

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; Attorney Jay Kiiha;

GUESTS: Crystal Craig, City of Nampa; Scott Linsenmann; Mike Dean; Melinda McDaniel, One Digital; Jason Warriner, Western States

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from May 11, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through May 11, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to discuss a few updates. Ms. Craig handed the Board a copy of the City of Nampa Public Works magazine. For the Idaho Center & Cherry Roundabout project, she reminded the Board that there was an MOU for 25% share for NHD for the design portion of the project. Ms. Craig advised the Board that the closure will go into effect on May 16th, 2023, with an anticipated completion date in September of 2023. Ms. Craig further requested that the Board consider paying additional costs of \$922,212 due to the larger than anticipated construction cost.

District Engineer Lehman began the Engineer Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the crew has finished up the swales and have been working on prepping for the landscape rock. He further advised the Board that pavement is scheduled to begin the week of May 22, 2023.

For the Southside & Deer Flat Roundabout Project, Engineer Lehman advised the Board that John Hill is still communicating with the Wrights regarding the acquisition of their property. Engineer Lehman advised that he also spoke with the Wrights to reach an agreement.

Engineer Lehman provided the Board with the Orders of Condemnation for parcels 4, 5, and 8 for Board approval.

Commissioner Noble made a MOTION to approve and authorize the Board to sign Orders of Condemnation for parcels 4, 5, and 8. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that the Final design plans & preliminary ROW plans have been submitted and are currently under review. Engineer Lehman advised the Board that letters have been sent out to the property owners so we can start setting up meetings with the property owners that will be affected by the project. Engineer Lehman advised the Board that the City of Nampa's ROW negotiator, Scott Johnson, will do the negotiations for this project.

At 9:00 a.m., Mike Dean appeared before the Board to request a License Agreement to allow landscaping to remain in the right-of-way along his property along Melba Road. Engineer Lehman discussed the request and Mr. Dean discussed his intentions with the landscaping. Commissioner Noble made a MOTION to approve the License Agreement to allow the landscaping to remain in the ROW. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the ACHD Joint Projects, Engineer Lehman advised the Board that for the Road Maintenance Swap, ACHD's legal counsel is currently reviewing the document. All the other divisions are in agreement with the swap and no issues are anticipated. The McDermott-Franklin and Ustick Road Inter-Agency Agreements still have not been signed by ACHD; they are waiting for the money from the state before they will sign the agreements. It could be mid-July before they sign the agreements.

For FY 2023 Miscellaneous Paving, Engineer Lehman advised the Board that Central Paving has paved Hove Road but there are a few bumps in the road that will need to be fixed. They have completed Happy Valley paving and the city got the water / irrigation valve collars completed and NHD hopes to get it painted and shouldered for it to be opened today.

For SH-45 Intersections, Engineer Lehman advised the Board that he is working on setting up a meeting ITD District Administrator to go over our concerns with the intersection at Lake Shore and Deer Flat and would like some guidance as to how much the Board is willing to participate in the safety improvements at both intersections.

Engineer Lehman advised the Board that he would like to propose a salary increase for the Assistant Engineer to be more in line with the market value for his experience. Commissioner Millar made a MOTION to approve the salary adjustment for the Assistant Engineer. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow began his Report.

Director Muchow advised the Board that he would like to propose a salary increase for the Truck Driver who has become an operator and not getting compensation for that increased job duty. Commissioner Millar made a MOTION to approve the salary adjustment & position change from Truck Driver to Operator for Nick Sutterfield. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Jason Warriner, with Western States Equipment, appeared before the Board to present the Board with the proposed equipment purchases for the FY2024 Budget.

Director Muchow provided the Board with the Shop Report. Director Muchow advised the Board that the Shop Department is currently looking for other options for oil purchasing.

For the Road Crew, Director Muchow advised the Board that the Crew is currently working on the Roundabout at Robinson & Airport. They are also doing shoulder work on Happy Valley Road trying to get that opened back up today. The Crew will move to Map Rock Road rehab once the clean up on the roundabout is done.

For the Bridge Crew, Director Muchow advised the Board that the Crew has been working on getting all the roads painted for the year.

For the Weed Crew, Director Muchow advised that they have been doing some weed spraying, but they have needed all crew workers on the roundabout and Happy Valley Road.

Director Muchow began to discuss the other equipment that Staff is looking into for purchasing.

At 10:00 a.m., Melinda McDaniel, with OneDigital, appeared before the Board to discuss the new premiums for Medical Insurance. Ms. McDaniel advised the Board that premiums have gone up and she provided the Board with the best options for renewals. After discussion over the premiums at hand, Commissioner Noble made a MOTION to continue Medical Insurance with Select Health for FY2024. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow continued his discussion regarding the equipment purchases.

Director Muchow advised the Board that the Shop Department would like to work on replacing hydraulics in the trucks. The Board asked to speak with the Shop Foreman regarding the request. Shop Foreman Nate Bledsoe appeared to discuss the request. The Board advised Shop Foreman to start purchasing additional back up parts if they take too long to arrive.

This completed the Director's work report.

Commissioner Noble made a MOTION to adjourn at 11:07 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble