

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 13, 2023

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from June 29, 2023
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through July 13, 2023
  - Election of officers
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Public Hearing for Declaration of Surplus of Real Property and authorization of Resolution 2023-08 for Robinson & Airport Roundabout Project
- **9:30 A.M. – ACTION ITEM:** Representatives from Sunwest Bank
- **ENGINEER’S REPORT**
  - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Authorization to consider and accept counteroffers
  - **ACTION ITEM:** Robinson & Locust Roundabout Project – Authorization to consider and accept counteroffers
  - **ACTION ITEM:** Idaho Center & Cherry Roundabout Project – Amendment to MOU with City of Nampa
- **DIRECTOR’S REPORT**
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Sign Final Plat for Hess Acres Subdivision and Accept for Maintenance
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble, and Commission Bryce Millar;  
Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades;  
Right of Way Agent Eddy Thiel; Attorney Jay Kiiha;

**GUESTS:** Sunwest Bank, Juliann Edmonson, Lisa Price, Carlos Donis

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from June 29, 2023.  
Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through July 13, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

*Election of Officers:*

Commissioner Millar made a MOTION to nominate Commissioner Smith for Chairman. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to nominate Commissioner Noble for Vice Chairman. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to nominate Commissioner Millar as Secretary / Treasurer.

Commissioner Smith SECONDED the motion. MOTION CARRIED.

Right of Way Agent, Eddy Thiel, addressed the Board regarding Hess Acres. He advised the Board that Hess Acres representatives would like to post a cash bond with an escrow account for the portion of the Financial Guarantee. The Board advised that they want to follow with the standard practice and not allow the escrow account.

Right of Way Agent, Eddy Thiel, presented the Board with some photos of asphalt damage in the Crystal Lakes Subdivision and requested guidance as to how the Board would like him to handle the situation. After discussion, no decision was made at this time.

District Engineer Nick Lehman began the Engineer Report.

For the Idaho Center & Cherry Roundabout Project, Engineer Lehman presented the Board with Amendment No. 1 to the original MOU with the City of Nampa for approval and signature. This amendment authorizes and additional \$100,000 for the Idaho Center & Cherry Roundabout Project. Commissioner Noble made a MOTION to approve the MOU Amendment and authorize signature for Amendment No.1 to the MOU with the City of Nampa. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that the Public Hearing to surplus the remaining property will be at 9:00 a.m.

For the Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that he would like to go into Executive Session to discuss matters.

At 8:32 a.m. Engineer Lehman requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 8:32 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 8:44 a.m.

For the Southside & Kuna Roundabout Project, Engineer Lehman advised the Board that the contract with Larry Rincover to handle all the ROW negotiations has been signed by Staff.

For the Robinson & Kuna Roundabout Project, Engineer Lehman advised the Board that Staff is currently waiting on the Bureau of Rec to get the paperwork for the easement relocation for the irrigation ditch on the north side of the Kuna Road before they can negotiate with the property owners.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that Staff is waiting to receive the final ROW plans and then they will begin appraisals next month.

For the IDFG Culvert Replacement, Engineer Lehman advised the Board that Idaho Fish & Game is working to get Engineer Lehman cost estimates for NHD portion of the project. Once he receives those numbers, they will finish up the MOU and get it signed by both parties. Engineer Lehman advised the Board that the initial estimate for the total project is \$483,000.

For the Robinson Road Corridor Study, Engineer Lehman advised the Board that the Public Involvement website went live on July 10<sup>th</sup> and will run until July 21<sup>st</sup>. Engineer Lehman advised the Board that they have already met with a couple of the property owners that have questions and concerns about the project.

This completed the Engineer’s report.

Director Muchow began his Report.

Director Muchow provided the Board with the Shop Report.

Director Muchow advised the Board that all the crew is working on chip sealing. They have almost completed half of the year’s list.

Director Muchow advised the Board that District Clerk Paige Rhoades would like to schedule a Special Meeting for the Budget once the final numbers come in from the County. After discussion, Chairman Smith set a Special Meeting on July 24<sup>th</sup>, 2023, at 3:00 p.m. to go over the Budget prior to postings.

Director Muchow advised the Board that the new roller has arrived.

### **9:00 a.m. Public Hearing for Surplus Property**

At 9:00 a.m., Chairman Dick Smith opened the Public Hearing for Surplus Property and Resolution No. 2023-08. Engineer Lehman presented the Board with the information regarding the real properties to be declared surplus. With no one in the room to testify, Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to declare the properties surplus. Commissioner Noble SECONDED the motion. MOTION CARRIED. Commissioner Noble made a MOTION to adopt and authorize Board signature of Resolution 2023-08. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow and District Clerk Paige Rhoades discussed the Budget in more depth with the Board.

At 9:13 a.m. Director Muchow requested the Board go into Executive Session to discuss a personnel matter.

EXECUTIVE SESSION: At 9:13 a.m., Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(b). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 9:31 a.m.

This completed the Director’s work report.

At 9:30 a.m., Juliann Edmondson, Lisa Price, & Carlos Donis, with Sunwest Bank, appeared before the Board to discuss a few new banking options.

Commissioner Millar made a MOTION to adjourn at 9:49 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble