

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 27, 2022

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from October 13, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 27, 2022, and Payroll for the month of October
 - End of Year Financial Report
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Melinda McDaniel OneDigital- New Cobra/Buydown administration review and approval
- **9:30 A.M.** - **ACTION ITEM:** Jim Combe – Application to Vary Standards for access to Deer Flat Road
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout – Authorization to consider and accept settlement offer regarding domestic well
 - **ACTION ITEM:** Robinson & Locust Roundabout – Authorization to make offers for right-of-way
 - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Northside & Ustick Roundabout – Approve the MOU for the roundabout project with the City of Nampa and Canyon Highway District and authorize the Chairman to sign.
 - **ACTION ITEM:** State Highway 16 – Approve the Cooperative Agreement for the SH16 Project with the Idaho Transportation Department and the City of Nampa and authorize the Chairman to sign.
- **NEW BUSINESS/DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Assistant Engineer Noble Lafferty; Attorney Jay Kiiha

GUESTS: Jim Combe

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 13, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through October 27, 2022, and Payroll for the Month of October. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 8:06 a.m., Engineer Lehman and Attorney Jay Kiiha requested that the Board go into Executive Session to discuss real estate acquisition and potential litigation.

EXECUTIVE SESSION: At 8:06 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(c) and IC 74-206(1)(f). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Millar voted "aye" and Commissioner Noble voted "aye".

The Board concluded Executive Session at 8:20 a.m.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the PS&E packages have been submitted. Staff will be sending out letters to the utility companies to relocate their facilities and will have the board order approved at the next meeting. Engineer Lehman is working on putting the concrete work out for bid. Engineer Lehman advised the Board that electrical work will require 3 quotes due to the amount of work needed to be done. Asphalt for this roundabout will be included in the Paving bid for the year. The house we bought for the project has been demolished and removed.

For the Happy Valley & Victory Surplus Property, Engineer Lehman advised the Board that the buyer requested an extension for closing to be no later than the end of December. Engineer Lehman presented the Board with the amended contract for signature. Engineer Lehman advised the Board that the earnest money will go into effect on Saturday, October 29, 2022.

For the Robinson Corridor Study, Engineer Lehman advised the Board that the draft MOU has been submitted to the city and their legal counsel is reviewing it. NHD attorney has already reviewed and approved the MOU. Engineer Lehman received a draft scope of work and budget with an estimated cost of \$182,000 (\$91,000 for each agency). Compass did not have any available funds for this type of project.

For the Franklin & McDermott Intersection, Engineer Lehman advised the Board that he is working on an MOU with ACHD.

For the ITD- State Highway 16 project, Engineer Lehman presented the Board with the Cooperative Agreement for Board signature. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Cooperative Agreement with ITD for the State Highway 16 project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Ustick & Northside Roundabout Project, Engineer Lehman presented the Board with the MOU between NHD, Canyon Highway District (CHD) and City of Nampa (CON) for approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the MOU between NHD, CHD, and CON for the Ustick & Northside Roundabout. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that they are finishing up the concept report and hope to have it ready to be approved at the next meeting.

For the Street Signs on Private Road Policy, Engineer Lehman advised the Board he would like to create an Engineering Policy for Private Road Signs. This would be an engineering policy adopted by the board with a resolution that states that NHD does not provide any signage for private roads, this would include items such as street name signs, stop signs and no outlet signs.

For the Consultant Preapproved List, Engineer Lehman advised the Board that they received 15 SOQs from consultants. Staff will rank the SOQs and then select 3 consultants for Design and 3 consultants for CE&I.

This completed the Engineer's work report.

At 9:00 a.m., Melinda McDaniel from OneDigital, appeared before the Board to discuss the new Cobra/Buydown administration program. Ms. McDaniels discussed the costs and the changes that will take place and is seeking Board approval. Commissioner Noble made a MOTION to approve the changes for the new Cobra/Buydown administration program. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Crusher completed 9,252 yards of blue sand and have moved to the Lola Pit to work on 1 inch.

Director Muchow advised the Board that the Bridge crew is working on culverts on Murphy Road and South Powerline Road.

Director Muchow advised the Board that the Road crew was working on brushing, but they have an issue with the Boom Truck and had to put brushing on hold. The crew is also working on pulling shoulders and demolishing the house at Robinson and Airport.

Director Muchow advised the Board that he would like to work on getting started with Oil bids and Asphalt bids and would like to know if the Board wants to put it out for bid or look for piggybacks. After discussion, the Board advised Director Muchow to look around and see what the price feel is for the year.

This completed the Director's work report.

Engineer Lehman and Director Muchow advised the Board that they would like to formally introduce to them the new GIS employee, Spence Seibel and allow the Board to ask him questions.

At 9:30 a.m., Jim Combe, appeared before the Board to address a variance to the standards to keep the agriculture access to Deer Flat Road that has been there for years. ROW Agent Eddy Thiel discussed what the request was for. Mr. Combe discussed that he hasn't owned the property long and will do whatever needs to be done to keep the access at Highway District standards. Commissioner Noble made a MOTION to approve the variance to keep the agricultural access. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the year-end financial reports.

Commissioner Noble made a MOTION to adjourn at 10:34 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble