

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 27, 2022

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from January 11, 2022
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through January 27, 2022 and Payroll for the month of January
  
- **8:15 A.M.** – City of Nampa
- **9:30 A.M.** – **ACTION ITEM:** OTC Connections (Casey Kenison) – Request for a license agreement to run fiber within Nampa Highway District right-of-way
- **10:00 A.M.** – **ACTION ITEM:** Mark Hess license agreement for landscaping and fence in the 50 ft ROW on Madison Road
- **10:30 A.M.** – **ACTION ITEM:** Randall Schlapia – Application to Vary Setback on Stage Coach Road alignment west of Highway
  
- **ENGINEER’S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Adopt the 2022 Edition of the ACCHD Manual
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign Financial Guarantee Agreement for Hemlock and accept for maintenance
  - **ACTION ITEM:** Sign License Agreement for West River Subdivision for Landscaping within the Unmaintained ROW
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith and Commissioner Randy Noble; Attorney David Wynkoop, Director Devin Muchow, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty  
**GUESTS:** Casey Kenison & Marcus Bott, OTC Connections; Mark Hess; Randall & Lisa Schlapia  
**ABSENT:** Commissioner Bryce Millar; Engineer Nick Lehman

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from January 11, 2022. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through January 27, 2022, and Payroll for the month of January. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the financial guarantee agreement for Hemlock Way for approval. Commissioner Smith made a MOTION to accept the financial guarantee agreement and authorize signature. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to accept Hemlock Way for maintenance per the agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for West River Subdivision to allow landscaping within the ROW for approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for West River Subdivision. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel discussed with the Board an upcoming Development Agreement for Jack's Place subdivision.

ROW Agent Thiel discussed with the Board the policy changes for land divisions with Canyon County and the possible changes with the ACCHD manual.

Assistant District Engineer Noble Lafferty began the Engineer's work report.

For the Middleton & Orchard Signal Project, Assistant Engineer Lafferty advised the Board that Knife River has begun the work on the intersection. Staff has had to make a few in the field changes for the location of the water line and hydrants. All utility companies have been on site relocating their facilities except for Lumen. Per the board order sent out in October they have until March 1<sup>st</sup> to relocate, and Lumen has assured Engineer Lehman that they will be relocated by that date.

For Robinson & Locust Roundabout, Assistant Engineer Lafferty advised the Board that John Hill is working with the property owners for Parcel 3 to discuss his concerns.

For Robinson & Airport Roundabout, Assistant Engineer Lafferty advised the Board that there is still no response back from Mr. Keuter regarding the well, but ROW Agent Thiel has discussed the ROW in front of his property a few times.

- Parcel 17 & 29 – NHD has officially closed on this parcel and the Piersols have until August 31, 2022, to move.
- Parcel 9 – John Hill is still working on negotiating numbers.
- NHD was contacted by a Lawyer this week requesting information on a parcel that ROW was purchased. Engineer Lehman is working with Attorney Wynkoop to provide the proper documents per the record request.

For Southside & Deer Flat Roundabout, Assistant Engineer Lafferty advised the Board that Final Design & ROW plans have been submitted and are ready for review. John Hill will get started on the appraisals.

This completed the Engineer's work report.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge Crew is currently working on Melmont Road. On Monday they will have a crane come to set the box.

Director Muchow advised the Board that the Road Crew has been doing some patching. They have been doing shoulder work on Farnor Road from Locust Lane to Lake Shore Drive. They have moved the grinder over to begin rehab on Melmont Road between Dearborne Road and Lynwood Road.

Director Muchow advised the Board that the Sheriff Officer advised him that prosecution for person who took the excavator for a joyride has been filed.

This completed the Director's work report.

At 9:30 a.m., Casey Kenison & Marcus Bott, with OTC Connections appeared before the Board to discuss a license agreement to allow running fiber within the ROW. ROW Agent Eddy Thiel discussed the details that he knew of regarding their request. Mr. Kenison and Mr. Bott discussed the reasoning behind their requests. After discussion, the Board advised Mr. Kenison and Mr. Bott that they would need more information and the agreements that they have set forth with other agencies.

At 10:00 a.m., Mark Hess appeared before the Board to discuss a license agreement to allow a fence and landscaping to remain within the 50-foot ROW on Madison Road. ROW Agent Thiel discussed the details of the request with the Board. Mr. Hess discussed his request to keep the fence in the ROW unless it needs to be moved later. Commissioner Noble made a MOTION to approve the license agreement to allow the fence to stay within the 50-foot ROW. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., Randall & Lisa Schlapia appeared before the Board for an Application to Vary the Setback on Stage Coach Road alignment west of highway 45. ROW. ROW Agent Thiel discussed the details of the request with the Board. Mr. Schlapia discussed with the Board their intentions with the property. Commissioner Noble made a MOTION to approve the setback to 35-feet from the section line. Commissioner Smith SECONDED the motion. MOTION CARRIED.

For the ACCHD manual updates that were discussed in the ACCHD meeting on January 20, 2022, Commissioner Smith made a MOTION to accept the changes and approve the ACCHD manual as presented at the ACCHD meeting. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:38 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble