

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING April 28, 2022

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from April 12, 2022 and Special Meeting Minutes from April 18, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through April 28, 2022, and Payroll for the Month of April
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – Kayla Tacker discussion re: speed limit concerns Murphy Road in Melba
- **9:30 A.M. - ACTION ITEM:** Debbie Schwiebert – License Agreement to allow a fence along Lewis Lane at 9982 Red Fox Drive
- **10:00 A.M. – ACTION ITEM:** Bid Openings for Notice of Sale of Happy Valley & Victory Surplus Property
- **10:30 A.M. – ACTION ITEM:** Irrigation Company public sealed bid opening for sell of irrigation water rights
- **11:00 A.M. – ACTION ITEM:** Caleb LaClaire – 13565 W Locust - Revisit variance to the standards request from 2020 due to conditions changing
- **11:30 A.M.** – Mauricio Ruiz – Idaho Central Credit Union – Financial analysis discussion
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Re-Sign Final Plat of the North Fork Ranch Sub
 - **ACTION ITEM:** Sign License Agreement for Matthew and Christine Travis
 - **ACTION ITEM:** Sign Final Plat for Lake Vista Estates
 - **ACTION ITEM:** Sign Mylars for Windmill Ranch Sub Final Plat
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith and Commission Bryce Millar; Director Devin Muchow; Engineer Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty

GUESTS: Jim Hyslop; Kayla Packer; Don Mirgon; Debbie & Mike Schwiebert; Roger Schober; Caleb LaClaire

ABSENT: Commissioner Randy Noble

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from April 12, 2022, and Special Meeting Minutes from April 18, 2022. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda with that amendment. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to approve Accounts Payable through April 28, 2022, and Payroll for the month of April. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the Final Plat for the North Fork Ranch Subdivision for re-sign. Commissioner Millar made a MOTION to authorize the Chairman to sign the Final Plat for the North Fork Ranch Subdivision. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the Final Plat for Lake Vista Estates. Commissioner Millar made a MOTION to authorize the Chairman to sign the Final Plat for Lake Vista Estates. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the Final Plat for the Windmill Ranch Subdivision. Commissioner Smith made a MOTION to authorize the Chairman to sign the Final Plat for the Windmill Ranch Subdivision. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement for Matthew & Christine Travis. Commissioner Millar made a MOTION to authorize the Chairman to sign the License Agreement for the Matthew & Christine Travis. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is still working on the road section and the concrete work. Engineer Lehman advised the Board that paving should start next week.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that Engineer Lehman has sent all the documentation for condemnation to Attorney Jay Kiiha. Parametrix and Staff is still working on the revisions for Mr. Henrickson with the possibility of a license agreement for the irrigation well.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill will be meeting with Mr. McNelis' attorney Vaughn Fisher on Tuesday, and they will be discussing a counteroffer.

For the City of Nampa MOU, Engineer Lehman has not heard back from anyone at the city since the MOU was sent over.

For Robinson & Kuna Roundabout, Assistant Engineer Noble Lafferty presented the Board with two concepts that have been submitted by Kittelson. Kittelson and Associates will be here at the next meeting on May 12, 2022, to present the two concepts to the Board and answer any question regarding the project. Assistant Engineer Lafferty advised the Board that the Public Information Meeting will be held on May 24, 2022, at the Nampa Highway District.

Assistant Engineer Noble Lafferty advised the Board that he has gotten a quote for a new Wi-Fi system from Stability Networks. He advised the Board that the current Wi-Fi system isn't powerful enough to service the entire office building as well as the shop. The new system will install a new unit for the office use as well as a Wi-Fi signal booster in the shop so that they can access the internet with the new piece of equipment that is used to diagnose issues with equipment. After discussion, the Board gave Assistant Engineer the approval to have Stability Network install the new Wi-Fi system for \$5,175.58.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a letter from Attorney Dave Wynkoop.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge crew is currently working on preparations for painting the roads throughout the district.

Director Muchow advised the Board that the Road crew is working on Lewis Lane between Robinson and McDermott. Idaho Materials has paved the test strip on Farner Road on Friday and staff is waiting for the results.

Director Muchow advised the Board that he has not heard back from either chip seal oil suppliers regarding a piggyback offer, therefore the plan at this time is to skip chip seal for this year.

Director Muchow advised the Board that staff is starting to work on budget for next fiscal year and that Assistant Nicole Barlow is looking for an idea of what percentages for wages they would like to do for the year. Commissioner Smith and Commissioner Millar advised Director Muchow that they would like to wait until Commissioner Noble was present.

Director Muchow presented the Board with numbers for the equipment on buyback with Western States Equipment for next fiscal year.

This completed the Director's work report.

At 9:00 a.m., Kayla Packer and Don Mirgon appeared before the Board to discuss their concerns regarding the speed limit on Murphy Road in Melba. The Board advised them of the policy for changing or modifying speed limits. The Board advised Ms. Packer that staff will investigate their concerns. Chairman Smith thanked Ms. Packer and Mr. Mirgon for their concerns and for attending the meeting.

At 9:30 a.m., Mike & Debbie Schwiebert appeared before the Board to discuss obtaining a License Agreement to allow a fence along Lewis Lane and their property on Red Fox Drive. ROW Agent Eddy Thiel discussed the details of the Schwieberts request. Commissioner Millar made a MOTION to approve the License Agreement to allow the fence along Lewis Lane. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., this was the time set for the Bid Openings for the sale of the Happy Valley and Victory Surplus Property. No one appeared for this hearing and no bids were submitted. After discussion, Staff and the Board will proceed to the next steps for selling the remainder parcel for this project.

At 10:30 a.m., Bid Opening for sale of irrigation water for the 2022 year

Chairman Smith announced this portion of the meeting was to publicly open bids for the sale of irrigation water for the 2022 year. He asked Engineer Lehman to open and read the contents of the sealed bids which had been received.

Engineer Lehman opened the bids received in the order received, read the names of the bidder, and read the bid amounts aloud. The bids were as follows:

- Kelly & Vicky Kramer \$1,194.25
- Dennis Ferdinand \$2,101.00
- Roger Schober \$2,775.24
- Morgan Jenson \$1,558.00

Commissioner Smith directed Staff to notify the Irrigation Company of the highest bidder.

At 11:00 a.m., Caleb LaClaire appeared before the Board to revisit a variance request from 2020 due to some of the conditions changing. ROW Agent Thiel discussed the details of the variance request from 2020. ROW Agent Thiel and Caleb LaClaire discussed that the access point has not changed. Commissioner Millar made a MOTION to approve the Variance Request subject to deed restriction. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 11:30 a.m., Mauricio Ruiz and Chad Blackburn appeared on behalf of Idaho Central Credit Union to provide the Board with an update regarding the Highway Districts financials.

Commissioner Millar made a MOTION to adjourn at 12:17 p.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary / Treasurer, Bryce Millar