

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 28, 2022

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 12, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through July 28, 2022, and Payroll for the Month of July
- **8:15 A.M.** – City of Nampa
- **9:00 A.M. – ACTION ITEM:** Knight Family Trust – License Agreement to allow landscaping along the right of way of 11 S Pit Lane
- **9:30 A.M. – ACTION ITEM:** Kim Calderon – Discussion on Variance to the Standards policy and procedures
- **10:00 A.M. - ACTION ITEM:** Alec Egurrola -TO Engineers: Variance Request for new access to Amity Road
- **10:30 A.M. – ACTION ITEM:** Ryan Lancaster - Setback variance for a building setback along Cherokee Ave
- **11:00 A.M. – ACTION ITEM:** Aspen Engineers – License Agreement for irrigation in the ROW in platted sub on Kuna Rd
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Surplus Property – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Robinson & Airport Roundabout – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Robinson & Locust Roundabout – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to make offers for Right-of-Way Acquisition
- **NEW BUSINESS**
 - **ACTION ITEM:** ICCU discussion regarding CD promotional rates
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** Life Flight Renewal
 - **ACTION ITEM:** Valley Regional Transit FY2023 funding request
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign License Agreement for Ramon & Angelica Torres for fence and landscaping to remain in the ROW on Middleton Road
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty; Attorney Bill Gigray via Zoom

GUESTS: John Carpenter, Maximilian Biron, TO Engineer; Elva Knight; Kim Yanecko; Mark & Kathy Smith; Amy & Wes Wagner; Ryan & Stephanie Lancaster; Lance Warnick.

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from July 12, 2022.

Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through July 28, 2022, and Payroll for the month of July. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 8:00 a.m., John Carpenter and Maximilian Biron from T-O Engineers appeared for their 10:00 a.m. meeting slot. With no one else appearing, the Board agreed to allow this matter to be heard early. After discussion, the Board would like Mr. Carpenter to attempt design of a new turn bay. Commissioner Noble made a MOTION to table this matter until the August 30, 2022, Board meeting. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Ramon & Angelica Torres for a fence and landscaping to remain in the ROW on Middleton Road. Commissioner Millar made a MOTION to authorize the Chairman to sign the License Agreement for Ramon & Angelica Torres for a fence and landscaping to remain in the ROW on Middleton Road. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is still working on the punch list items. Engineer Lehman advised the Board that there are some irrigation issues with boxes overflowing that they are working on.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are working on getting new appraisals for Parcels 2, 3 and 4. Engineer Lehman advised that he is trying to set up one last meeting with Mr. Henrickson before going to condemnation. John Hill will also try to stop by Mr. Henrickson's to see if he can speak to him as well.

For the Northside & Cherry Roundabout, Engineer Lehman advised the Board that Six Mile has submitted a conceptual of the placement of the roundabout. Six Mile would like to do an online public meeting plus direct property owner meetings since there isn't different concepts to choose from.

For the Northside & Ustick Roundabout, Engineer Lehman advised the Board that Staff is still working on a MOU with the City of Nampa and Canyon Highway District. Nampa Highway District has agreed to pay 25% of design, ROW, and construction costs.

For the Ustick Corridor Study, Engineer Lehman advised the Board that staff is currently working on getting the information together for an Online Public Information Meeting. Once the Public Information Meeting is open to the public it will be available for comments for about 2 weeks.

For the Idaho Center & Cherry Roundabout, Engineer Lehman advised the Board that the original MOU was for NHD to pay for 25% of all cost with an estimated cost of \$2.5 million. Engineer Lehman advised the Board that per the MOU, NHD cost was not to exceed \$625,000 without approval. At this point all ROW has been purchased, some irrigation has been completed and they are set to bid the project this fall. Engineer Lehman advised that at this point the \$625,000 has been reached and the estimated construction cost of the project will exceed the agreed upon amount. The Board advised Engineer Lehman that the \$625,000 was all NHD will contribute to this project.

For the Five-Year Work Plan, Engineer Lehman presented the Board with the Draft 2023-2027 Work Plan for review. Engineer Lehman stated that Final Approval will take place at the August 30th, 2022, Board meeting.

For the MOU with the City of Nampa, Engineer Lehman advised that the City of Nampa legal department is now reviewing the changes.

Engineer Lehman advised the Board that the rest of his report will be held during Executive Session later in the meeting.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report. Director Muchow stated that bridge van truck that was purchased will be delivered by Friday.

Director Muchow advised the Board that the Bridge crew is working on stop bars and helping the shop repair the damaged sander.

Director Muchow advised the Board that the Road crew is working on finishing Locust Lane and Tio Lane. Other members of the crew are working on brushing roads throughout the District.

Director Muchow advised the LifeFlight membership is due for renewal and wants to know if the Board wants to continue. Commissioner Noble made a MOTION to continue LifeFlight for \$2,405.00. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow provided the Board with the renewal for Valley Regional Transit FY2023 dues. He advised the Board that the requested dues have increased yet again. After discussion, Commissioner Millar made a MOTION to continue paying the same amount of dues as the years prior without the increase. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

At 9:00 a.m., Elva Knight appeared before the Board to discuss obtaining the License Agreement to allow landscaping along the ROW of 11 S Pit Lane. Commissioner Noble made a MOTION to approve the License Agreement to allow landscaping to remain in the ROW of 11 S Pit Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman continued his work report.

District Engineer Nick Lehman requested the Board go into Executive Session to discuss possible litigation.

EXECUTIVE SESSION: At 9:01 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll

call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 9:19 a.m.

For the Robinson & Airport Roundabout, Engineer Lehman discussed a counteroffer from the property owners during executive session. After the conclusion of executive session, Commissioner Noble made a MOTION to accept the counteroffer as discussed for Parcel 9. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Southside & Deer Flat Roundabout, Engineer Lehman discussed the appraisals for right-of-way acquisition during executive session. After the conclusion of executive session, Commissioner Noble made a MOTION to make offers based off the appraised values. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Happy Valley & Victory Surplus property, Engineer Lehman discussed the counteroffer from a potential buyer. The Board discussed a counteroffer to be proposed to the potential buyer. After the conclusion of executive session, Commissioner Millar made a MOTION to make a counteroffer to the potential buyer and authorize the Chairman to sign the counteroffer. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Kim Calderon Yanecko, appeared to discuss the policy and procedures for variances to the standards policy. She appeared with a few neighbors, Amy & Wes Wagner, and Mark & Kathy Smith. The Board discussed the standard procedure for these types of variances. Ms. Yanecko discussed her concerns. After discussion, there was no decisions to be made.

At 10:30 a.m., Ryan & Stephanie Lancaster appeared before the Board to request a setback variance for a building setback along Cherokee Ave. ROW Agent Eddy Thiel discussed the details of the request with the Board. Mr. Lancaster updated a few details for them. After discussion, Commissioner Noble made a MOTION to vary the setback from 20 feet to 15 feet. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Bill Gigray discussed some legal updates regarding pending litigation.

At 11:00 a.m., Lance Warnick, with Aspen Engineers, appeared before the Board to discuss obtaining a license agreement for irrigation to remain in the ROW in the platted subdivision on Kuna Road. ROW Agent Thiel discussed the details. Mr. Warnick provided some additional details. Commissioner Millar made a MOTION to approve the license agreement to allow the irrigation to remain in the ROW in the platted subdivision on Kuna Road. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 11:05 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Dick Smith