

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING August 10, 2023

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from July 27, 2023, and Special Meeting Minutes from July 24, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through August 10, 2023
 - Financial Report
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Three Fork Investments LLC - Application to Vary Standards – access spacing requirements for Howard Lane
- **10:00 A.M. – ACTION ITEM:** Public Hearing for FY2024 Budget, adoption of FY2024 Budget and Authorization for the Chairman to sign the County L-2 Form
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Locust Roundabout Project: Consider and Approve counter offer for right-of-way acquisition.
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** Approval of '23 – '24 Holiday and Meeting Schedules
 - **ACTION ITEM:** Life Flight Renewal
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble, and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; Right of Way Agent Eddy Thiel; Attorney Jay Kiiha;

GUESTS: Crystal Craig, City of Nampa; Victoria McDonald

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from July 27, 2023, and the Special Meeting Minutes from July 24, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through August 10, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that letters have been sent out to the adjacent property owners to gauge interest for the surplus properties. They have until August 18th to respond. If the adjacent property owners are not interested, then other public entities will be notified.

Crystal Craig, with the City of Nampa, appeared before the Board to provide an update on the Idaho Center and Cherry Roundabout project. Ms. Craig stated that there have been significant Utility delays in the project and wanted NHD Board to be aware of the delays.

For the Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that appraisal staking was done this week, the appraisals will be done shortly after. Engineer Lehman looked for guidance if there were any negative feelings towards a total buy out of parcel 5. The Board had no object but will see what both costs would be prior to any decisions.

For the Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that he would like to go into Executive Session to discuss matters.

At 8:29 a.m. Engineer Lehman requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 8:29 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:39 a.m.

For the Robinson & Locust Roundabout Project, Commissioner Noble made a MOTION to accept the counteroffer for parcel 3 as discussed in Executive Session. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For McDermott & Franklin Intersection, Engineer Lehman advised the Board that on August 30th, 2023, the intersection of McDermott & Franklin will be converted to an All-Way Stop controlled intersection.

Chairman Smith and Engineer Lehman discussed some improvements that could be done to help with the intersection of Lake Shore Dr and Highway 45.

This completed the Engineer's report.

Director Muchow began his Report.

Director Muchow advised the Board that the Bridge Crew has been doing paint striping. He stated that the truck broke down for the day, but the crew got it repaired quickly.

Director Muchow advised the Board that chip sealing and fog sealing has been completed. The Bridge Crew is currently working on painting all the roads within the district.

Director Muchow advised the Board that the Road Crew has gone back to Map Rock Road to finish the final few miles of rehab. They have almost finished the second mile.

Director Muchow advised the Board that the Crusher Crew should be back at the Lola Pit working on gravel production.

Director Muchow presented the Board with the 2023-2024 Meeting Schedule for approval. Commissioner Millar made a MOTION to approve and accept the 2023-2024 Meeting Schedule. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow presented the Board with the 2023-2024 Holiday Schedule for approval. Commissioner Millar made a MOTION to approve and accept the 2023-2024 Holiday Schedule. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow presented the Board with the FY2024 Life Flight membership renewal. Commissioner Noble made a MOTION to approve the FY2024 Life Flight membership renewals. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow discussed the annual Company pizza party for Thursday, August 31st to see if the Board wanted to put it on again this year for the employees. The Board confirmed that the party can take place on August 31st.

This completed the Director's work report.

At 9:00 a.m., Victoria McDonald, with 3 Fork Investments, appeared before the Board to discuss an Application to Vary Standards for spacing on Howard Lane. ROW Agent Eddy Thiel discussed the details with the Board. Commissioner Millar made a MOTION to approve the Application to Vary the Standards for the spacing requirements on Howard Lane subject to a deed restriction, restricting any other access from Howard Lane to the parcel in the future. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Financial Report for the quarter.

10:00 a.m. Public Hearing for FY 2024 Budget

At 10:00 a.m., Chairman Smith opened the Public Hearing for FY2024 Budget. With no one present to testify, Chairman Smith closed the Public Hearing. Commissioner Millar made a MOTION to approve and adopt the FY2024 Budget. Commissioner Noble SECONDED the motion. MOTION CARRIED. Commissioner Noble

made a MOTION to authorize the Chairman to sign the L2 Property Tax Form. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:04 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble