

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 12, 2021

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from September 30, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 12, 2021 Year End for FY2021 Payables

- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Jim Hyslop – Discussion of Duck Lane rebuild
- **9:30 A.M.** – **ACTION ITEM:** FY 2022 Piggy Back documentation for ITD chemical bid

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Approval to advertise for construction contract for Middleton & Orchard Signal Project
 - **ACTION ITEM:** Northside & Cherry Roundabout project – Authorize Chairman to sign MOU with the City of Nampa
 - **ACTION ITEM:** Evaluate Southside & Kuna Roundabout Project and make selection on what design to proceed with
- **NEW BUSINESS**
 - **ACTION ITEM:** Sign Sandra Clancy License Agreement
- **DIRECTOR'S REPORT**
 - **ACTION ITEM:** Discussion RE: retiring employee
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Randy Noble & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel

GUESTS: Jeff Barnes, City of Nampa; Jim & Jan Hyslop; Morgan & Myles Astle; Ben Kolb; Nathan Melad; Jason Starner; Kevin Harrold

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from September 30, 2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel advised the Board that the Public Hearing that was posted in the newspaper for today regarding resolution for intent to vacate a portion of Melborne Road in Victory Heights Subdivision was not put on the agenda. Being that it would only be a hearing today if anyone from the public would like to make comment, Commissioner Millar made a MOTION to approve the agenda with the amendment of the Public Hearing for the vacate of the portion of Melbourne Road. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 12, 2021. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jeff Barnes, with the City of Nampa, appeared before the Board to discuss upcoming events for the City. Mr. Barnes advised the Board that for the last City Council meeting, staff provided the Board NHD's 5-year work plan and stated that the Council was very grateful for all the work being planned within the impact areas.

Mr. Barnes stated that the Ustick Corridor MOU that the City, NHD and CHD has been working on is moving along but he will now go to Ada County Highway District to see if they will contribute to the project since a portion of the Ustick Corridor is in ACHD's jurisdiction. Mr. Barnes advised they will be taking the MOU to the next City Council meeting.

Mr. Barnes stated that the Cherry and Northside MOU is signed and, in the mail, NHD should receive it within the next day or so.

Mr. Barnes stated that the City did a street scan for pavement management. The software cost the City around \$75,000 but they are hoping that with the scans they will be better prepared for future road projects. He stated that staff is currently being trained on the software.

District Engineer Nick Lehman and Jeff Barnes began discussion of Happy Valley and Locust. Engineer Lehman stated that the City would like to partner on a project to build a roundabout at this intersection. The City would acquire all the ROW needed for the project and then would request that NHD pay 75% of the design and construction costs. The Board does not feel that is adequate. Engineer Lehman advised the Board that he will continue the discussion with Jeff Barnes.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that Idaho Power has completed the electrical work and the lights have been turned on. Knife River got the hydroseeding completed but we are still waiting on the concrete repair work to be finished.

Engineer Lehman advised the Board that the letters have been sent out to the Utility Companies regarding delay costs. So far only Zayo has responded to the letter and informed NHD that their contractor, 3C, has taken responsibility for their delays and will be paying Zayo's portions of the delay costs.

For the Middleton & Orchard Signal Project, Engineer Lehman advised that he is requesting authorization to proceed to put the project out for bid. Commissioner Noble made a MOTION to put out for bid for a contractor to complete the signal project. Commissioner Millar SECONDED the motion. MOTION CARRIED. Engineer Lehman advised the Board that the bidding and construction schedule is as follows:

- Advertisement – October 19 & 26 and November 2
- Bid Opening – November 9, 2021 at 10:00 a.m.
- Start Construction – February 2022

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that Parcel 2 (Daniels) is not willing to talk to the negotiator John Hill. Mr. Hill would like to give them a little more time to see if he can speak with them.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that Parcel 17 (Perisols) is requesting \$2,000,000. Engineer Lehman advised the Board that he has requested they provide justification for their asking price and that NHD will not give a counteroffer without their letter.

Engineer Lehman requested that the Board go into Executive Session to discuss details of Property Acquisition for Robinson & Airport Roundabout project.

EXECUTIVE SESSION: At 8:32 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(f). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:39 a.m.

Commissioner Millar made a MOTION to authorize staff to make offers based on appraised valuation for Parcels 9, 10 and 13 for Robinson & Airport Roundabout project. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For Southside & Kuna Roundabout, Assistant Engineer Noble Lafferty, presented the Board with the most recent traffic studies and provided the Board with a few options for the placement of the power pole within the roundabout. Commissioner Millar made a MOTION to accept Option 2 for the roundabout to be shifted for the offset with the Idaho Power pole in the center of the roundabout. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For Northside & Cherry Intersection, Engineer Lehman presented the Board with the MOU with the City of Nampa. Commissioner Noble made a MOTION to authorize the Chairman to sign the MOU with the City of Nampa to participate in 45% of costs to the project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Jim Hyslop appeared before the Board to again discuss the next steps for Duck Lane. ROW Agent Thiel advised the Board that the title search came back inconclusive and therefore deems the right of way to be 50 feet prescriptive for that section of road as default. Mr. Hyslop read a letter regarding his intentions and thanked the Board for allowing him to attend. The Board advised Mr. Hyslop and other patrons of Duck Lane that the Board will not be making any decisions regarding the future of Duck Lane. They will

consider Mr. Hyslop's request and will have ROW Agent Thiel contact the appropriate persons once a decision has been made.

For Robinson & the railroad tracks, Engineer Lehman discussed with the Board that LHTAC provided him some information regarding a highway district in Idaho who is about to open an overpass over the railroad. The total cost for it was about \$9 million. The Board advised Staff to investigate possible options for fundings as well as partnering with other agencies to construct an overpass over the railroad where Robinson Road crosses just north of the Robinson & Greenhurst intersection.

This completed the Engineer's work report.

At 9:30 a.m., Director Muchow presented the Board with the 2022 ITD Chemical Bid. He requested that the Board accept the ITD piggyback of FY2022 Chemical Bids. Commissioner Noble made a MOTION to accept the piggyback for FY2022 Chemical Bids. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Crusher Crew is currently working on material in the Lola pit.

Director Muchow advised the Board that the Bridge Crew is working on culvert sleeves on Map Rock Road.

Director Muchow advised the Board that the Road Crew is currently crack sealing. There are several guys out this week as well.

Director Muchow advised the Board that Dave Allen is retiring at the end of October after 36 years with the District. Director Muchow advised that they would like to get someone hired when he does retire although Dave Allen won't be off the payroll until the end of December. The Board advised that hiring someone new before December would be fine. The Board advised that a luncheon, gift card and a personalized momento will now be standard policy for all retired employees.

Director Muchow advised the Board that Canyon Highway District will be hosting the ACCHD meeting on October 21st via Zoom at 1:30 p.m.

Director Muchow advised the Board that the Christmas party is coming up on December 3, 2021. Wahooz would like to know by November if the Board will keep their booking or cancel. After discussion, the Board advised that they would like to just cancel the party and give the gifts and hams out here at the Highway District.

This completed the Directors work report.

10:00 a.m. Public Hearing for Petition to Vacation of Right-of-Way & a Portion of Public Highways within Victory Heights Subdivision

At 10:00 a.m., Chairman Smith opened the Public Hearing for Vacation of Right-of-Way & Portion of Public Highways within Victory Heights Subdivision. Right-of-Way Agent Thiel addressed the Board with the reasoning behind the vacation request. Jason Starner and Kevin Harrold appeared before the Board to testify in favor of the petition. Hearing no other testimony, Chairman Smith closed the Public Hearing. Chairman Smith advised Attorney Wynkoop to prepare the documents for decision at the next meeting.

The Board asked if Assistant Clerk Nicole Barlow would give an update on the vaccination incentive from the previous meeting. Assistant Clerk Barlow stated that only 8 people have provided proof of vaccination.

Commissioner Millar made a MOTION to adjourn at 10:31 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble