

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 30, 2023

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 9, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 30, 2023, and Payroll for the Month of March
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Costea Dembi application to vary standards and application to vary setback for substandard spacing for private road approach on Lake Shore Drive
- **9:30 A.M.** - **ACTION ITEM:** Walker Investment Trust - Application to Vary Standards for access to W. Lewis an arterial roadway
- **10:00 A.M.** - **ACTION ITEM:** Sunwest Bank – sign documents for money movement
- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Ustick & McDermott Intersection – Approve Interagency Agreement for the design phase of the Ustick Rd & McDermott Rd Intersection Project with Ada County Highway District and authorize the Chairman to sign.
 - **ACTION ITEM:** Franklin & McDermott Intersection – Approve Interagency Agreement for the design phase of the Franklin Rd & McDermott Rd Intersection Project with Ada County Highway District and authorize the Chairman to sign.
- **DIRECTOR'S REPORT**
 - **ACTION ITEM:** Introduction of new Road Foreman, Salary adjustments, & Benefits
 - **ACTION ITEM:** Slope Control additions from Western States SITECH
 - Discussion RE: Surplus property
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Re-Sign license agreement for Osprey Meadows Subdivision
 - **ACTION ITEM:** Sign 2 deed restrictions for the NHD#1 parcels on the NE corner of Robinson/Airport for accesses to serve the 2 lots, one to Robinson Rd and one to Airport Rd
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar;
Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades;
ROW Agent Eddy Thiel; Attorney Jay Kiiha;

GUESTS: Juliann Edmunson, Sunwest Bank; Jim Hyslop; William Mason & Cameron Shippy, Mason
& Associates

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Director Devin Muchow presented the new Road Foreman Austin Grindstaff to the Board.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from March 9, 2023.
Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED
the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through March 30, 2023, and Payroll for
the month of March. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to provide some updates. She stated that
Legislators passed HB132, and we should start to see signs of funding from that. She advised that Engineer
Nick will be presenting the Board with the MOU with ACHD for approval. Ms. Craig advised the Board that
the estimate for Idaho Center and Cherry came in extremely higher than expected and she is hoping that NHD
will be able to help with that increase. She will be coming back to the next Board meeting with the details of
how the bid went from \$2.5 million to over \$6 million. Ms. Craig wanted to know if NHD will still be doing
rehab on 11th Ave as earlier planned, after discussion, Engineer Lehman advised the Board that right now they
aren't sure if they will get caught up to make it there this year or not.

ROW Agent Eddy Thiel presented the Board with a modified License Agreement for Osprey Meadows for
Board approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the
License Agreement for Osprey Meadows. Commissioner Millar SECONDED the motion. MOTION
CARRIED.

At 8:45 a.m., Juliann Edmunson, with Sunwest Bank, appeared before the Board to have the Board sign
documents for moving the savings account money into a new CD with Sunwest Bank.

At 9:00 a.m., Costea Dembi appeared before the Board for an application to vary standards and to vary a
setback for substandard spacing for private road approach onto Lake Shore Drive. ROW Agent Eddy Thiel
discussed with the Board the details of the request. Mr. Dembi discussed his points of the request. After
discussion, Commissioner Noble made a MOTION to approve the variance for the substandard spacing
requirement subject to plat submittal. Commissioner Millar SECONDED the motion. MOTION CARRIED.
Commissioner Noble made a MOTION to vary the setback from 70 feet to 53 feet. Commissioner Millar
SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began the Engineer's Work Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that construction is
moving forward. Electrician has been on site installing conduit. The mason will start on the brick work this
week. Concrete work will begin the week of April 10, 2023. Engineer Lehman advised the Board that a lot-line
adjustment between the two parcels on the NE corner that NHD purchased will need to be done. Engineer

Lehman presented the Board with the Deed Restrictions that need to be signed by the Board. Engineer Lehman discussed that the Deed Restrictions determine where access for these lots will be and limit any future access. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Deed Restrictions for the two purchased parcels. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Franklin Road & McDermott Road Intersection, Engineer Lehman presented the Board with the Inter Agency Agreement for the design of the intersection. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Inter Agency Agreement. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Ustick Road & McDermott Road Intersection, Engineer Lehman presented the Board with the Inter Agency Agreement for the design of the intersection. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the Inter Agency Agreement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that Attorney Kiiha is currently working on the condemnation paperwork.

For Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that Engineer Lehman and John Hill met with the Wrights on March 15, 2023, they made some modifications to the plans to accommodate their concerns and are awaiting their response to the changes. The Warns still have not responded. Attorney Kiiha will be sending one last letter prior to condemnation filings.

For the Happy Valley Road Rehab, Engineer Lehman advised the Board that NHD crews will be closing down Happy Valley Road between Greenhurst & Amity starting April 10th and reopening May 12th. Notifications have been sent out to other agencies and information boards have been set up. The original plan was to start this project in June but by starting sooner we hope to pick up some lost time.

At 9:30 a.m., Will Mason & Cameron Shippy, with Mason & Associates, on behalf of Walker Investment Trust, appeared before the Board to discuss a variance to the standards for access to W. Lewis Lane. Mr. Mason and ROW Agent Thiel went over the details with the Board. After discussion, it was determined that the request did not require a variance to the standards. Commissioner Noble made a MOTION to deny the request. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Lehman continued his report.

For the ACHD Road Maintenance Swap, Engineer Lehman advised the Board that he met with ACHD and CHD regarding the current Maintenance Agreement for boundary roads. He advised that everyone agreed upon the proposed changes so a new agreement will be written. The original agreement was between the three agencies, the new one will be broken apart so there will be an agreement between NHD and ACHD and a separate agreement between NHD and CHD. He advised that CHD and ACHD will have their own separate agreement.

For Idaho Fish & Game (IDFG), Engineer Lehman advised the Board that he and Bridge Foreman, Wayne Davis, met with IDFG regarding a pipe that crosses Powerline Road at the fish hatchery. The discussion held was to install a new box culvert that will take water from the hatchery's pond across Powerline Road to Wilson Pond. Since the existing pipe is ours we will help with the cost to replace it. Engineer Lehman will work with IDFG to write up an MOU and determine the cost NHD will be responsible for.

For Warren Spur Guardrail, Engineer Lehman advised the Board that he got a few quotes to install guardrail down the whole length of the hill, approximately 400 feet. The initial quote was for \$23,000. Engineer Lehman met with Railco on site and determined that we could shorten it to about 150 feet for a cost of \$12,837.50.

Engineer Lehman advised the Board that he received an email from Yvonne Bogard requesting the Board of Commissioners contact information. Engineer Lehman advised the Board that Ms. Bogard has contacted the Highway District a few times requesting some sort of signage for trucks entering the highway due to backing in a trailer. Engineer Lehman advised that the speed limit is 35 mph with the curves signed at 30 mph, so as such, no additional signage is warranted.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow provided the Board with the Shop Report.

Director Muchow advised the Board that the Crusher has been changing out screens for drain rock production.

Director Muchow advised the Board that the Bridge Crew is waiting on the Gas Company to finish up so they can finish backfilling the bridge work on Robinson. The Bridge Crew was also working on the driveway culverts on Hove Road.

Director Muchow advised the Board that crews are working on removing mud from the roundabout at Robinson & Airport. Crews are hauling in pit run. The curbs will be done within two weeks.

Director Muchow discussed with the Board the list of items to be published for surplus public hearing.

Director Muchow advised the Board that he would like to purchase a second grade control for the second road grader. After discussion, Commissioner Millar made a MOTION to purchase the second grade control for the road grader. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow discussed with the Board the possibility of hiring another full-time shop employee. The Board had no objection.

Director Muchow discussed with the Board the new Road Foreman's salary and use of the highway district vehicle. Director Muchow informed the Board that the new Road Foreman lives outside of the highway district boundary and that per NHD Policy employees that live outside of the district are unable to take highway district vehicles home unless approved by the Board. The Board agreed with the salary benefit and the increase after a 6-month probation. The Board determined that due to the Road Foreman responsibilities he is able to take the district vehicle home.

This completed the Director's work report.

Commissioner Noble made a MOTION to adjourn at 10:34 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble