

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING November 8, 2022

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from October 27, 2022, and Special Meeting Minutes from October 20, 2022
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through November 8, 2022
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Dave Vandebosch – Application to Vary Standards to modify a circle drive at Amity and Robinson
- **10:00 A.M.** – **ACTION ITEM:** Public Hearing for Petition to Vacate Certain Rights-of-Way and Portions of Public Highways within Robinson Road
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Robinson & Airport Roundabout – Authorization to consider and accept settlement offer regarding domestic well
 - **ACTION ITEM:** Approve Resolution 2023-02: A Resolution to Order Utility Moves for the Robinson & Airport Roundabout Project
 - **ACTION ITEM:** Robinson & Locust Roundabout – Authorization to make offers for right-of-way
 - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to consider and accept counteroffers
 - **ACTION ITEM:** Northside & Cherry Roundabout – Approval of the Roundabout Concept
- **NEW BUSINESS**
 - **ACTION ITEM:** Review and Approve letter to IAHD from the ACCHD Board of Commissioners
- **DIRECTOR'S REPORT**
 - **ACTION ITEM:** Approval of 2022 Employee Longevity Checks
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Attorney Jay Kiiha

GUESTS: Crystal Craig, City of Nampa; Dave VandenBosch

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 27, 2022.

Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through November 8, 2022.

Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board. Ms. Craig advised the Board that the City of Nampa has been working with ITD for intersection improvements to Locust and Highway 45. She stated that construction is currently planned for FY27.

Ms. Craig advised the Board that the SH16 MOU has been approved and will be signed by City Counsel at the next meeting.

Ms. Craig asked the Board for possibly reconsidering helping the City of Nampa with utilities for the McDermott and Franklin project. The Board declined.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board all right-of-way has been acquired. Staff has sent out letters to utility companies to relocate. Concrete work will be put out to bid the week of Tuesday, the 15th of November with bid openings on Tuesday, November 29th. Request for electrical and mason quotes was sent out to four different contractors.

Engineer Lehman advised the Board that he sent out a request for proposals for center island artwork to both Ken McCall and Travis Emmen. Engineer Lehman asked for a guideline on estimated expense.

Engineer Lehman requested a Motion to approve and adopt the Resolution for utility moves. Commissioner Noble made a MOTION to approve and adopt Resolution 2023-02: A Resolution to Order Utility Moves for the Robinson & Airport Roundabout Project. Commissioner Millar SECONDED the Motion. MOTION CARRIED.

For the Robinson Corridor Study, Engineer Lehman advised the Board that the City of Nampa is set to approve the MOU on November 21st. Nampa Highway District will then approve and adopt the MOU on November 29th, 2022.

For the Franklin & McDermott Intersection, Engineer Lehman advised the Board that he is working on an MOU with ACHD.

For the Northside & Cherry Roundabout Project, Engineer Lehman presented the Board with the roundabout concept for approval. Commissioner Noble made a MOTION to approve the roundabout concept for Northside & Cherry. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Consultant Preapproved List, Engineer Lehman provided a list of the selections as follows:

- For Design
 - Six Mile Engineering
 - Parametrix
 - Kittelson & Associates
- For CE&I work
 - T-O Engineers
 - HMH Engineers
 - Atlas

For ACHD Maintenance Agreement, Engineer Lehman advised the Board that there was a discussion with ACHD regarding the existing maintenance agreement and possible changes. Director Muchow and Engineer Lehman met with Jennifer Berenger & Lloyd Carnegie to discuss the possibility of changing the maintenance of a few of the shared agreed maintenance roads.

For Roundabout Street Lights, Engineer Lehman advised the Board that they ordered light poles for 3 roundabouts to have on supply in case of damages and the length of time to get them ordered after accidents happen.

Engineer Lehman presented the Board with a letter for signature on behalf of ACCHD. The letter is addressed to the IAHD and is a response to the City of Nampa's recommended code changes regard the highway districts special levy. Commissioner Noble made a MOTION to authorize the Chairman to sign the letter. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board discussed with staff about looking into getting some help with how to get information out about project updates on roads to the Public. Possibility of looking to pay for a Public Relations company to help with that.

This completed the Engineer's work report.

At 9:00 a.m., Dave VandenBosch appeared before the Board to discuss a variance to the standards to allow for access onto Amity. ROW Agent Thiel discussed the details with the Board. Mr. VandenBosch advised the Board that he is splitting the property and needs a turnaround area to his property, but the current access location of his property is in the center of the roundabout. After discussion, Mr. VandenBosch advised the Board that he is willing to lose one of the accesses to gain the other to the back parcel if they can stay connected for a way to turn around. Commissioner Noble made a MOTION to approve the variance request subject to Mr. VandenBosch removing the center approach to his parcel. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman advised that staff and the attorney are still working on the MOU for the NHD tower use with City of Nampa.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Crusher is currently working in the Lola Pit.

Director Muchow advised the Board that the Bridge crew is working on a box culvert on 11th Ave.

Director Muchow advised the Board that the Road crew was working on brushing and routine maintenance until they begin working on new rehab projects and roundabout.

Director Muchow presented the list of Longevity checks and advised the Board he was looking for approval to issue Longevity checks for the year. Commissioner Millar made a MOTION to approve issuance of employee Longevity checks for the year. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

10:00 a.m., Public Hearing for Petition to Vacate Certain Rights-of-Way and Portions of Public Highways within Robinson Road

At 10:00 a.m., Chairman Smith opened the Public Hearing for Petition to Vacate Certain Rights-of-Way and Portions of Public Highways within Robinson Road. No one was present to make any testimony. Right-of-Way Agent Thiel advised the Board that all property mailings and notices went out. Chairman Smith closed the hearing. Commissioner Millar made a MOTION to Vacate Certain Rights-of-Way and Portions of Public Highways within Robinson Road. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:02 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble