

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 11, 2022

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 28, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 11, 2022
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Public Hearing for FY2023 Budget, possible adoption of FY2023 Budget and authorization for Chairman to sign the County L-2 Form
- **9:30 A.M.** – **ACTION ITEM:** Tony Armijo - Application to Vary Standards for access to Robinson Road
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Surplus Property – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Robinson & Airport Roundabout – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Robinson & Locust Roundabout – Authorization to consider and accept counteroffers
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
 - **ACTION ITEM:** Approval of '22 – '23 Holiday and Meeting Schedules
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Knight Family Trust - Sign license agreement
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW ASSISTANT DISTRICT CLERK

8/8/22 7:12am

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Attorney Jay Kiiha

GUESTS: Anthony Armijo; Victor Rodriguez, Mark Steuer, City of Nampa

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from July 28, 2022. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through August 11, 2022. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Councilman Victor Rodriguez, with the City of Nampa, appeared before the Board to discuss upcoming City of Nampa projects.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Knight Family Trust for allowing landscaping along the ROW at 11 S Pit Lane. Commissioner Millar made a MOTION to authorize the Chairman to sign the License Agreement for the Knight Family Trust to allow landscaping to remain in the ROW on S Pit Lane. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel and District Clerk Paige Rhoades discussed with the Board and the District Attorney the correct process for posting agendas.

9:00 a.m. Public Hearing for FY2023 Budget

At 9:00 a.m., Chairman Smith opened the Public Hearing for FY2023 Budget. Mark Steuer, from the City of Nampa, was present but did not wish to make any testimony. With no one present to testify, Chairman Smith closed the Public Hearing. Commissioner Noble made a motion to approve and adopt the FY2023 Budget and authorize the Chairman to sign the County L-2 tax request form. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:02 a.m., Anthony Arijmo appeared before the Board to discuss a Variance to the Standards that he would like to renew from two years ago, for access to Robinson Road. ROW Agent Thiel discussed with the Board the details behind the renewal. Mr. Arijmo discussed his intentions for the property. After discussion, Commissioner Millar made a MOTION to renew the previous variance request for Anthony Arijmo for access to Robinson Road for another two years. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer's work report.

For the Middleton & Orchard Signal Project, Engineer Lehman advised the Board that Knife River is still working on the punch list items.

For Robinson & Locust Roundabout, Engineer Lehman advised the Board that they are still waiting on new appraisals. Engineer Lehman advised the Board that Mr. Henrickson has been talking with him about the well, they are working on coming to an agreement.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that we are waiting for the signed contract for parcel #9. Engineer Lehman advised the Board that they are working on lot splits for parcels #16, 17, & 29.

For the Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that John Hill has sent the initial offer letters to property owners. He will give them a few weeks to review the offers before he reaches out to them.

For the Happy Valley & Victory Surplus property, Engineer Lehman advised the Board that the Buyer has accepted the counteroffer and has deposited the earnest money with the title company. Closing is scheduled for October.

For the Northside & Cherry Roundabout, Engineer Lehman advised the Board that Six Mile is currently working on the displays for the online Public Information Meeting.

For the Five-Year Work Plan, Engineer Lehman reminded the Board to review the Draft 2023-2027 Work Plan for any possible suggestions or changes. Engineer Lehman stated that Final Approval will take place at the August 30th, 2022, Board meeting.

For the MOU with the City of Nampa, Engineer Lehman advised that our Attorney is now reviewing the changes.

Engineer Lehman advised the Board that he has posted the job for the new GIS positions on August 1, 2022. He will be accepting applications until the end of the month. He will be doing interviews in September with a start date being in October.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report. Director Muchow stated that the new shop mechanic will begin in September.

Director Muchow advised the Board that the Bridge crew is finishing up paint striping, working on gopher runs and still doing some stop bar painting. The Bridge Foreman has some excess paint totes that he is going to see about selling to some of the other agencies.

Director Muchow advised the Board that the Road crew is working on routine maintenance, brushing, and shouldering.

Director Muchow asked the Board what they would like to do with the old Bridge Crew van. After discussion, the Board decided to surplus the vehicle and consider the other local agencies for purchase.

Director Muchow advised the Board that the Crusher is currently working in the Tomer Pit, 7700 yards of 5/8 chips.

Director Muchow presented the Board with FY 2023 Holiday Schedule for adoption. Commissioner Noble made a MOTION to accept and adopt FY 2023 Holiday Schedule, excluding June 19, Juneteenth. Commissioner Millar SECONDED the MOTION. MOTION CARRIED.

Director Muchow presented the Board with FY2023 Meeting Schedule for adoption. Commissioner Noble made a MOTION to accept and adopt FY2023 Meeting Schedule as presented. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow discussed with the Board the Canyon County Sheriff's Office Communications Tower in the front of the NHD parking lot. He stated that the Sheriff's Office might come to a Board meeting to discuss the MOU that is currently in place.

This completed the Director's work report.

District Clerk Paige Rhoades discussed with Legal Counsel on an update to the current NHD Record Retention policy for clarification.

Commissioner Millar made a MOTION to adjourn at 10:20 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Dick Smith