discussion regarding MOU's with the City of Nampa and Nampa Highway District.

At 9:30 a.m., Michelle Carter appeared before the Board to request a variance to the standards for a new access to Lake Shore Drive. ROW Agent Thiel discussed with the Board the details behind the property location. Ms. Carter discussed with the Board that she is selling the one side of her property and that she would be willing to remove one of the accesses to her current property in order to obtain the new access to the new parcel. Commissioner Noble made a MOTION to approve the variance request subject to deed restriction for one new access and one existing access onto Lake Shore Drive as well as the removal of the exiting southern access. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman Smith discussed with Engineer Lehman how to get a few more projects completed to use some of the carry over funds.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The Bridge Crew is working on the last crossing at Happy Valley and Victory. The entire intersection is now closed in preparation for the roundabout completion.

Chadez Concrete is currently working on the center island concrete.

The Road Crew is finishing up on Wright Lane, it is almost ready for paving. The plan is to pave the roundabout and Wright Lane at the same time.

Director Muchow advised the Board that he has received 3 quotes for a new forklift that they will be requesting for the next budget.

This completed Director Muchow's work report.

District Clerk Paige Rhoades discussed with the Board and Attorney Wynkoop on some ideas for creating a more detailed record retention policy. The Board and Attorney Wynkoop recommended contacting other highway districts for sample policies.

Director Muchow advised the Board that the City of Nampa would like to borrow the rubber tire roller again this year for chip seal. The Board advised Director Muchow they were okay with that request to help out the City.

Commissioner Millar made a MOTION to adjourn at 10:07 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble