

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING June 8, 2023

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from May 25, 2023
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through June 8, 2023
  - Presentation of FY2024 budget plans
  - Valley Regional Transit FY2024 letter for budget funding
- **8:15 A.M.** – City of Nampa
- **9:00 A.M.** – **ACTION ITEM:** Rocky Mountain Companies – Discussion regarding development on Karcher & Middleton intersection
- **ENGINEER’S REPORT**
  - **ACTION ITEM:** Southside & Deer Flat Roundabout – Authorization to consider and accept counteroffers
  - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Authorization to make offers for ROW Acquisition
  - **ACTION ITEM:** Adopt Resolution No. 2023-06: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Robinson & Kuna Roundabout Project
  - **ACTION ITEM:** Adopt Resolution No. 2023-07: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Southside & Kuna Roundabout Project
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign Temporary Turn Around Easements for Osprey Estates Sub
  - **ACTION ITEM:** Sign Final Plat for Hess Acres Subdivision and Accept for Maintenance
  - **ACTION ITEM:** Sign Final Plat for Hess Landing Subdivision #1
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; Right of Way Agent Eddy Thiel; Attorney Jay Kiiha;

**GUESTS:** Mayor Debbie Kling, Tom Points and Crystal Craig, City of Nampa; Scott Zinsenmann

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from May 25, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades advised the Board that the 9:00 a.m. agenda item has been canceled. Commissioner Noble made a MOTION to approve the agenda with that cancelation. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through June 8, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

City of Nampa's Mayor Debbie Kling, Tom Points, and Crystal Craig appeared before the Board at this time. Crystal Craig began the report for the City of Nampa stating that ITD will be doing a resurfacing project on Highway 45 from Deer Flat to I84 Garrity to Franklin.

Tom Points thanked the Board for all the Joint Projects that are going on with the City of Nampa and Nampa Highway District.

Ms. Craig discussed with the Board that additional cost requested for Idaho Center and Cherry Roundabout project to help cover the increase of construction cost. The Board advised Ms. Craig that they can not make decision on it today but will consider the discussion and add it to the next agenda as an action item for final decision.

Ms. Craig then discussed with the Board HB132 and the potential grant opportunity. The City will apply for the grants with the intention of that funding going to upgrades to the Ustick Corridor. She advised the Board that there is a \$10 million cap with HB132. She further stated that the estimated cost for this project is around \$12 million so the additional \$2 million not covered by HB132 will be split between all the agencies involved.

The Board thanked the City of Nampa for appearing today and for the team work on getting projects completed for the patrons of the City of Nampa.

Director Muchow began his Report.

Director Muchow provided the Board with the Shop Report.

For the Road Crew, Director Muchow advised the Board that the Crew is working on grinding Map Rock for the rehab project.

For the Bridge Crew, Director Muchow advised the Board that the Crew is still working on getting all the roads painted for the year.

Director Muchow advised the Board that we have received a letter from Valley Regional Transit requesting funds for the year. The Board advised Director Muchow that NHD will only do the same amount as the previous year, no increases.

This completed the Director's work report.

ROW Agent Eddy Thiel presented the Board with the final plat for Hess Landing Subdivision #1 for signature. Commissioner Noble made a MOTION to approve the final plat for Hess Landing Subdivision #1 and authorize the Chairman to sign the plat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for temporary turnaround easements for Osprey Estates Sub for approval. Commissioner Noble made a MOTION to approve the License Agreement for temporary turnaround easements for Osprey Estates. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began the Engineer Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that NHD has hired Robin Brady with Integra Realty Resources to perform the appraisals. Staff should receive them by the end of the month. Engineer Lehman advised the Board that he will start working on the surplus process.

For the Southside & Deer Flat Roundabout Project, Engineer Lehman advised the Board that he met with the Wrights to finalize the ROW contract last Thursday and will request executive session to discuss the counteroffer.

At 9:08 a.m. Engineer Lehman requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 9:08 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye, Commissioner Noble voted "aye" and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:21 a.m.

For the Southside & Deer Flat Roundabout Project, Commissioner Noble made a MOTION to accept the counteroffer for parcel 6 as discussed in Executive Session. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Robinson & Kuna Roundabout Project, Engineer Lehman requested a Motion for authorization to make offers for ROW acquisition as discussed in Executive Session. Commissioner Millar made a MOTION to make offers for Right-of-Way acquisition based on appraisals. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to Adopt Resolution 2023-06: To Authorize NHD staff to Execute Right-of-Way Acquisition Documents for the Robinson and Kuna Roundabout Project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Southside & Kuna Roundabout Project, Engineer Lehman presented the Board with Resolution 2023-07 for adoption. Commissioner Millar made a MOTION to Adopt Resolution 2023-07: To Authorize NHD staff to Execute Right-of-Way Acquisition Documents for the Southside & Kuna Roundabout Project. Commissioner Noble SECONDED the Motion. MOTION CARRIED.

For the Robinson & Locust Roundabout Project, Attorney Kiiha provided the Board with some litigation updates regarding the Quick Take Process.

For SH-45 Intersections, Engineer Lehman advised the Board that he met with the ITD District Administrator and other ITD staff on Wednesday May 31 to go over the concerns with the intersections at Lake Shore and Deer Flat. ITD staff agreed that something needs to be done at the Lake Shore intersection and a signal would be best. ITD will work to put this intersection on its Transportation Investment Program this fall. Engineer Lehman stated that the earliest year for construction will be 2031 to start but once it's on the list they can

advance it with the help of local support and funds. This project will not jump Hwy 45 & Locust, which is slated for construction for FY2027, with an estimated cost of \$3,770,415.96. The city of Nampa is splitting the cost of the intersection improvement.

Engineer Lehman advised the Board that ITD is looking for other options for Hwy 45 & Deer Flat due to the proximity of putting a light at Lake Shore. Engineer Lehman advised the Board that ITD is having an Outreach Workshop on Wednesday, June 14, 2023, from 1:30 to 4:30 pm and the commissioners are invited to attend.

For the ACHD Maintenance Swap, Engineer Lehman advised that the agreement is still being reviewed by their legal counsel.

For the IDFG Culvert Replacement, Engineer Lehman advised that he has received the draft MOU and it's currently being reviewed by staff. Engineer Lehman advised the Board that he will have to determine a cost not to exceed for NHD's portion of the project. The projected cost for the project is \$483,000.

For the Robinson Road Corridor Study, Engineer Lehman advised the Board that Staff and the City of Nampa is working on getting the Online Public Meeting information set up. The Website should go live on July 10<sup>th</sup>, 2023, and run until July 21<sup>st</sup>, 2023.

This completed the Engineer's report.

District Clerk Paige Rhoades presented the Board with the FY2024 Budget for discussion.

Commissioner Noble made a MOTION to adjourn at 10:12 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble