

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
May 25, 2023
AMENDED**

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from May 11, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through May 25, 2023, and Payroll for the month of May
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Rocky Mountain Companies – Discussion regarding development on Karcher & Middleton intersection
- **9:30 A.M.** - **ACTION ITEM:** Don Wixom - Home for You - Application to Vary Standards to allow a nonstandard culvert length on Rose Briar Ln
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to consider and accept counteroffers
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Approve salary adjustments for Director and Engineer
 - **ACTION ITEM:** Sign Final Plat for Lake Shore Sub #4
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; Right of Way Agent Eddy Thiel; Attorney Jay Kiiha;

GUESTS: Ben Millick, Matthew Witt, Mike Fery, Ben Zamzows, Rocky Mountain Companies; Don Wixom

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from May 11, 2023.

Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through May 25, 2023, and Payroll for the month of May. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the final plat for Lake Shore subdivision #4 for Board approval. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the final plat for Lake Shore subdivision #4. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began the Engineer Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the work should be all completed today, and the Roundabout will reopen this afternoon. The center island artwork should be ready by August 1, 2023. Engineer Lehman advised the Board that the surplus process for the three remaining lots has begun. They have hired Robin Brady with Integra Realty Resources to perform the appraisals.

For the Southside & Deer Flat Roundabout Project, Engineer Lehman advised the Board that he is working on getting a meeting set up with the Wrights to finalize the ROW contract. He is hoping to have a counteroffer at the next meeting.

For Robinson & Kuna Roundabout Project, Engineer Lehman advised the Board that the appraisals have been received. Staff will review them and discuss them at the next Board meeting to get authorization to approve the appraisals and make necessary offers.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that the Final design plans & preliminary ROW plans have been submitted and have been reviewed by Staff. Engineer Lehman advised they will have a plan review meeting this afternoon to go over all the comments. There were 4 property owner meetings this week and several more lined up for next week. So far everyone has been positive about the project except the NW corner. Engineer Lehman discussed the option of a total buyout for the NW corner which will be discussed again later.

For FY2023 Miscellaneous Paving, Engineer Lehman advised the Board that the roundabout at Robinson & Airport has been completed and cleaned up this week. Map Rock will be done in either August or September depending on how quickly the crew gets it ground up and prepared along with chip seal getting completed in July. 11th Ave will not get paved until October if time allows.

For SH-45 Intersections, Engineer Lehman advised the Board that he has a meeting set up with ITD District Administrator next Wednesday to go over NHD's concerns with the intersections at Lake Shore and Deer Flat.

He also intends to discuss joint projects with the City and possibly funding through HB132 for projects on Ustick Road.

This completed the Engineer's report.

Director Muchow began his Report.

Director Muchow provided the Board with the Shop Report.

For the Road Crew, Director Muchow advised the Board that the Crew is working on the roundabout at Airport & Robinson with the hope of opening it up this afternoon. They will move to Map Rock Road for rehab next week. The Crew will begin chip sealing on July 10, 2023.

For the Bridge Crew, Director Muchow advised the Board that the Crew has been working on getting all the roads painted for the year. Today the Bridge Crew is helping to finish up the roundabout.

Director Muchow advised the Board that the Broom he presented to the Board last meeting was a piggyback from ACHD through the Sourcewell program.

This completed the Director's work report.

At 9:00 a.m., Rocky Mountain Companies appeared before the Board to provide the Board with updates to their development going on at Karcher Road and Middleton Road. They advised the Board that they will be back to the Board on June 8th with the documents about the road studies required by the Board.

For unfinished business from a discussion at the last Board meeting on May 11, 2023, Commissioner Millar made a MOTION to approve the salary adjustments for Director Muchow and Engineer Lehman. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Don Wixom appeared before the Board to discuss leaving a nonstandard approach in his driveway on Rose Briar Lane. Mr. Wixom discussed the reasoning behind why he installed the wider approach against the standard. After discussion between Mr. Wixom and the Board, Commissioner Noble made a MOTION to approve the Variance Request to allow the nonstandard approach on Rose Briar subject to a \$300.00 fee. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 9:40 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble