

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 12, 2023

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from September 28, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through October 12, 2023
 - **ACTION ITEM:** Authorize Clerk to move funds from LGIP to ICCU
 - FY2023 Year End Financial Report
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Southside & Kuna Roundabout Project – Authorization to make offers for ROW Acquisition
- **9:30 A.M. – ACTION ITEM:** Brett Whitmill - Application to Vary the Standards for a new point of access onto Sky Ranch Road
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Southside & Kuna Roundabout Project – Approve Appraisals and Give Authorization to make offers for ROW Acquisitions
 - **ACTION ITEM:** Authorize the Chairman to sign the MOU with Idaho Fish & Game for the Culvert Replacement Project on Powerline Road
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** Dave Hughes Small Structures report
- **NEW BUSINESS:**
 - **ACTION ITEM:** Sign License Agreement for Irrigation crossing of W. Locust for Boise Projects
 - **ACTION ITEM:** Re-sign License Agreement for Osprey Estates
- **UNFINISHED BUSINESS:**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble, and Commission Bryce Millar; Director Devin Muchow; Assistant District Engineer Noble Lafferty; District Clerk Paige Rhoades; ROW Agent Eddy Thiel;

GUESTS: Larry Rincover; Brett Whitmill

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from September 28, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 12, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Boise Project for irrigation crossing on W. Locust. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the License Agreement for Boise Projects. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the License Agreement for Osprey Estates for resign due to missing information. Commissioner Noble made a MOTION to approve and authorize the Chairman to resign the License Agreement for Osprey Estates. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant District Engineer Noble Lafferty began the Engineer Report.

For the Robinson & Airport Roundabout Project, Assistant District Engineer Lafferty advised the Board that the closing dates on Parcels 17 & 29 are currently scheduled for October 25, 2023. Staff will need to schedule a time for Commissioner Smith to sign the closing documents at Pioneer Title. For Parcel 16, Assistant District Engineer Lafferty advised the Board that staff has not heard from any other government agencies interested in the property other than City of Nampa. They have until the 16th of October to notify NHD if they are interested in the property.

For the Southside & Deer Flat Roundabout Project, Assistant District Engineer Lafferty advised the Board that Engineer Lehman spoke with the Warns last week. They have concerns about how their taxes will be affected by the sale of the property to NHD. They are looking into that currently before they make any moves forward.

For Robinson & Locust Roundabout Project, Assistant District Engineer Lafferty advised the Board that Staff was hoping the Attorney would be here today to discuss the litigation for the two remaining parcels. Assistant District Engineer Lafferty also advised the Board that Idaho Power wants to start relocating utilities in November.

For Southside & Kuna Roundabout Project, Assistant District Engineer Lafferty advised the Board that Larry Rincover will be here at 9:00 a.m. today to discuss the appraisals of a few parcels.

For Robinson & Kuna Roundabout Project, Assistant District Engineer Lafferty advised the Board that there will be new Supplementals for Bureau of Rec easement descriptions that will need to be signed by Staff.

For the IDFG Culvert Replacement, Assistant District Engineer Lafferty advised the Board that bids were opened on September 22nd with LaRiviere Construction being the lowest bidder at \$1,427,143.00. NHD's share of the project will be \$465,766.00 for construction and design. After discussion, the Board advised Assistant District Engineer Lafferty that they felt NHD's share should only be for the culvert portion across the road and asked Assistant District Engineer Lafferty to look the details before they will accept the MOU for the project.

For the Design Engineer, Assistant District Engineer Lafferty advised the Board that the Job opening was posted on September 28th, there have been a few applications but none that are qualified for the position.

This completed the Engineer's report.

At 9:00 a.m., Larry Rincover appeared before the Board to present the Board with the appraisals for Southside & Kuna Roundabout Project. Mr. Rincover presented the Board with the appraisals. Commissioner Noble made a MOTION to approve and authorize Larry Rincover to make offers for ROW acquisition. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow began his Director's Report

Director Muchow presented the Board with the shop report.

Director Muchow advised the Board that the Crusher Crew is working on chips in the Lola Pit.

The Bridge Crew is working on stop bars and replacing culverts down on Glendale Road.

Director Muchow advised the Board that the Road Crew is hauling materials to do shoulders on Map Rock Road and will go back to 11th Ave to finish up for Central Paving to come in and pave the following week.

Director Muchow advised the Board that Dave Hughes will be inspecting 23 small structures this year and is looking for approval. Commissioner Noble made a MOTION to authorize Dave Hughes to inspect 23 small structures for \$8,970. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Frank Kennedy will be retiring from the Bridge Crew in November, and he has put up on the Board the request for Road Crew members the opportunity to transfer Crews. Jason Tully from the Crusher Crew has requested to move to the Bridge Crew. That will mean they will have to post to see if anyone on the Crew would like to move to the Crusher Crew to replace Jason Tully and then Office Staff will post the job opening to the public as a Road Crew position.

Director Muchow advised the Board that Jason with Western States would like to take the Board out to dinner Tuesday night of the Convention on October 31, 2023.

This completed the Director's work report.

District Clerk Paige Rhoades presented the Board with the Year End Cash Report.

At 9:30 a.m., Brett Whitmill appeared before the Board for an application to vary standards to allow for a new point of access onto Sky Ranch. ROW Agent Thiel discussed the details of the application. Mr. Whitmill provided some additional information on location of the new shop he is building. After discussion, Commissioner Millar made a MOTION to approve the variance request to allow for a new point of access onto Sky Ranch. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Financial Report for the Money Market Accounts. After presentation of the Report, District Clerk asked the Board how they would like to proceed with the insurance portion of the excess funds. The Board asked if it was possible to call the Bank to discuss the options

before they decided. After discussion, Commissioner Noble made a MOTION to authorize the Clerk to move \$6 million of funds from the LGIP to Idaho Central Credit Union for the purpose of creating CD's that will insure the funds NHD has with the government. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 9:42 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble