

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 9, 2023 AMENDED

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 23, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 9, 2023
- **8:15 A.M.** – City of Nampa
- **8:30 A.M.** – **ACTION ITEM:** Matt Christensen – Lola Lane discussion regarding pivot
- **9:00 A.M.** – Harris & Co FY2022 NHD Audit Report
- **9:30 A.M.** – **ACTION ITEM:** Rick Johnson – Variance Request for an access to Southside Blvd
- **10:00 A.M.** – Representative from Les Schwab
- **ENGINEER'S REPORT**
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign license agreement for Mark Satterwhite
 - **ACTION ITEM:** Sign Mylar and accept for maintenance the Weatherby Estates Subdivision
 - **ACTION ITEM:** Sign license agreement for McIntyre Farms
 - **ACTION ITEM:** Sign Mylar for the Cooper Subdivision
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; Attorney Jay Kiiha;

GUESTS: Matt Christensen; Josh Tyree & Rylie Paluso, Harris & Co CPA; Summer Johnson; Corey Miner & Josh Marsters, Les Schwab;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from February 23, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 9, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Lehman presented the Board with the License Agreement for Mark Satterwhite to allow a fence to remain in the ROW on Hill Road for signature. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Mark Satterwhite. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Lehman presented the Board with the Final Plat and the Financial Guarantee for approval and Board signature for Weatherby Estates. By signing the Final Plat NHD accepts maintenance of the subdivision roads.

- Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Final Plat for Weatherby Estates. Commissioner Millar SECONDED the motion. MOTION CARRIED.
- Commissioner Millar made a MOTION to approve and accept the Financial Guarantee for Weatherby Estates. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Lehman presented the Board with the License Agreement for McIntyre Farms to allow for a larger than standards approach width. Commissioner Noble made a MOTION to approve the License Agreement to allow for the larger than standards approach width. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Lehman presented the Board with the Final Plat for the Cooper Subdivision. Commissioner Millar made a MOTION to authorize the Chairman to sign the Final Plat for the Cooper Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Lehman discussed an illegal concrete approach that ROW Agent Thiel brought to his attention. ROW Agent Thiel advised the parties that it would not be allowed, and the party installed it without approval. Engineer Lehman requested guidance from the Board on how to proceed with the matter. After discussion, the Board of Commissioners advised the attorney to send a letter saying it was an unauthorized approach and that they will need to contact the Highway District to resolve the issue prior to the possibility of removal.

District Engineer Lehman discussed the TIA for the Karcher Road & Middleton Road proposed development. The City of Nampa is proposing to restrict access onto Middleton Road to a right-in right out only, fully improve Hailey Avenue from Kootenai to Middleton Road and add a left-turn lane from Hailey Avenue onto Middleton Road. ROW Agent Eddy Thiel spoke with the HOA president, and they advised him that flyers

were not sent out to the neighbors and there was no public involvement meeting with the neighborhood. The developer had only met with the HOA board.

At 8:30 a.m., Matt Christensen appeared before the Board to discuss installing a pivot irrigation line to the Lola Lane farm ground that he leases from the Nampa Highway District. Mr. Christensen advised the Board that he will be paying all the costs but will take the main pivot with him when he no longer leases the ground. The Board had no objection.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that Utility companies have finished relocations except for Intermountain Gas. They are still working in the area where the 8" high pressure line was hit. Engineer Lehman stated that he has not heard back from Mr. Prater regarding the building on NHD's parcel with his belongings inside and around it. Mr. Prater has until April 1st to get everything removed.

For Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that Attorney Kiiha is currently working on the condemnation paperwork.

For Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that John Hill is still working on setting up meetings with the Wrights.

For Robinson & Kuna Roundabout Project, Engineer Lehman advised the Board that Assistant Engineer Lafferty has met with all the property owners except one who was out of town. The visits seemed to be positive and that it seems everyone is on board with the project. Assistant Engineer Lafferty will begin working with John Hill to move forward on appraisals and negotiations.

For the ACHD Road Maintenance Swap, Engineer Lehman advised the Board that ACHD is working with their legal team to determine the proper steps needed to get potential approval of swapping road maintenance responsibilities.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow provided the Board with the Shop Report.

Director Muchow advised the Board that the Crusher has finished up gravel crushing for the moment. They are currently working on cleaning up pit run for the roundabout and cleaning up both the Lola Pit and the Yard Pit. They will go back to crushing chips for chip seal when the weather improves. The Board and Director Muchow discussed obtaining cameras or some sort of security for the Lola Pit as a precaution.

Director Muchow advised the Board that the Bridge Crew and the Road Crew are currently working on the Airport and Robinson Roundabout. The Bridge Crew will have to go replace a culvert on Locust Lane and then will go back to the Roundabout to work on the brick wall for the center island.

Director Muchow advised the Board that they are currently looking to hire 2 new laborers. Director Muchow advised the Board that they are also interviewing current employees who may be interested in the Road Crew Foreman position.

This completed the Director's work report.

At 9:00 a.m., Josh Tyree and Rylie Paluso with Harris & Company CPAs appeared before the Board to present the FY2022 Audit Report.

At 9:30 a.m., Summer Johnson appeared before the Board to discuss a new access onto Southside Blvd. Engineer Lehman and Ms. Johnson discussed the details of the request with the Board. After discussion, Commissioner Millar made a MOTION to approve the variance request to allow a new access onto Southside Blvd subject to a deed restriction. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Corey Miner & Josh Marsters with Les Schwab, appeared before the Board to discuss NHD's tire agreement and updates on what they can do to better their tire service for NHD.

Commissioner Millar made a MOTION to adjourn at 10:31 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble