

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING November 29, 2022

**LOCATION:** Nampa Highway District Office                      **TIME:** 8:00 a.m.  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from November 8, 2022
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through November 29, 2022, Payroll for the month of November, and Sign employee Longevity Checks.
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Taylor Merrill – Osprey Estates – possible bond for turn bay postponement
- **9:30 A.M.** – **ACTION ITEM:** Cowbird LLC – Application to Vary Standards for access on to McDermott Rd north of Cherry
- **10:00 A.M.** – **ACTION ITEM:** Bid Opening for the Robinson & Airport Roundabout concrete work
- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Robinson & Airport Roundabout – Authorization to consider and accept settlement offer regarding domestic well
  - **ACTION ITEM:** Robinson & Locust Roundabout – Authorization to make offers for right-of-way
  - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to consider and accept counteroffers
  - **ACTION ITEM:** Robinson Road Corrido Study – Approve MOU for corridor study with the City of Nampa and authorize the Chairman to sign
  - **ACTION ITEM:** Authorize the Chairman to sign the NMID Crossing Agreement for Structures #10957 & #10676
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Attorney Jay Kiiha

**GUESTS:** Crystal Craig, City of Nampa; Taylor Merrill; John Carpenter; Brooke Rhodes, Emily Mueller; Duane & Kathy Chadez

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from November 8, 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through November 29, 2022, Payroll for the Month of November, and Longevity Checks for 2022. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board. Ms. Craig discussed with the Board some of the grants her staff is working on applying for. Ms. Craig also discussed with the Board that the City of Nampa is currently working on alternatives for State Highway 45 reroute out of Library Square downtown Nampa.

Engineer Lehman presented the City of Nampa and Nampa Highway District MOU for the Robinson Road Corridor Study for authorization. Commissioner Millar made a MOTION to approve the MOU and authorize the Chairman to sign the MOU for the Robinson Road Corridor Study. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the order for utility companies to relocate to move was sent out on November 9, 2022. They have until March 1, 2022, to relocate all facilities. Concrete bid opening is today, November 29, 2022, at 10:00 a.m.

Four quotes were received for the electrical work and the project was awarded to Southern Idaho Electric. Four quotes were requested for the masonry work but only received two and the project was awarded to Bryant Mckinney Masonry

Engineer Lehman presented the Board with the Nampa Meridian Irrigation Crossing Agreement for authorization. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Crossing Agreement for Nampa Meridian Irrigation Crossing for Structures #10957 and #10676. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Happy Valley & Victory Surplus Property, Engineer Lehman discussed that the property is still on track to close on the sale in December. If the sale falls through the earnest money is locked in at \$10,000.

For the Franklin & McDermott Intersection & Ustick & McDermott Intersection, Engineer Lehman advised that he is working with ACHD on selecting a consultant to design the project. Engineer Lehman advised the

Board that they will do two separate MOUs with ACHD for each of these projects. One for design and one for construction.

For the City of Nampa, Engineer Lehman advised the Board that he and District Clerk Paige Rhoades had a meeting with Tom Points, Mark Steuer, & Rick Hogaboam regarding funding and other projects going on.

For the Communication Tower, Engineer Lehman advised the Board that NHD staff and legal counsel would like to put a date on the shared use of the communication tower agreement so that it isn't indefinite. Looking at the MOU with Canyon County, the rental agreement is 20 years from when the MOU was executed on, which is October 24, 2008. Legal Counsel and Staff's recommendation is to make the initial agreement with the City of Nampa to expire on the same date, October 24, 2028, then it can be renegotiated at the same time as Canyon County's agreement.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

Director Muchow advised the Board that the Crusher is currently working in the Lola Pit.

Director Muchow advised the Board that the Bridge crew is working on a box culvert on 11<sup>th</sup> Ave.

Director Muchow advised the Board that he put out the word we will be selling the old hyster to the other smaller Canyon County Highway Districts, Golden Gate has advised that they would like to come look at it. Director Muchow advised the Board that he was seeking what the Board felt was a reasonable price for him to get back with Golden Gate with.

Director Muchow asked the Board what the proper way for mileage reimbursement was. He advised that both Engineer Lehman and District Clerk Rhoades used the company credit cards for gas but drove their own vehicles to the IAHD Convention in Coeur d'Alene. The Board advised Director Muchow that a personal vehicle compensation should be given subtracting out the company credit card gas receipts.

Director Muchow asked the Board if they wanted to get the company spouse gift card and or the hams gift card like in the past. The Board concurred.

This completed the Director's work report.

At 9:00 a.m., Taylor Merrill, John Carpenter, and Brooke Rhodes, appeared before the Board to request a possible bond due to not being able to complete the turn bay as required before the weather changed. Mr. Merrill discussed the situation with the Board and stated that he was willing to place a cash bond in order to get the Board to sign the final plat to allow them to move forward with the project. The Board discussed their concerns with Mr. Merrill about signing the plat before the project is completed. After thorough discussion between all parties, the Board DENIED the request for the bond posting to sign the plat.

At 9:30 a.m., Emily Mueller, appeared on behalf of Cowbird LLC, to request access onto McDermott Rd north of Cherry Lane. Ms. Mueller discussed with the Board what her clients were requesting. ROW Agent Thiel discussed the details with the Board. After discussion, Commissioner Noble made a MOTION to approve the Variance Request to allow for an access onto McDermott Rd subject to a deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

10:00 a.m. Public Bid Opening for the Robinson & Airport Roundabout Concrete Work

Chairman Smith announced this portion of the meeting was to publicly open bids for the Robinson & Airport Roundabout Concrete Work. He asked Engineer Lehman to open and read the contents of the sealed bid packages, which had been received.

Engineer Lehman opened the only bid received in order received, read the names of the bidder, verified the presence of the bid form, the bid bond, and the public works license, then read the bid amount aloud. The bid was as followed:

- Chadez Concrete                      \$268,000.00

Commissioner Noble made a Motion for Staff to review the bid and award the contract if deemed appropriate. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:13 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble