

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 13, 2021

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from June 29, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through July 13, 2021

- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Continued: Monty Anderson – Application to Vary Standards for a new access to Deer Flat Road, an arterial roadway
- **9:30 A.M.** – **ACTION ITEM:** Conrad Castro License Agreement to use unmaintained right of way for access on York Ave.
- **10:00 A.M.** – **ACTION ITEM:** Public Hearing for Petition to Vacate Certain Rights-of-Way and Portions of Public Highways within Red Tail Estates Subdivision #2
- **10:30 AM** – Gary Porta – discussion of vacate of 4th Street and adjoining alley way
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
 - **ACTION ITEM:** Sign mylars for Berry Acres Subdivision
 - **ACTION ITEM:** Discussion regarding the BPA health membership
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Noble Lafferty
GUESTS: Silvia Castro; Lance & Thayne Warnick; Pam Coombs; Gary Porta;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from June 29, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through July 13, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel advised the Board that Monty Anderson has withdrawn his application to vary standards for access to Deer Flat Road.

ROW Agent Eddy Thiel advised the Board that the mylars for the Berry Acres Subdivision have not been completed and this matter will be on an agenda at a later date.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Knife River has completed the curbing and the truck apron. The splitter islands still need to be poured and they are hoping to have that completed next week. Engineer Lehman advised the Board that the center island wall has not been completed or the flat work and landscaping. Engineer Lehman stated that paving began yesterday, July 13, 2021.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board the recent staking that was done for a parcel was put in the wrong place. Engineer Lehman stated that they have the surveyor coming back to redo the stakes for the berm. Engineer Lehman advised the Board that the property owners were very understanding.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are waiting on appraisals.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that they are waiting on the appraisals. Engineer Lehman advised the Board that preliminary right-of-way plans should be ready next week.

For the Happy Valley & Victory Roundabout, Engineer Lehman advised the Board that the lot split has been completed with the County and staff will now begin process to surplus property of the excess parcels. Engineer Lehman advised the Board that John Hill will be doing the appraisals.

This completed the Engineer's work report.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that all the crew is currently chip sealing. He advised the Board that the guys are learning the distributor quickly. Director Muchow advised the Board that they had some temp guys scheduled to work but they only lasted a week.

Director Muchow advised the Board that they have someone putting large stuffed animals in our roundabout sculptures, Director Muchow has now removed two off two separate roundabouts.

Director Muchow advised the Board that he spoke with IAHD's Nick Veldhouse about their concerns, and he advised the Board that Nick Veldhouse is not concerned about losing funding.

This completed the Directors work report.

Chairman Smith advised the Board that he received a letter from IAHD requesting that Highway District's look for some donors to help with the Scholarship fund. The Board advised Director Muchow to see if he can find any vendors to do some donations.

District Clerk Paige Rhoades advised the Board that she recommended that they cancel the BPA health membership as it is an extra expense that is currently covered under the health policy. Commissioner Noble made a MOTION to discontinue the membership for BPA Health as the benefits are available with Select Health. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board took a recess at 8:54 a.m.

At 9:42 a.m., Silvia Castro, appeared before the Board to discuss a license agreement on York Ave for use of unmaintained public right of way. Ms. Castro discussed with the Board some concerns of others abusing the public right-of-way but advised the Board that is the only access to their property. Commissioner Noble made a MOTION to approve the license agreement subject to a paved apron per highway district standards and a road users' agreement with the other neighbors that directly use the portion of unmaintained public right-of-way. Commissioner Millar SECONDED the motion. MOTION CARRIED.

10:00 a.m. Public Hearing for Petition to Vacation of Right-of-Way & a Portion of Public Highways within Red Tail Estates

At 10:00 a.m., Chairman Smith opened the Public Hearing for Vacation of Right-of-Way & Portion of public Highways within Red Tail Estates. Right-of-Way Agent Thiel addressed the Board with the reasoning behind the vacation request. Lance Warnick appeared before the Board to testify in favor of the petition. Hearing no other testimony, Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to grant the petition to vacate the portion of public right-of-way and directed Staff to prepare findings and facts and conclusions of law for the next Board meeting. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:18 a.m., Pam Coombs and Gary Porta appeared for the 10:30 a.m. time slot, to discuss the possibility of vacating a portion of 4th St in the Bowmont subdivision. The Board discussed with the two parties what was needed to go forward with the vacation process. The parties are to get into contact with ROW agent Eddy Thiel when they are ready to proceed.

Commissioner Noble made a MOTION to adjourn at 10:52 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble