

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING June 9, 2022

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from May 31, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through June 9, 2022
 - Quarterly Financial Report
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Golden Hills Estates – License Agreement to allow landscaping and a rock subdivision sign within the ROW along S. Powerline Road
- **9:30 A.M.** – **ACTION ITEM:** Timothy Andra – Revisit variance request that was approved on March 10, 2022, for possible relocation of access locations
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Alter speed limit on Murphy Road from Potato Road to Powerline Road
 - **ACTION ITEM:** Adopt Resolution No. 2022-06: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Southside & Deer Flat Roundabout project
 - **ACTION ITEM:** Robinson & Airport Roundabout project – Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Robinson & Locust Roundabout project – Authorization to make offers for ROW Acquisitions
- **NEW BUSINESS**
 - **ACTION ITEM:** Employee Salary Adjustments
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign License Agreement for Oregon Telephone Corporation
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; Engineer Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty; Attorney Bill Gigray via Zoom

GUESTS: Timothy Andra

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from May 31, 2022. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Rhoades advised the Board that the 9:00 a.m. agenda item for Golden Hills Estates had been cancelled.

Commissioner Smith made a MOTION to approve the agenda with that amendment. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through June 9, 2022. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel presented the Board with the License Agreement on behalf of Oregon Telephone Corporation. Commissioner Noble made a MOTION to authorize the Chairman to sign the License Agreement for Oregon Telephone Corporation for utilities in the right-of-way. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Thiel discussed with the Board of an upcoming possible vacation of right-of-way within the Woolsey Subdivision.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that landscaping repair on individual properties is being done and paint striping is still needed on the church parking lot. Engineer Lehman advised the Board that irrigation adjustments are needed on one property due to continual flooding issues. Engineer Lehman advised the Board that the control box still has not been shipped, the arrival date at this time is unknown.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that he met with Mr. Henrickson to go over revisions for the irrigation to his property. There are still a few issues to sort out and Engineer Lehman is still not convinced that Mr. Henrickson will even negotiate with the District. Attorney Gigray will provide an update of litigation during executive session.

At 8:22 a.m., Engineer Lehman requested the Board go into Executive Session to discuss possible litigation.

EXECUTIVE SESSION: At 8:22 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(f). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:43 a.m.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that John Hill is working with Mr. McNelis' attorney Vaughn Fisher and they are confident that a deal should be able to be reached.

For Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that appraisal staking was done this week. Engineer Lehman presented the Board with Resolution 2022-06 – To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Southside & Deer Flat Roundabout Project for approval by the Board. Commissioner Noble made a MOTION to approve Resolution 2022-06 and authorize signatures of the Board. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Happy Valley & Victory Surplus Property, Engineer Lehman advised the Board that they have Matt Bauscher & Richie Brockel listing the property for sale. They believe the \$224,000 appraisal price was too high for residential areas. They are currently working on a proposal for a listing price and will get back to Engineer Lehman with that number.

For the Future Roundabout Projects, Engineer Lehman provided the Board the following information regarding projects that will be in partnership with the City of Nampa and Canyon Highway District No. 4:

- Northside and Ustick
 - NHD will contribute 25% of design and construction costs with a construction year of 2024
- Franklin & Ustick
 - NHD will contribute 25% of design and construction costs with a construction year of 2026
- Can Ada & Ustick
 - NHD will contribute 25% of design and construction costs with a construction year of 2025
- ACHD – Engineer and ACHD discussed the intersection of McDermott & Franklin Rd as well as extending the construction limits of Franklin Rd widening from McDermott to the construction limits of SH-16. They will get back to Engineer Lehman with an estimated cost of the project.

The Board did not have any concerns with the shared projects, so Engineer Lehman will start working on an MOU with the other agencies for these projects.

For the Murphy Road Speed Limit, Engineer Lehman advised the Board that at the April 28th meeting, patrons who live on Murphy Road requested that the speed limit be reduced from 50 mph to 35 mph on the west ¼ mile of Murphy Road. A speed count was completed, and it supports the current speed limit of 50 mph, the 85% speed was 52 mph. The Board still felt that the speed limit should be reduced. Commissioner Millar made a MOTION to reduce the speed limit on the west ¼ mile of Murphy Road from 50 mph to 35 mph. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report. Director Muchow advised the Board that the wire transfer has been completed for the purchase of the Bridge van.

Director Muchow advised the Board that the Bridge crew has been working on Lewis Lane as well as gopher runs throughout the District. With all the rain, they are doing quite a bit of hydro flushing due to plugged culverts. The Bridge crew is also striping roads in between rainstorms.

Director Muchow advised the Board that the Road crew is working on Greenhurst Road between Happy Valley and Robinson. Crew is also working on tree trimming and shouldering on Middleton Road. A flagging crew had to be put into play as patrons were still driving around the road closure signs putting crews in danger. Director Muchow advised the Board that the Road crew will begin working on Tio Lane next to grind and repave.

Director Muchow advised the Board that Idaho Materials have begun paving the roads according to the schedule.

Director Muchow presented the Board with the 3 quotes for purchasing a new utility trailer. The Board advised Director Muchow to go with the quote that meets the gross weight needed which was with Trailmax.

Director Muchow advised the Board that he and Engineer Lehman have a meeting with Tom Points at the City of Nampa to discuss the MOU.

At 9:09 a.m., Director Muchow requested the Board go into Executive Session to discuss salary adjustments pursuant to IC74-206(1)(b).

EXECUTIVE SESSION: At 9:09 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(b). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 9:24 a.m.

Commissioner Noble made a MOTION to approve employee compensation wage adjustments with the numbers and employees discussed during executive session. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Director’s work report.

At 9:30 a.m., Timothy Andra appeared before the Board to rediscuss a variance request that was approved back on March 10, 2022. Mr. Andra appeared before the Board to discuss relocating the access that was approved in March. After discussion between staff and Mr. Andra, everyone felt that this matter needed to be discussed further at a later date. Mr. Andra and ROW Agent Thiel will get in touch to further discuss details before coming back before the Board. Commissioner Noble made a MOTION to table this matter until the next meeting to allow staff to discuss the details further with Mr. Andra. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Quarterly Financial Reports.

Attorney Bill Gigray discussed some legal updates regarding pending litigation.

Commissioner Millar made a MOTION to adjourn at 10:13 p.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble