

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
June 29, 2023
AMENDED**

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from June 8, 2023 and Special Meeting Minutes from June 21, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through June 29, 2023, and Payroll for the month of June
 - Swear in Commissioner Smith and election of officers
- **8:15 A.M. – ACTION ITEM:** City of Nampa – Decision on Idaho Center and Cherry
- **9:00 A.M. – ACTION ITEM:** Intermountain Pacific LLC. - Application to Vary Standards on Can-Ada for Cambridge Estates
- **9:30 A.M. – ACTION ITEM:** Tyler Young - License Agreement for trees of 4042 Mansfield Place
- **10:00 A.M.- ACTION ITEM:** Discussion RE: Employee
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Authorization to make offers for ROW Acquisition
 - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Authorization to accept counteroffers
 - **ACTION ITEM:** Adopt Resolution No. 2023-09: To Establish a 35mph Temporary Speed Limit for Construction on Map Rock Road
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Sign Final Plat for Hess Acres Subdivision and Accept for Maintenance
 - **ACTION ITEM:** Sign Final Plat for Osprey Estates and Accept for Maintenance
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, and Commission Bryce Millar; Director Devin Muchow; District Clerk Paige Rhoades; Right of Way Agent Eddy Thiel; Assistant District Engineer Noble Lafferty; Attorney Jay Kiiha;

GUESTS: Crystal Craig, City of Nampa; Emily Riley; Will Mason; Hethe Clark; Tyler Young

ABSENT: Commissioner Randy Noble and District Engineer Nick Lehman;

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from June 8, 2023, and Special Meeting Minutes from June 21, 2023. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through June 29, 2023, and Payroll for the Month of June. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to discuss some project updates. She provided updates on the Strategic Initiatives Grant, SH16 obligation bond and ITD's SH45 rehab project. For the Idaho Center & Cherry Roundabout project, Ms. Craig advised the Board that they have had some utility delays with Lumen and are monitoring the situation closely.

At this time, the NHD Board of Commissioners questioned Ms. Craig about the increase in costs that the City of Nampa is requesting. After thorough discussion, Commissioner Millar made a MOTION to give the City of Nampa an additional \$100,000 for the additional costs for the Idaho Center and Cherry Roundabout project. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the Final Plat for Osprey Meadows to sign and accept it for maintenance. Commissioner Millar made a MOTION to authorize the Chairman to sign the Final Plat and accept Osprey Meadows for maintenance. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Will Mason, Emily Riley and Hethe Clark, on behalf of Intermountain Pacific LLC, appeared before the Board for an application to vary the standards on Can-Ada for access, bridge width standards and curb & gutter requirements. ROW Agent Thiel and the applicants discussed the request in length. After discussion, Commissioner Millar made a MOTION in three parts: One, to allow the bridge standards to be modified to 40 feet, two, allow the access to be made onto Can-Ada Road, three, the Board denied the request to waive the curb and gutter requirement. The Board advised that curb and gutter should be installed due to the possibility of annexation by the City of Nampa. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Tyler Young, appeared before the Board for a License Agreement to allow trees to remain inside the ROW on Mansfield Place. Commissioner Smith made a MOTION to approve the License Agreement to allow the trees to remain inside the ROW on Mansfield Place. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant District Engineer Noble Lafferty began the Engineer Report.

For the Robinson & Airport Roundabout Project, Assistant Engineer Lafferty advised the Board that NHD staff is working on the surplus process for the 3 remaining parcels. There will be two public notices in the Idaho Press Tribune, one on June 29 and the second on July 5, 2023. The Public Hearing will be held on July 13, 2023, at 9:00 a.m.

For the Robinson & Locust Roundabout Project, Attorney Jay Kiiha advised the Board that all parties have been served condemnation papers. The quick take process should take roughly two weeks.

For the Southside & Kuna Roundabout Project, Assistant Engineer Lafferty advised the Board that they are currently working on ROW plans. ROW negotiations for this project will be handled by Larry Rincover.

For the Northside & Cherry Roundabout Project, Assistant Engineer Lafferty advised the Board that Staff is getting the final ROW plans finished up and will begin with the appraisals in the next month. The City of Nampa will handle all the ROW acquisitions then NHD will reimburse the City its share of 45% of all ROW costs.

For the Robinson Road Corridor Study, Assistant Engineer Lafferty advised the Board that NHD staff and CON staff are working on getting the Online Public Meeting information set up. The website will go live on July 10, 2023, and run until July 21, 2023. Flyers will be mailed out to the residents in the area on July 5, 2023.

For Map Rock Road, Assistant Engineer Lafferty advised the Board that Staff is requesting a resolution to temporarily adjust the speed limit on Map Rock Road. The reason for this request is due to Map Rock Road currently being gravel due to construction being postponed for crews to complete the chip seal for the year. This temporary speed limit will give authority to the sheriff's office to ticket people for driving too fast in a construction zone. Commissioner Millar made a MOTION to approve and adopt Resolution 2023-09: A Resolution to Establish a 35 mph Temporary Speed Limit for Construction on Map Rock Road. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 9:37 a.m. Assistant Engineer Lafferty requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 9:37 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Smith SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye, and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:43 a.m.

For the Robinson & Kuna Roundabout Project, Commissioner Smith made a MOTION to authorize Staff to make offer for ROW Acquisition based on appraised value. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Engineer's report.

Director Muchow began his Report.

Director Muchow provided the Board with the Shop Report.

Director Muchow advised the Board that all the crew is working on chip sealing. They are working in the town of Melba to work out the kinks of the machine and preparing the machines to get ready for the full list of chip seal to begin on July 10, 2023.

This completed the Director's work report.

At 10:00 a.m. Director Muchow requested that the Board go into Executive Session to discuss a personnel issue.

EXECUTIVE SESSION: At 10:00 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(b). Commissioner Smith SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 10:15 a.m.

At this time, Commissioner Millar administered the Oath of Office to Commissioner Smith for another four-year term, as Commissioner for Sub-District No. 3 and the Certificate of Office was signed.

For the Robinson & Kuna Roundabout Project, Assistant Engineer Lafferty advised the Board that there was a counteroffer to be reviewed. After discussion, Commissioner Millar made a MOTION to approve and accept the counteroffer. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith asked if anyone was interested in attending the Snake River Stampede as the invite from the City of Nampa came in the mail. After discussion, Chairman Smith advised the Clerk that no one from NHD was able to attend this year.

Commissioner Smith made a MOTION to adjourn at 10:46 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary / Treasurer, Bryce Millar