

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 29, 2021

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from July 13, 2021
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through July 29, 2021 and Payroll for the month of July
  - Presentation of “Tentative” FY2021-2022 Budget
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Resolution 2021-06 to Vacate Unmaintained public right-of-way in Red Tail Estates #2
- **9:30 A.M.** – **ACTION ITEM:** Hayden Homes – Application to Vary Standards for allow cut of new asphalt on Can Ada Road
- **10:00 A.M.** – **ACTION ITEM:** Public Hearing for Surplus property and authorization of Resolution 2021-05
- **10:30 A.M.** – **ACTION ITEM:** Mark Hess – discuss City of Nampa sidewalk requirements in area of impact
- **ENGINEER’S REPORT**
- **NEW BUSINESS**
  - **ACTION ITEM:** Valley Regional Transit FY2022 Funding Request
  - **ACTION ITEM:** Sign Mylars for Berry Acres Subdivision
  - **ACTION ITEM:** Adopt “Tentative” FY2021-2022 Budget and authorize the Clerk to post to the Public Newspaper for Notice of Budget Hearing
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign License Agreement for Conrad Castro, using unmaintained right-of-way for access on York Ave
  - **ACTION ITEM:** Re-sign Mylars for the Lake Shore Sub #1
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Noble Lafferty

**GUESTS:** Eric Scheck, and Matthew Cooley, Hayden Homes; Isaac Josifek, T-O Engineers; Caleb LaClaire, City of Nampa; Mark Hess

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from July 13, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through July 29, 2021, and Payroll for the month of July. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Conrad Castro, to use unmaintained right-of-way for access onto York Ave. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for the access to York Ave. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the mylars for the Berry Acres Subdivision for authorization. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the mylars for Berry Acres Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the plat for Lake Shore Subdivision #1 for re-sign due to some changes that had to be corrected. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the plat for Lake Shore Subdivision #1. Commissioner Millar SECONDED the Motion. MOTION CARRIED.

ROW Agent Eddy Thiel and Engineer Nick Lehman discussed the ACCHD fee schedule changes. Engineer Lehman advised the Board that the final fee schedule will be presented at the next ACCHD meeting for approval.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Knife River has substantially completed the project and the intersection will be reopening this morning. Idaho Power still needs to install the electrical transformer so we can power up all the lights. Engineer Lehman is beginning to work with Knife River and Stanley Consultants to determine delay costs and liquidated damages.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that he is waiting on final construction plans. The City of Nampa has decided not to pursue the additional ROW on the north side of Orchard Ave west of the intersection, to extend the sidewalk from the Church to the Eagle Stream subdivision. Engineer Lehman stated that the Knight's berm has still not been removed but they will wait a little while longer to engage in the movement of the berm.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are waiting on appraisals.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that they have received one of the appraisals back and would like to go into Executive Session later in the meeting to discuss the acquisition costs.

For the Happy Valley & Victory Roundabout, Engineer Lehman advised the Board that the Public Hearing to surplus the remaining property will be done at the next Board Meeting on August 10, 2021. He advised the Board that he is still currently waiting on appraisals.

Engineer Lehman advised the Board that they received notice from the City of Nampa that they will be allowing a new development at Happy Valley and Locust. Once this development goes forward, the City of will be annexing and requiring that a single lane roundabout be installed at this intersection by the Developer.

Engineer Lehman presented the Board with the Draft 5-Year Work Plan FY2022-2026. He advised the Board that he will present the Final Draft at the August 31 Board Meeting.

This completed the Engineer's work report.

At 9:00 a.m., ROW Agent Eddy Thiel presented the Board with Resolution 2021-06: To Vacate Unmaintained Public Right-of-Way in Red Tail Estates #2. Commissioner Noble made a MOTION to approve the findings and facts and conclusions of law and adopt Resolution 2021-06. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman requested that the Board go into Executive Session to discuss details of Property Acquisition for Robinson & Airport Roundabout.

EXECUTIVE SESSION: At 9:17 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1)(f). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:23 a.m.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the crew has completed chip sealing roads and has begun fog sealing. Crews should be done with fog sealing by Tuesday.

Director Muchow advised the Board that the weed department crew is having to handle some tall weeds problems.

Director Muchow advised the Board that the artwork has been completed for the Midland and Ustick Roundabout. Bridge crew will work on getting the crane to center the artwork in the center island.

Director Muchow advised the Board that the Bridge Crew will soon start on painting the roads now that they are not needed for chip seal.

Director Muchow advised the Board that the Road Crew will move over to Ruth Lane to prepare for rehab.

Director Muchow advised the Board that the Crusher Crew will be moving their equipment to the Lola Lane property.

Director Muchow advised the Board that the process for selling the John Deere excavator will require a Public Hearing that will take place at the next meeting.

Director Muchow advised the Board that Bibiana with the IAHD will be leaving for a new job she accepted, and Savannah will be returning working remotely.

At 9:30 a.m., Eric Schek and Matthew Cooley from Hayden Homes, appeared before the Board with Isaac Josifek from T-O Engineers and Caleb LaClaire from the City of Nampa, to discuss an Application to Vary the Standards to allow a cut of new asphalt on Can-Ada Road for a new development. Mr. Schek discussed with the Board the reasoning behind the request. The Board advised that the parties need to investigate doing a bore under the road before they will accept this request. After discussion, Attorney Wynkoop advised the Board that if the parties can do a bore under the road, the Board may entertain a motion to accept that during this meeting so that the parties not have to return unless the bore under the road is not feasible. Commissioner Millar made a MOTION to approve the variance subject to a bore under the road and no asphalt being cut. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow continued his report. He advised the Board that the Shop Department was hoping that something could be done with the Pugmill as they are running out of room to store other pieces of equipment. The Board advised Director Muchow to do some research to see what the possible worth of the pugmill is to surplus it.

This completed the Directors work report.

#### **10:00 a.m. Public Hearing for Surplus Property**

At 10:00 a.m., Chairman Smith opened the Public Hearing for Surplus Property and Resolution 2021-05. District Clerk Paige Rhoades presented the Board with the list of property to be declared surplus. Hearing no testimony, Chairman Smith closed the Public Hearing. Commissioner Noble made a MOTION to declare surplus property and to approve and authorize the Board to sign Resolution 2021-05. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the 2022 Valley Regional Transit Funding Request. After discussion, the Board directed District Clerk Rhoades to only pay the same rate without the new increase. Commissioner Noble made a MOTION to deny the increase in fees and only pay the amount of \$1,103.00 same as 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades advised the Board that originally it was planned to present the 2022 Tentative Budget today for approval. But due to late arrival of County documents needed to prepare the Budget, District Clerk advised the Board that she would need to schedule a Special Meeting next week to move forward with the budget. District Clerk Rhoades presented the Board with some of the budget documents and discussed the amount they would like in the Special Levy for Budgeting purposes. District Clerk Rhoades will let the Board know the date for the Tentative Budget Special meeting.

At 10:30 a.m., Mark Hess appeared before the Board to discuss the City requirements for sidewalks in the area of impact. The Board, ROW Agent Thiel and Mr. Hess discussed the surrounding subdivisions and the reasons why sidewalks would not be necessary. Commissioner Millar made a MOTION to not enforce the requirement for sidewalks in Mr. Hess' subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:24 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble