

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING May 27, 2021

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from May 11, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through May 27, 2021 and Payroll for the Month of May
 - Presentation of quarterly financial reports
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Melinda McDaniel Compass Benefit One Digital – Medical & Dental Insurance Renewals
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Resolution 2021-03: Intent to vacate Right-of-Way off of Lewis Ln, small strip of unmaintained ROW for Corsberg Land LLC
 - Discussion regarding Jason Starner intent to vacate for a road easement in Victory Heights Subdivision
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign the License Agreement for Eric Collins – allowing a fence in the ROW along E. Victory Road
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Noble Lafferty
GUESTS: Melinda McDaniels, Compass Benefit Advisors

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from May 11, 2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through May 27, 2021 and Payroll for the Month of May. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel discussed with the Board an Intent to Vacate for a road easement in Victory Heights Sub for Jason Starner. ROW Agent Thiel stated that this matter will be on the agenda for Public Hearing later in the months to come.

ROW Agent Eddy Thiel presented the Board with Resolution 2021-03: Intent to Vacate Right-of-Way off Lewis Ln, a small strip of unmaintained ROW for Corsberg Land LLC. ROW Agent Thiel discussed the matter as previously discussed in the last meeting. Commissioner Millar made a MOTION to adopt Resolution 2021-03: Intent to Vacate ROW off Lewis Ln. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Eric Collins to allow a fence in the right-of-way along E Victory Road as discussed during the previous meeting. Commissioner Noble made a MOTION to authorize the Chairman to sign the License Agreement to allow a fence in the right-of-way for Eric Collins. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Knife River is working on excavating and building up the new roadway ballast section. Engineer Lehman stated that Knife River is anticipating completion for the end of June.

For the Happy Valley & Victory Roundabout, Engineer Lehman advised the Board that the City of Nampa submitted a letter that states they will take over all maintenance of the roundabout until annexation has occurred. Engineer Lehman advised the Board that staff will begin working on the process to sell off the remaining parcels from the project. He asked the Board if he is to sell the one parcel with the shop on it or without the shop. The Board advised that the shop should be sold with the parcel.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that John Hill is working on getting the appraisals done.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill is working on negotiations with the property owners on the northeast and southeast corners. They have had preliminary

meetings with the property owners last week. Engineer Lehman and Director Muchow met with John Hill and Marv Brown (relocation specialist) and discussed the process for relocations.

Engineer Lehman advised the Board that T-O Engineers called and asked if NHD would be open to removing their signature line from the front page of plats and only having it on the back page with all the other signatures. The Board advised that they prefer that it stayed the way it currently is.

Engineer Lehman advised that there is currently an online open house with ITD regarding SH-16.

This completed the Engineer's work report.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

The Bridge Crew is currently out painting roads. They completed putting down the markings for the roundabout. As well as doing some culvert work. They had to put a new pipe on Southside Blvd due to the culvert bottom being completely gone.

The Road Crew has completed the first 3 miles on Bigfoot Road and working on the section of Bigfoot Road between Hwy 45 and S Powerline Road today. A few members of the Road Crew went on a tour with Ergon yesterday in preparations for chip seal.

Director Muchow advised the Board that Assistant District Clerk Nicole Barlow received an email from Wahooz stating that our 2021 Christmas party was double booked. He stated that they are offering a \$500 discount to reschedule on a different date. The Board advised Director Muchow that Friday December 3, 2021 at 7:30 p.m. would be just fine.

Director Muchow showed the Board a video of how a vacuum truck would help the road crew.

Director Muchow presented the Board with a flyer from the City of Nampa regarding the Public Works Department, for them to read.

This completed the Directors work report.

At 9:00 a.m., Melinda McDaniels with Compass Benefit Advisors appeared before the Board to present the insurance quotes for the new year. Ms. McDaniels advised the Board that the current plan has increased some but there are no changes to vision or dental. After discussion, the Board advised to continue with the current plan with the increase. Commissioner Noble made a MOTION to continue with the current plan. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Rhoades presented the Board with the quarterly financial reports.

Chairman Smith and the other members of the Board advised that they would like to present employees with a \$50 gift card bonus for all their hard work and dedication. Commissioner Noble made a MOTION to approve District Clerk Rhoades to obtain the \$50 gift cards for the staff. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop discussed some legal updates with the Board and staff.

Commissioner Noble made a MOTION to adjourn at 9:57 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble