

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
February 10, 2022
AMENDED**

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from January 27, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through February 10, 2022

- **8:15 A.M.** – City of Nampa
- **8:30 A.M.** – **ACTION ITEM:** Discussion RE: Modifications to the MOU with the City of Nampa RE: utilities within the ROW
- **9:00 A.M.** – FY2021 Audit presentation from Harris CPAs
- **10:00 A.M.** – **ACTION ITEM:** Greg Hipwell – Discussion RE: subdivision plats in phases
- **10:30 A.M.** – **ACTION ITEM:** Lissa & Lloyd Green – License Agreement for access TBD 5th Street in Bowmont

- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Middleton & Orchard RE: Dominguez well
 - **ACTION ITEM:** Resolution No. 2022-03 A Resolution to Adopt the 2022 ACCHD Manual
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign Jerry and Joan Hess Living Trust License Agreement
 - **ACTION ITEM:** Sign Golden Hills Est. HOA License Agreement
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commission Bryce Millar, and Commissioner Randy Noble; Attorney David Wynkoop, Director Devin Muchow, Engineer Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty

GUESTS: Jeff Barnes, City of Nampa; Chuck Miller; Lloyd and Lissa Green

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from January 27, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades advised the Board that the Auditor was on the agenda for 9:00 a.m. but cannot make this meeting. District Clerk Rhoades advised the Board that it has been rescheduled for the next meeting. Commissioner Noble made a MOTION to approve the agenda with said changes. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through February 10, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Jerry & Joan Hess to allow landscaping and fencing in the ROW on Madison Road. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Golden Hills Subdivision for irrigation and possibly power. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Jeff Barnes, with the City of Nampa appeared before the Board to discuss the current MOU between the City and Nampa Highway District. After discussion, Mr. Barnes stated that he will work with NHD staff to figure out a resolution to the concerns of the NHD Commissioners and Staff.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is working on the pipes. Knife River currently has 3 pipe crews on site vs the one crew they had originally planned on. So far, Knife River is ahead of schedule.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill is still working with Parcel #9, McNelis, to come to agreement.

For the public records request for the Lester property, Engineer Lehman has now provided all the requested documentation.

For Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that the Final Design & ROW plans are under review. John Hill has submitted a proposal for the ROW negotiations for his services in the amount of \$29,850. Engineer Lehman advised the Board that John Hill will begin working on getting appraisals going.

For the Happy Valley & Victory Surplus Property, Engineer Lehman is working with Attorney Wynkoop on the purchase agreement and quitclaim deed for the small remainder parcel on the north side of Victory. The adjacent property owners, Robert & Tina Clure, will be purchasing it for \$9,300.00.

Engineer Lehman has sent notices to other public agencies for the south parcel, but he has not heard anything back.

For the ACCHD 2022 Manual, Engineer Lehman advised the Board that standard practice with updates to the manual require a resolution and a motion to approve the changes. Commissioner Noble made a MOTION to approve and adopt Resolution 2022-03, A Resolution to adopt the 2022 ACCHD Standards Manual. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the FY 2022 Paving and Seal Coat bids, Engineer Lehman is working on putting together the bid packages. Bid Openings will be held on March 10, 2022, at 10:00 a.m. and 10:15 a.m.

For Robinson & Kuna Roundabout project, Engineer Lehman advised that staff is working on designs plans.

This completed the Engineer's work report.

At 9:25 a.m., Greg Hipwell appeared early for the 10:00 a.m. agenda item, to discuss the possibility of developing his new subdivision in phases but sign the plat for a full development upfront. The Board advised Mr. Hipwell that the Nampa Highway District no longer allows the plat to be signed prior to the completion of construction of the development. Mr. Hipwell will have to follow the NHD standards for his development.

Director Muchow began his work report

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge Crew is done working on Melmont Road and have now moved to Locust Lane between Robinson Road and Happy Valley Road to replace some box culverts. Director Muchow advised the Board that the State will be inspecting 20-foot span bridges.

Director Muchow advised the Board that the Road Crew has finished up working on Farner Road. They have taken the grinder to Melmont Road between Dearborne Road and Lynwood Road to work on rebuilding that section.

Director Muchow advised the Board that the insurance has sent a check for the totaling of the sander. We bought back the damaged sander for a reasonable price and the Shop Department will try to salvage what they can from the damaged sander. Director Muchow advised the Board that if they are interested in purchasing a replacement sander for next year, they should do that soon because when he got a new quote for a replacement, Utility said they were out a year for new sanders.

This completed the Director's work report.

Attorney Wynkoop provided the Board with some legal updates regarding surplus property and the plat process.

At 10:30 a.m., Lloyd & Lissa Green appeared before the Board with builder Chuck Miller to discuss a License Agreement for access to the TBD 5th Street in Bowmont. Right-of-Way Agent Theil discussed the details of the request. Mr. Green discussed the intentions of the access. After discussion, Commissioner Noble made a MOTION to approve the License Agreement to allow access to the TBD 5th Street in Bowmont. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:32 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble