

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 31, 2021

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from July 29, 2021
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through August 10, 2021
  - Approve FY2022 Holiday and Meeting Schedules
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** resolution for intent to vacate for Jason Starner Melbourne Rd in the Victory Heights Subdivision
- **9:30 A.M.** – **ACTION ITEM:** Beth Morgan - License Agreement trees in the ROW 8102 Stella Ct
- **10:00 A.M.** – **ACTION ITEM:** FY2022 BUDGET
- **10:15 A.M.** – **ACTION ITEM:** Discussion regarding Duck Lane
- **10:30 A.M.** – **ACTION ITEM:** Tanner Verhoeks - Application to Vary Standards – access to Robinson Road
- **ENGINEER’S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Review & Approve Recommendations for Compass/ LHTAC Rural Prioritizations
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Noble Lafferty  
**GUESTS:** Beth Morgan; Jim Hyslop; Morgan Griffin; Nathan Malad & Amy Woodruff; Larry Olmsted; Hubert Osborne; Tom Points & Jeff Barnes, City of Nampa; Tanner Verhoeks; John Hill

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from August 10, 2021. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through August 31, 2021, and Payroll for the month of August. Commissioner Noble SECONDED the motion. MOTION CARRIED.

The Commissioners began discussing the SH 45 realignment that the City of Nampa is proposing with Staff. They discussed opinions of different routes and what may or may not take place with this reroute of SH 45.

District Engineer Nick Lehman began the Engineer's work report.

Assistant Engineer Noble Lafferty discussed with the Board the recommendations for Compass and LHTAC Rural Prioritization projects. This process includes representatives from rural transportation jurisdictions in Ada and Canyon Counties. The group discusses different projects within those jurisdictions and prioritizes them for LHTAC's rural project applications process. After discussion and review of the projects Assistant Engineer Lafferty requested a motion to approve and authorize the Chairman to sign. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Compass/LHTAC recommendations for Rural Prioritizations. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Idaho Power still needs to install the electrical transformer so the lights can be turned on. Engineer Lehman advised the Board that he sent notices to Knife River to submit their documentation for the Utility Claim. They have until September 7, 2021, to submit their claim.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that he received the final construction plans this morning and will need some time to review them. Engineer Lehman advised the Board that the Knight's berm has still not been removed.

For the Robinson & Locust Roundabout and Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill will be later in the meeting to discuss right-of-way discussions in Executive Session.

Engineer Lehman advised the Board that there is a possibility that Robinson & Locust Roundabout will not be built in FY2022.

At 9:00 a.m., Right-of-Way Agent Eddy Thiel presented the Board with Resolution 2021-08, a Resolution to Vacate Certain Rights-of-Way within the Victory Heights Subdivision. Commissioner Millar made a

MOTION to approve and adopt Resolution 2021-08. Commissioner Noble SECONDED the motion. MOTION CARRIED. ROW Agent Thiel will now begin the process of publishing the notices to the public.

Engineer Lehman continued his report.

For the Ustick Corridor Study, Engineer Lehman advised the Board that the City of Nampa and Canyon Highway District would like participation to do traffic study for the Ustick Corridor and the effects of SH-16. The cost should be \$50,000 per agency for this study. The parties discussed that Northside and Ustick intersection would be priority once the study is complete due to the intersection already failing per recent traffic impact studies conducted in the area. The City of Nampa will contribute 55% in impact fees and Canyon Highway & Nampa Highway will together split the remaining 45% of costs. Design would start in FY2023 and would be based off the results of the corridor study.

For the Northside & Cherry Intersection, NHD will partner with the City of Nampa to start a design on a roundabout or signal in FY2022 with construction to begin in FY2024. City of Nampa will contribute 55% in impact fees to this project and NHD will pay the remaining 45% of cost. Engineer Lehman advised staff will begin working on the MOU with the City of Nampa.

For the FY 2022-2026 5-Year Work Plan, Engineer Lehman advised the Board that they had to make some adjustments due to Robinson & Locust Roundabout being delayed. He will present the final draft during the next Board Meeting.

Engineer Lehman advised the Board that they had T-O Engineers create a ROW map for two intersections on Robinson Road to utilize the excess funds and get more projects completed. The ROW on the maps provided by T-O Engineers is based on a dual modified roundabout. Things may or may not change in designs so Engineer Lehman will continue working on ways to purchase ROW in advance of projects.

This completed the Engineer's work report.

At 9:30 a.m., Beth Morgan appeared before the Board to discuss obtaining a license agreement to allow her trees and landscape to remain in the ROW on Stella Court. ROW Agent Thiel discussed the details of the request and explained to Ms. Morgan how a temporary license agreement works. She concurred. Commissioner Noble made a MOTION to approve and accept the temporary license agreement to allow the landscaping to remain in the ROW. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Crusher Crew is currently working on material in the Lola pit.

Director Muchow advised the Board that the Bridge Crew is working on driveway culverts on Lola Lane and will move to Ruth Lane when they are done.

Director Muchow advised the Board that the Road Crew is working on Ruth Lane. They have noticed some drainage issues that they are looking for ways to fix in the process of the rebuild.

Director Muchow advised the Board that he is working on pictures to sell the pugmill, tank and shoulder machine. The Board advised Director Muchow to list the pugmill for \$9,999 or best offer.

Director Muchow advised the Board that he will do the Labor Day luncheon for the Crew on Thursday, September 2, 2021.

Director Muchow advised the Board that the Weed Dept is still working on the overgrown weed issues within the Highway District.

This completed the Directors work report.

District Clerk Paige Rhoades presented the Board with the Holiday and Meeting Schedules for FY2022.

Commissioner Noble made a MOTION to approve the Holiday Schedule with the change of removing Juneteenth day. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the Meeting Schedule as presented. Commissioner Noble SECONDED the motion. MOTION CARRIED.

### **10:00 a.m. Public Hearing for FY2022 Budget**

At 10:00 a.m., Chairman Smith opened the Public Hearing for FY 2022 Budget. The following individuals provided testimony.

- Tom Points
- Hubert Osborne
- Larry Omstead

With no further individuals wishing to testify, Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to approve and adopt FY2022 Budget as presented. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., ROW Agent Thiel addressed the Board regarding future development on Duck Lane. The property owner, Jim Hyslop discussed his intentions to have a developer come in and sell and develop his property. Nate Melad and Amy Woodruff appeared before the Board to discuss their concerns about the new development that Mr. Hyslop is proposing and the damages to Mr. Melad's property to do upgrades to Duck Lane. After discussion, the Board advised everyone in attendance for this matter that they would like time to go review the area.

At 11:15 a.m., the Board apologized for the delay in the schedule today. Tanner Verhoeks appeared before the Board to discuss a variance to the standards to allow access on to Robinson Road. ROW Agent Thiel and Mr. Verhoeks discussed the plans for his parcel. Commissioner Noble made a MOTION to grant the Variance Request subject to final plat submission. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman requested that the Board go into Executive Session to discuss details of Property Acquisition for Robinson & Airport Roundabout and Robinson & Locust Roundabout.

EXECUTIVE SESSION: At 11:30 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(f). Commissioner Smith SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 12:03 p.m.

Commissioner Noble made a MOTION to adjourn at 12:04 p.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble