

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING November 9, 2021

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from October 28, 2021
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through November 9, 2021
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Rocketchun Holden – Application to Vary Standards for access to Lewis Lane, an Arterial Roadway by a private road
- **10:00 A.M.** – **ACTION ITEM:** Bid Opening for Middleton & Orchard Signal Project
- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Middleton & Orchard Signal Project – Resolution No. 2022-02 – Order for Utility Moves
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
  - **ACTION ITEM:** Approval of 2021 Employee Longevity Checks
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign License Agreement for Sandy Clancy
  - **ACTION ITEM:** Sign License Agreement for Michelle Villarica
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant Engineer Noble Lafferty  
**GUESTS:** Daniel Badger, City of Nampa; John Hill; Katie Krehbiel, Knife River  
**ABSENT:** Commissioner Randy Noble

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 28, 2021. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through November 9, 2021. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Daniel Badger, with the City of Nampa, appeared before the Board to discuss the delay fees for the Star & Cherry Roundabout project. The City of Nampa does not feel justified to have to pay the fees for delays. The Board advised Mr. Badger that they don't feel responsible for the delays and that the City of Nampa should have followed the plans. The Board advised Mr. Badger that they will not consider dropping the fees at this time.

Mr. Badger discussed the Robinson & Locust project that the City of Nampa is looking for participation from the Nampa Highway District. Mr. Badger stated that City is proposing that the developer will be paying 50% of the project with the other 50% split between the City of Nampa and Nampa Highway District. The Board advised they will have to discuss this when Commissioner Noble has returned.

Right-of-Way Agent Eddy Thiel advised the Board that the two license agreements that are on the agenda have not been returned signed by the patrons yet so they will be continued until the next meeting.

Right-of-Way Agent Thiel discussed with the Board a situation that may arise in the future regarding pathways in the right-of-way and who maintains them if the HOA fails.

Right-of-Way Agent Thiel advised the Board that Canyon County has changed the policy regarding land splits. ROW Agent is concerned that NHD could see lot splits all over the district that he was not notified about prior to the split.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board that he is still waiting for responses for the utility delay letters that went out to utility companies. Engineer Lehman requested guidance on where to go now since he has not gotten much for response. The Board advised Engineer Lehman that they would like to discuss this further when Commissioner Noble returns.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that at 10:00 a.m. there will be the Bid Opening. Engineer Lehman advised the Board that once a contractor is selected from the bids, the plans will be to begin construction by February.

Engineer Lehman presented the Board with Resolution 2022-02: A Resolution to Order Utility Moves for the Middleton & Orchard Signal Project. Commissioner Smith made a MOTION to approve and adopt Resolution 2022-02. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman requested that the Board go into Executive Session to discuss details of Property Acquisition for Robinson & Airport Roundabout project.

EXECUTIVE SESSION: At 9:02 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(f). Commissioner Smith SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 9:34 a.m.

For the Northside & Cherry Intersection project, Staff is working on the scope and budget with Six Mile Engineers.

For the Happy Valley & Victory Roundabout, Engineer Lehman advised the Board that he has received the appraisals back for the east property. He is still waiting on the remainder parcel and the staff will proceed with the process of selling the properties.

This completed the Engineer’s work report.

At 9:00 a.m., ROW Agent Thiel presented the Board with a variance to the standards request from Rocketchun Holden seeking access onto Lewis Lane. No parties were present to discuss the details, so ROW Agent Thiel discussed the details per the request. After discussion, Commissioner Millar made a MOTION to approve the variance request subject to deed restriction of the plat being recorded. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that most of the Crusher Crew has been on vacation. When they return they will finish up the Tomer pit.

Director Muchow advised the Board that the Bridge Crew is working on culvert sleeves and box culverts on Map Rock Road.

Director Muchow advised the Board that the Road Crew has been working on a broken water line in the NHD parking lot. They hit an electrical wire, so they are waiting the electrical company to come do some repairs. The other half of the Road Crew is working on doing some brushing until they can get back to crack sealing.

Director Muchow advised the Board that Bridge Crew Foreman Wayne Davis and himself will be doing interviews for the bridge crew opening this week.

Director Muchow advised the Board that the CAT crusher generator is up for its extended warranty contract. After discussion, the Board advised Director Muchow to go with the 4000 hours, 48-month warranty for \$11,762.

Director Muchow presented the Board with the list of employees and amounts for Longevity Checks for approval by the Board. Commissioner Millar made a MOTION to approve the Longevity Check for 2021.

Commissioner Smith SECONDED the motion. MOTION CARRIED. The Board advised the Clerk to have them printed for the November 30<sup>th</sup> Board Meeting. The Board directed Director Muchow to figure out a date for the Christmas exchange and pizza.

Director Muchow advised the Board that the Weed Spraying guys are wanting to find another person to get trained up prior to the guys retiring. Director Muchow will start asking around on the crew to find out if anyone is interested.

This completed the Directors work report.

At 10:00 a.m. Bid Opening for Middleton & Orchard Signal Project

Chairman Smith announced this portion of the meeting was to publicly open bids for the Middleton & Orchard Signal Project. He asked Engineer Lehman to open and read the contents of the sealed bid packages, which had been received.

Engineer Lehman opened the only bid received, read the name of the bidder, verified the presence of the bid form, and bid bond, and read the bid amount aloud. The bid read as followed:

- Knife River - \$3,802,298

Chairman Smith advised Staff that they would like to hold a Special Meeting once Commissioner Noble returns due to there only being one bid and it is higher than the Engineer's Estimate. Chairman Smith schedule the Special Meeting for November 16<sup>th</sup>, 2021, at 9:00 a.m. Staff shall review the bid and be prepared to discuss the increase at the Special Meeting.

Commissioner Millar made a MOTION to adjourn at 10:08 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Secretary / Treasurer, Bryce Millar