

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING June 29, 2021

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from June 10, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through June 29, 2021 and Payroll for the month of June
 - Records Destruction Request No.1 Clerk letter
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Trillogy Development - application to vary standards for storm drain and sewer shallower than 48 inches and allowing manholes in the wheel path on Lewis Ln
- **ENGINEER'S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Swear in newly Elected Commissioners and Election of Officers
 - **ACTION ITEM:** Resolution 2021-04 Authorizing the destruction of records
 - **ACTION ITEM:** Declaration of Surplus property prior to Public Hearing
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign Final Plat for the Lake Shore Subdivision #1
 - **ACTION ITEM:** Sign License Agreement for Lake Vista Estates LLC. – to allow pressurized irrigation crossing of a public subdivision road in the Lake Vista Estates Subdivision
 - **ACTION ITEM:** Sign License Agreement for Michael and Annikan Dean to allow a fence in the ROW along Southside Blvd
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Noble Lafferty
GUESTS: Monty Anderson; Renee Bearden; Beema Dahal; Daniel Badger, City of Nampa

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from June 10, 2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through June 29, 2021, and Payroll for the month of June. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the Final Plat for Lake Shore Subdivision #1. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the plat for Lake Shore Subdivision #1. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with a License Agreement for Lake Vista Estates Subdivision on Locust Ln and Pump Rd. Commissioner Millar made a MOTION to approve the License Agreement and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with a License Agreement for a fence in the ROW along Southside Blvd for Michael & Annikan Dean. Commissioner Millar made a MOTION to approve the License Agreement and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel advised the Board that Mr. Monty Anderson was supposed to have been added to the agenda for today as a continuance from the previous meeting. ROW Agent Thiel and the Clerk did not get it added and ROW Agent Thiel has not heard from him since the last meeting. The Board advised that if they do appear today the Board will address his request without making any motions until the next Board meeting.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Knife River has almost completed the outside curbing, but the splitter island and the center island still needs to be poured. Engineer Lehman stated that the electricians have put up the light poles. Currently paving is scheduled for July 6 and he will know if they will be able to meet that date during the meeting on June 30. Engineer Lehman advised the Board that the original completion date was May 1 and he believes here soon they will be working out liquidated damages for the delays.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that right of way staking will take place on Thursday for Parcel 9 (Knight). Mr. Knight contacted ROW Agent Thiel on the time frame for moving the berm in front of their property and where the lines need to be.

For the Southside & Kuna Roundabout, Engineer Lehman advised the Board that Six Mile is working on some different ideas to reduce impacts to adjacent property owners. Engineer Lehman stated that they are trying to determine if they should relocate the power pole or damage the property owners.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that the appraisal staking was done last week. Two property owners were uncooperative and refused to allow the surveyors on their property.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that they are waiting on the appraisals.

This completed the Engineer's work report.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

The Bridge Crew has been working on painting roads throughout the District. They are all on vacation this week.

The Road Crew has finished up on Bigfoot and are just finishing up the driveways. They will go to Ruth Lane and Lola Lane to finish up the rehab list after chip seal. The Crew is now working on getting everything ready to go for chip seal which will begin on July 6, 2021.

Director Muchow advised the Board that information regarding the Convention has come out. He would like to know who all will attend so that District Clerk can get it all set up. Director Muchow provided the Board with the tentative agenda for convention.

This completed the Directors work report.

At 8:48 a.m., Monty Anderson appeared before the Board to continue the discussion from the last meeting about an access onto Deer Flat Road. Mr. Anderson advised the Board that he has gone back to look at the property and said that if he cannot get the access to the property, his property would be landlocked. The Board advised Mr. Anderson that they would like to take a drive to the location and see where the access could go. Commissioner Noble made a MOTION to continue this matter to the meeting on July 13th, 2021 at 9:00 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Beema Dahal, on behalf of Trillogy Development, appeared before the Board to discuss a variance for storm drain and sewer pipes being installed shallower than 48 inches as well as allowing manholes in the wheel paths on subdivision roads. Ms. Dahal explained to the Board the reasoning behind the request. The Board was concerned about what would happen if the utilities failed. City of Nampa Engineer, Daniel Badger, advised the Board that since sewer and water utilities are the City's utilities, they would take complete ownership over any failures. The Board discussed that the developer pay \$500 in damages for each manhole that is in the wheel path. Commissioner Noble made a MOTION to grant the variance subject to \$500 per manhole installed in the wheel path. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Mr. Badger discussed with the Board some potential developments that may impact the district.

At 10:00 a.m., Commissioner Smith administered the oath of office to Commissioner Noble for another four-year term, as Commissioner for Sub-District No. 1, and the Certificate of Office was signed.

Commissioner Smith administered the oath of office to Commissioner Millar for another four-year term, as Commissioner for Sub-District No. 2, and the Certificate of Office was signed.

Election of Officers: Commissioner Millar made a MOTION to nominate Commissioner Smith for Chairman. Commissioner Noble SECONDED the motion. MOTION CARRIED. Commissioner Millar made a MOTION to nominate Commissioner Noble as Vice Chair. Commissioner Smith SECONDED the motion. MOTION CARRIED. Commissioner Noble made a MOTION to nominate Commissioner Millar as Secretary / Treasurer. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with Records Destruction request no. 1 stating the request to shred old accounts payable invoices. District Clerk Rhoades presented the Board with Resolution 2021-04, a Resolution authorizing the destruction of stated records. Commissioner Noble made a MOTION to approve and adopt Resolution 2021-04 as presented. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Rhoades presented the Board with a Declaration for surplus property. Commissioner Millar made a MOTION authorizing the Clerk to proceed with the publication and schedule the Public Hearing for July 29th, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:12 a.m., the Board took a recess to take a road trip to Deer Flat Road. Reconvened at 11:35 a.m.

Commissioner Noble made a MOTION to adjourn at 11:35 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble