

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 28, 2021

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from December 9, 2021
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through December 28, 2021 and Payroll for the month of December
- **8:15 A.M.** – City of Nampa
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Star & Cherry Roundabout project – Fees for utility damages
- **NEW BUSINESS**
 - **ACTION ITEM:** Approve 2021 Annual Road & Street Report
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, Commissioner Randy Noble, & Bryce Millar, Attorney David Wynkoop, Director Devin Muchow, District Engineer Nick Lehman, District Clerk Paige Rhoades;
GUESTS: None

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from December 9, 2021. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through December 28, 2021 and Payroll for the month of December. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For Star & Cherry Roundabout project, Engineer Lehman advised the Board the following updates on the utility delay fees:

- Sparklight: has paid their portion of delays in the amount of \$8,100
- City of Nampa: NHD received their check in the amount of \$15,225
- Syringa: Engineer Lehman sent Syringa a revised delay letter for the amount of \$3,000
- Lumen: NHD has not received any documentation pertaining to the installation depth of Lumen's facilities as requested by NHD and Lumens said they would provide. It has been about 1 ½ months since the request was made. Engineer Lehman asked for direction on how to proceed. The commissioners instructed staff to hold permits for Lumen and its contractors until the issue is resolved.
- Zayo: 3C will be sending the check for the delay in the amount of \$33,225

Engineer Lehman advised the Board that the center island artwork will be installed on Monday, January 3, 2022.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River will be shutting down the intersection to begin construction on January 3rd. Knife River will begin working on the sewer line first. The intersection will be closed completely with no access except for local traffic. NHD employees will be working on moving the flagpole and the berm for Mr. Knight's property.

For Happy Valley & Victory Roundabout project, Engineer Lehman advised the Board that the adjacent property owners to parcel 13S are not interested in the surplus parcel therefore, Engineer Lehman will proceed to offering the parcel to other public agencies prior to putting it out for the public.

Engineer Lehman advised he was done with his report until Executive Session.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge Crew is currently working on Melmont Rd culvert replacements. On Monday, January 3rd, the Bridge Crew will install the center island artwork for Star & Cherry Roundabout.

Director Muchow advised the Board that the Road Crew has been working on sanding due to the weather. Some members of the Road Crew have been helping the Shop with some repairs needed for snow removal.

Director Muchow discussed with the Board who they would like to send to the IAHD Day at the Capitol that's coming up on January 27, 2022.

Director Muchow advised the Board that he is looking for any ideas for topics for the ACCHD meeting on January 20, 2022, that will be held at Nampa Highway District.

This completed the Director's work report.

Prior to Executive Session Engineer Lehman discussed a few other items.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are still on a standstill with the 3 north properties on right of way acquisitions.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that Mr. Keuter has provided documentation showing shared expenses for the shared well. The Board will discuss the well during executive session.

Engineer Lehman requested that the Board go into Executive Session to discuss details of property acquisition for the Robinson & Airport Roundabout project.

EXECUTIVE SESSION: At 8:34 a.m., Commissioner Noble made a MOTION to go into Executive Session-pursuant to IC 74-206 (1)(f). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon Roll Call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:42 a.m.

Commissioner Millar made a MOTION to accept the counteroffer for Parcel 17 & 29 with the cost for relocation of the tenants included. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Engineer's work report.

Chairman Smith had a brief discussion with Staff regarding annexations within the City of Nampa.

Attorney Wynkoop discussed some legal updates with the Supreme Court regarding a topic similar to the Duck Lane right-of-way concerns.

District Clerk Paige Rhoades presented the Board with the 2021 Annual Road and Street Report for approval. Commissioner Noble made a MOTION to approve and authorize signature of the 2021 Annual Road and Street Report. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 9:35 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble