

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

**19, NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
September 14, 2023**

**THIS MEETING IS RESCHEDULED TO SEPTEMBER 19, 2023
DUE TO LACK OF QUORUM**

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from August 31, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through September 14, 2023
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Bid Opening for the sale of Robinson & Airport Surplus Property, Parcel 29
- **9:30 A.M. – ACTION ITEM:**
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Airport: Accept bid results from Robinson & Airport Surplus Property, Parcel 29 bid opening and authorize the Chairman to sign closing documents.
 - **ACTION ITEM:** Approve 5-Year Work Plan
- **DIRECTOR’S REPORT**
- **NEW BUSINESS: ACTION ITEM:** Boise Projects – License agreement for Irrigation Crossing on W Locust
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Re-sign Hess Acres Sub Final Plat
 - **ACTION ITEM:** Re-sign Final Plat for the Lake Shore Sub #4 Subdivision
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble, and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; Assistant District Clerk Nicole Barlow; Attorney Jay Kiiha;

GUESTS:

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from August 31, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda with removal of the 9:00 Bid opening. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through September 14, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Lehman, on behalf of ROW Agent Eddy Thiel presented the Board to Approve & re-sign the Final Plat for the Hess Acres Subdivision. Commissioner Noble made a MOTION to approve the Final Plat for Hess Acres and authorize the Chairman to re-sign the plat. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Nick Lehman on behalf of ROW Agent Thiel presented the Board to Approve & re-sign the Final Plat for Lake Shore Subdivision #4. Commissioner Millar made a MOTION to approve the Final Plat for Lake Shore Subdivision #4 and authorize the Chairman to re-sign the plat. Commissioner Noble SECONDED the motion. MOTION CARRIED.

On behalf of ROW Agent Thiel, Engineer Lehman advised the Board, that Boise Projects is wanting a License Agreement for an irrigation crossing on W. Locust east of Cool Rd. After discussion Commissioner Noble made a MOTION to approve a License Agreement for Boise Projects to run an irrigation crossing, with a sleeve across W. Locust. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Engineer Nick Lehman began the Engineer Report.

For the Robinson & Airport Roundabout Project, Engineer Lehman advised the Board that one of the parties interested in purchasing Parcel 29 backed out, so only one party was interested in purchasing it, the same party interested in purchasing Parcel 17, The Nampa School District. Commissioner Noble made a motion to authorize the Chairman to sign the closing documents for the sale of the surplus property from the Robinson and Airport Roundabout Project. Commissioner Millar SECONDED the motion. MOTION CARRIED. Parcel 16 will be offered to other government agencies before going to public auction.

Engineer Lehman advised for Southside & Deer Flat Roundabout Project, that he continues to have discussions with property owners regarding acquiring right-of-way. He hopes to meet with them again this week and continue the discussions and negotiations with them.

Robinson & Locust Roundabout Project, Engineer Lehman advised the Board that Henrickson has not signed the closing documents; he has told Pioneer Title that he won't sign until the new well is installed. Attorney Kiiha advised the Board on the issue and updated the Board on the condemnation of the two remaining parcels.

Northside & Cherry Roundabout Project; they are working on ROW negotiations.

For the IDFG Culvert Replacement, Engineer Lehman advised the Board that the bid opening was moved from today to September 22nd. Once the bids are opened, we will have a solid number for the MOU, then we can get everything finalized.

The ITD Strategic Initiative Grant application was submitted on August 30th. We should find out if we get awarded the grant by the end of October.

Engineer Lehman is needing approval of the 5 Year Work Plan. After discussion, Commissioner Millar made a MOTION to approve the 5-year work plan. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Lehman discussed with the Board that Cintas came in and proposed what it would cost for NHD to have an AED in the building. Proposed cost would be \$129/month (\$1,548 per year). After discussion the Board decided they would not be interested at this time. Most of our employees are not working in the same location as where the AED would be held and all our employees are trained in first aid and CPR.

This completed the Engineer's report.

Director Muchow presented the Board with the shop report. The shop Forman has been going through all equipment and getting everything fixed. They are having issues with a few trucks and the transmissions; they are working on getting that figured out.

Director Muchow advised that crews worked on weed clean up in the yard. They burned weeds and got the yard cleaned up.

The Crusher Crew is crushing at the Lola Pit, crushing chips. CAT came and did the load bank test on the generator. Day after the test the generator shut down. They are still having generator issues, as of now they are back up and running.

The Bridge crew is mostly done painting, & working on cleanup.

Director Muchow advised the Board that the Road Crew is working on 11th, they've rebuilt our part and waiting on the developer to get their pipe installed so they can finish rebuilding the remaining 1,000 ft. While they wait, they are hauling material to stock pile, & shouldering.

This completed the Director's work report.

Commissioner Noble made a MOTION to adjourn at 9:08 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble