

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING May 12, 2022

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from April 28, 2022
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through May 12, 2022
- **8:15 A.M. – City of Nampa**
- **9:00 A.M. – ACTION ITEM:** Oregon Telephone Casey Tenison – Requesting utilities in the right of way
- **9:30 A.M. – ACTION ITEM:** Larry Marks – License Agreement for fence in the unmaintained right of way in Bowmont at Main St and 5<sup>th</sup> St
- **10:00 A.M. – ACTION ITEM:** Public Hearing for Establishing Fees, adoption of Resolution No. 2022-05
- **10:30 A.M. – Kittelson & Associates Presentation for Robinson & Kuna Roundabout project**
- **11:00 A.M. – ACTION ITEM:** Alec Egurrola Variance Request for new access to Amity Ave
- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
  - **ACTION ITEM:** Happy Valley & Victory Surplus Property – Authorize Chairman to make decisions regarding counter offers and offers for sale of property
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign License Agreement for Endurance Holdings LLC for the Jack's Place Subdivision
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; Engineer Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty; Attorney Jay Kiiha

**GUESTS:** Casey Kenison & Marcus Bott; Ken Killingbeck; Justin Miller; Larry Marks; Jamie Markosian; Evan Reed; Colin Ronharr; Justin Pitcher

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from April 28, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda with that amendment. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through May 12, 2022. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement on behalf of Endurance Holding LLC for the Jacks Place Subdivision. Commissioner Millar made a MOTION to authorize the Chairman to sign the License Agreement for Jacks Place Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is continuing working on the road section and the concrete work. The first lift of paving has been completed and the second lift will start May 23 through May 25. The signal poles and light poles have arrived, and they are beginning to work on getting them wired up. Engineer Lehman advised the Board that they are still waiting for the control box. Engineer Lehman advised the Board that Knife River should have the concrete work completed by the first of next week. Knife River has started working on the landscaping and the plan will be to have signs and striping completed by June 8, 2022.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are working on getting a meeting with Mr. Henrickson to go over the irrigation to his property.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill talked with Mr. McNelis' attorney Vaughn Fisher. Engineer Lehman advised the Board that Mr. McNelis would be interested in obtaining the vacated ROW of Robinson Rd that fronts his property.

For the Happy Valley & Victory Surplus Property, Engineer Lehman advised the Board that all the steps required by Idaho Code have been completed for disposing the surplus property and now NHD can list the property for sale without a minimum price.

For the City of Nampa MOU, Engineer Lehman advised the Board that the City of Nampa is still working on an analysis to capture the cost for maintaining annexed roadways.

For the Ustick Corridor Study, Engineer Lehman advised the Board that a signal vs roundabout analysis has been completed for the Ustick Corridor and it has been determined that roundabouts will work more efficiently for the corridor. An online public meeting will be held in the near future to get input from the public. The

design engineer will start work on the concept design for Northside & Ustick, Madison & Ustick and Franklin & Ustick.

For the Resolution 2019-05, Speed limit adjustments, Engineer Lehman advised the Board that in 2019 there was a resolution that adjusted the maximum posted speed limits from 55 mph to 50 mph base. Engineer Lehman advised the Board that based on this resolution there are several roads that will have the speed limits changed without conducting a speed study. The Board advised Engineer Lehman to make the adjustments as needed.

For Murphy Road speed limit concerns, Engineer Noble advised the Board that a traffic count was completed and based on the information gathered, the Engineering staff recommends that the speed limit remain the same as currently posted. The Board had concerns regarding the speed limit near the west end of this road segment. The Board advised Staff to continue this matter to the next board meeting as an action item to allow them to make adjustments if they choose to do so.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Bridge crew has begun striping some of the roads throughout the district. The Bridge Crew has also had to repair some gopher runs.

Director Muchow advised the Board that the Road crew is finishing up on Lewis Lane and moving to Greenhurst Road between Happy Valley and Robinson. Director Muchow advised the Board that Idaho Materials will begin paving Melmont Road on June 2, 2022.

Director Muchow advised the Board that NHD is going to be putting in a turn lane on Greenhurst along the frontage of the Nampa – Meridian Irrigation District's property to help them be able to enter and exit their property safer with their trucks and equipment.

At 9:00 a.m., Casey Kenison & Marcus Bott, with Oregon Telephone appeared before the Board to request allowing utilities to be placed within the right-of-way. Mr. Kenison discussed with the Board their intentions of moving these utilities from the Oregon border through Idaho. The Board discussed that if their utilities are placed in the right-of-way that they would like them to follow standards and make sure that if they are in the shoulder that they need to be deep enough that our shoulder machine will not take them out. After discussion, Commissioner Noble made a MOTION to approve the request subject to a signed License Agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Larry Marks appeared before the Board to discuss obtaining a license agreement to allow a fence to remain in the unmaintained right of way in Bowmont at 5<sup>th</sup> Street and Main Street. Mr. Marks discussed the need for the fence and that he is willing to move the fence anywhere on the property that the highway district deems appropriate. Commissioner Noble made a MOTION to approve the license agreement to allow the fence to remain where Mr. Marks has placed it. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow discussed the potential equipment purchases for the FY2023 budget.

Director Muchow advised the Board that the Engineering Department would like to add to the budget a position of a GIS staff member. The Board had no objection to that request.

This completed the Director's work report.

**10:00 a.m. Public Hearing for Establishing Fees, and Adoption of Resolution No. 2022-05**

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At 10:00 a.m., Chairman Smith opened the Public Hearing for Establishing Fees and Resolution No. 2022-05. District Engineer Lehman presented the Board with a copy of the proposed fee schedule. Hearing no testimony, Chairman Smith closed the Public Hearing. Commissioner Noble made a MOTION to approve the Fee Schedule and adopt Resolution No. 2022-05. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., Jamie Markosian and Evan Reed with Kittelson & Associates, appeared before the Board to present the options for the Robinson Rd & Airport Road roundabout project. The public information meeting has been set for Tuesday, May 24, 2022.

Attorney Jay Kiiha discussed some legal updates regarding pending litigation.

Chairman Smith and District Clerk Paige Rhoades discussed with the Board some financial information from ICCU regarding savings options. After discussion, the Board advised Ms. Rhoades to send the documents to Attorney Jay Kiiha.

At 11:00 a.m., Colin Ronhaar and Justin Pitcher form TO Engineer, appeared before the Board on behalf of Alec Egurrola and Amity Storage, to discuss a variance request for obtaining a new access onto Amity Road. The Board and staff had concerns about new access onto Amity. TO Engineers were concerned there would not be enough frontage to get the turn bay installed. After discussions, Commissioner Noble made a MOTION to table this matter until the next meeting for TO Engineers to determine if there was enough room to install a left turn bay. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 11:12 p.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble