

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 31, 2022

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from March 10, 2022 and Special Meeting Minutes from March 15, 2022
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through March 31, 2022 and Payroll from the month of March
- **8:15 A.M.** – City of Nampa
- **8:30 A.M.** – **ACTION ITEM:** Discussion RE: Parcel 16 Well for the Robinson & Airport Roundabout Project
- **9:00 A.M.** – **ACTION ITEM:** Merjent – License Agreement for crossings for Dry Lake Dairy, Degroot Dairy and MooRiah Dairy near Rim Road, Dearborne Road and Lynwood Drive
- **9:30 A.M.** – **ACTION ITEM:** Will Mason, Mason & Associates – License Agreement for Windmill Ranch Gravity irrigation pipe left in location.
- **10:00 A.M.** – **ACTION ITEM:** Hayden Homes – Continued Application to Vary Standards for construction of infiltration drainage swells along Locust and Happy Valley
- **10:30 A.M.** – **ACTION ITEM:** Sean Mcconnachie – License agreement to use Summit Ridge on private road on unmaintained public right of way
- **11:00** – **ACTION ITEM:** Pam Carlton- Application to Vary Standards for allowing circle drive to serve a lot split on N. Robinson
- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
  - **ACTION ITEM:** Accept or reject chip seal oil bids for FY2022
  - **ACTION ITEM:** Discussion RE: setting up social media accounts for NHD road closures and updates
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign mylars for Hipwell Estates off Pump and W Lewis
  - **ACTION ITEM:** Sign mylars for Shady Rock Subdivision off Lewis Lane
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commission Bryce Millar, and Commissioner Randy Noble; Attorney David Wynkoop, Director Devin Muchow, Engineer Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty

**GUESTS:** Eric Scheck; Caleb LaClaire; Mike Hawkins; Matt Travis; Sean & Crystal McConnachie; Pam Carlton; Will Mason

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from March 10, 2022, and Special Meeting Minutes from March 15, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 31, 2022, and Payroll for the month of March. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the final plat for Hipwell Estates. Commissioner Millar made a MOTION to approve the final plat and authorize the Chairman to sign and accept Hipwell Estates for maintenance. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the final plat for Shady Rock Subdivision. Commissioner Noble made a MOTION to approve the final plat and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:30 a.m., Engineer Lehman and Attorney Wynkoop requested that the Board go into Executive Session to discuss the possibility of litigation for the Robinson & Airport Roundabout project.

EXECUTIVE SESSION: At 8:31 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(F). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon Roll Call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:58 a.m.

At 9:00 a.m., Mike Hawkins, with Brighthawk, appeared before the Board on behalf of Merjent to discuss obtaining a license agreement for pressurized effluent lines crossings for Dry Lake Dairy, Degroot Dairy and MooRiah Dairy. ROW Agent Thiel discussed with the Board what the license agreement for the crossings entailed. Mr. Hawkins discussed what the plans were for the crossings for each Dairy. The Board advised the Staff that they had no objection to the request and authorized ROW Agent Thiel to work out the details with Mr. Hawkins and prepare the license agreement for the Board authorization.

District Engineer Nick Lehman began the Engineer's work report.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill sent a final offer letter to the owners of Parcel #9. John Hill was contacted by the property owner's attorney and they are currently working on a possible agreement.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is working on the road section, they have been hauling in road base materials. Knife River is currently planning to start concrete work on April 11 and paving around April 21. Engineer Lehman advised the Board that the signal poles maybe delayed due to shipping but that shouldn't stop the intersection from opening on time as an all-way stop controlled intersection until the poles arrive.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that John Hill sent final offer letters to Scott Daniels and Tom Zahradnicek. The Board will need to decide how they want to proceed for possible condemnation. Engineer Lehman advised the Board that he met with Terry Henrickson and went over some of his concerns. Staff is working on making some modifications to the plans based off that conversation. After a letter was sent out for rocks in the right-of-way to Scott Daniels, he has since moved them out of the right-of-way as requested by Staff.

Engineer Lehman requested at this time that the Board authorize Staff to obtain outside counsel to begin the condemnation process. Commissioner Millar made a MOTION to authorize outside counsel to be retained. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Happy Valley & Victory Surplus Property, Engineer Lehman advised the Board that he is sending out the publication for the Public Auction bid opening for the remaining south parcel. That Public Hearing Auction will be held on April 28, 2022.

For FY2022 Paving, Engineer Lehman advised the Board that they are working on getting the Paving Agreement signed with Idaho Materials.

For FY2022 Seal Coat Oil Supply, Engineer Lehman advised the Board that the bids came in much higher than anticipated and requests that the Board reject all bids. Commissioner Noble made a MOTION to reject all FY2022 Seal Coat Oil Supply bids. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the City of Nampa MOU regarding General Cooperation of Planning & Zoning, Annexation, Development and Maintenance Activities, Engineer Lehman advised the Board that the draft of the revised MOU has been submitted to the city for their review.

This completed the Engineer's work report.

At 9:30 a.m., Will Mason, with Mason & Associates, and Matt Travis, owner of Windmill Ranch, appeared before the Board to discuss a license agreement for a gravity irrigation pipe to remain in the current location. ROW Agent Thiel addressed the Board regarding the request. Mr. Mason provided comment. After discussion, Commissioner Millar made a MOTION to approve the license agreement to allow the gravity irrigation pipe to remain in the current location. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge crew is currently working on culvert crossings on Locust Lane. They also had to do some pipe work at the Middleton and Orchard intersection project.

Director Muchow advised the Board that the Road crew is currently working on Melmont Road between Can Ada Road and Southside Blvd. The Road crew also is working on Middleton Road.

Director Muchow advised the Board that the ACCHD meeting will be held April 21, 2022, at 1:30 p.m. at the Notus-Parma Highway District.

Director Muchow advised the Board that the IAHD regional meeting will be held May 3, 2022, at 11:00 a.m. at the Caldwell Airport.

Director Muchow advised the Board that Staff has set up a social media account on Facebook to have a constant update of current road closures and upcoming closures.

This completed the Director's work report.

Engineer Lehman advised the Board that we will need to get the ACCHD Fee Schedule on one of the next meetings for approval or discussion.

At 10:00 a.m., Eric Scheck, with Hayden Homes, and Caleb LaClaire, with the City of Nampa, appeared before the Board to discuss the continued application to vary the standards for construction of infiltration drainage swells along Locust Lane and Happy Valley Road. ROW Agent Thiel and Caleb LaClaire discussed with the Board that the city is now agreeable to take over the maintenance of the drainage swales within the NHD right-of-way if the Home Owner's Association and the developer fails to do so. Commissioner Noble made a MOTION to approve the variance subject to the development agreement between the City of Nampa, Developer and Nampa Highway District. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:25 a.m., Sean and Crystal McConnachie, appeared early for their 10:30 a.m. time slot, to discuss a license agreement to use Summit Ridge Drive, a private road on unmaintained public right of way, for access. There was no one else appearing on their behalf and were happy to begin early. ROW Agent Thiel discussed with the Board the detail of the request. Commissioner Noble made a MOTION to approve the license agreement for use of Summit Ridge Drive, a private road on unmaintained public right of way, for access. Commissioner Millar SECONDED the motion. MOTION CARRIED. Commissioner Noble made a MOTION to approve the Chairman to sign the license agreement for Sean & Crystal McConnachie. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., Pam Carlton, appeared early for her 11:00 a.m. time slot, to discuss an application to vary standards to allow a circle drive to serve a lot split on N. Robinson. There was no one else appearing on her behalf and was happy to begin early. ROW Agent Thiel discussed the request with the Board. ROW Agent Thiel advised the Board that Mrs. Carlton already has a circle drive and would like to relocate one access point and keep it as a circle drive but give the new parcel its own access. Commissioner Millar made a MOTION to approve the variance request to relocate the southern access for the lot split. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:36 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble