

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 23, 2023

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 9, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through February 23, 2023, and Payroll for the month of February
 - Financial Reports
- **8:15 A.M.** – City of Nampa
- **8:30 AM.** – Representative from Commercial Tire
- **9:00 A.M.** – **ACTION ITEM:** Mark Satterwhite – License Agreement for fence to remain in ROW on Hill Road
- **9:30 A.M.** – **ACTION ITEM:** Rocky Mountain Companies – Middleton and Karcher Development discussion
- **10:00 A.M.** - **ACTION ITEM:** McIntyre Farms - Application to Vary Standards for width of Approach
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Ustick & McDermott Intersection – Approve Interagency Agreement for the design phase of the Ustick Road & McDermott Road intersection project with Ada County Highway District and authorize the Chairman to sign
 - **ACTION ITEM:** Franklin & McDermott Intersection - Approve Interagency Agreement for the design phase of the Franklin Road & McDermott Road intersection project with Ada County Highway District and the City of Nampa and authorize the Chairman to sign
- **NEW BUSINESS**
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW ASSISTANT DISTRICT CLERK

2/16/2023 9:38AM
DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Attorney Jay Kiiha;

GUESTS: Crystal Craig, City of Nampa; Scott Linsenmann; Chris Parks; Chris Watson; Mark Satterwhite; Matthew Witt; Ben Zamzow; Mike Fery; Jacob Holmes; Brad McIntyre; Loren McIntire

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from February 9, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through February 23, 2023, and Payroll for the month of February. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to discuss a few new updates for the SH-16 funding and legislators. Ms. Craig presented the Board with the list of grant applications and their current rankings.

At 8:30 a.m., Chris Parks and Chris Watson with Commercial Tire appeared before the Board to discuss the possibility of getting some of Nampa Highway District's tire business. The Board agreed to allow Commercial Tire a chance to do an observation of a few of the equipment.

At 9:00 a.m., Mark Satterwhite appeared before the Board to obtain a license agreement to allow a fence to remain in the right of way on Hill Road. ROW Agent Thiel and Mr. Satterwhite discussed the details of the request. Commissioner Noble made a MOTION to approve the license agreement to allow the fence to remain in the right of way on Hill Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the intersection is now closed until construction is complete. Utility companies are currently relocating their facilities. Engineer Lehman advised the Board that a letter was sent to Mr. Prater regarding the building on NHD's parcel with his belongings inside and around it. He will have until April 1st to have everything removed.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that Six Mile is working on the design of the roundabout. Engineer Lehman advised the Board that the right of way widths may need to be increased to facilitate all the utilities.

For the Northside & Ustick Roundabout Project, Engineer Lehman advised the Board that the City of Nampa is working on a scope of work for a phased dual lane roundabout with Six Mile Engineers.

For Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that Attorney Kiiha is currently working on the condemnation paperwork.

For Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that John Hill is working on setting up meetings with the Wrights. Engineer Lehman advised the Board that they are trying to get a meeting

scheduled with the Warns but still have not had any luck in doing so. A letter from the Attorney may need to be sent out.

For Robinson & Kuna Roundabout Project, Engineer Lehman advised the Board that Staff has set up meetings with the property owners next Monday. These are preliminary discussions about the project and how it affects their properties. These meetings are so property owners can discuss any concerns they may have with the project prior to the negotiator starting their work.

For the FY2023 Miscellaneous Paving Project, Engineer Lehman advised the contract has been signed with Central Paving. Staff will be setting up a pre-construction meeting with them to work out a schedule.

This completed the Engineer's work report.

At 9:30 a.m., Associates for Rocky Mountain Companies, appeared before the Board to discuss access for a commercial property on the corner of Karcher Road and Middleton Road. The Board and members of Rocky Mountain Companies discussed the details of the request and what plans they have for safe accesses. After discussion, the Board requested that core samples be taken on the subdivision roads where the development will take access and that a road section be designed to facilitate additional traffic for a commercial project.

At 10:00 a.m., Loren McIntyre, with McIntyre Farms, appeared before the Board to discuss a variance to the standards for a larger width approach. Mr. McIntyre would like to pave a portion of the frontage of his property, approximately 120', to accommodate the larger equipment used to operate their farm store. After discussion, the Commissioners discussed allowing the additional paving with a license agreement, Mr. McIntyre agreed to the license agreement. Commissioner Noble made a MOTION to grant the Variance Request for a larger width approach subject to a license agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his work report.

Director Muchow provided the Board with the Shop Report.

Director Muchow advised the Board that the Road crew will begin working at the Robinson & Airport Roundabout next week.

Director Muchow advised the Board that the Crusher is currently working in the Lola Pit. Currently completed 30,000 yards of inch and hoping to finish up with 40,000 yards.

This completed the Director's work report.

District Clerk Paige Rhoades presented the Board with the Quarterly Financial Report.

Commissioner Noble made a MOTION to adjourn at 10:47 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble