

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble, and Commission Bryce Millar; Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel

GUESTS: Kirstin Sample; Scott Linsenmann; Alexis Hanson; Mike Ramsey; Crystal Craig, City of Nampa

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 26, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through November 7, 2023. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 8:00 a.m., Kristin Sample, appeared before the Board to offer a tractor for donation for artwork at the Southside & Kuna Roundabout. Engineer Lehman advised Ms. Sample that the timeline for that project is many years out on the schedule. Engineer Lehman advised that if the Board was agreeable to the tractor donation and the possibility of adding their family name to the tractor that he would meet with her to discuss the details with her. The Board advised Engineer Lehman that he could discuss the donation of the tractor for the future project.

Crystal Craig, with the City of Nampa, appeared before the Board to provide some updates for the City of Nampa. Ms. Craig provided the room with a copy of the newly adopted Roadside Memorial Policy that the City has adopted. Ms. Craig advised the Board that the City Council approved to begin the purchase of right-of-way for the Cherry & Northside Roundabout Project. Ms. Craig advised the Board of a few grant updates, one for Robinson and Greenhurst railroad crossing and the other is the Ustick Corridor. The decision for Ustick Corridor will be announced by November 15, 2023. Ms. Craig advised that Can Ada & Cherry Roundabout will open within the next week or so.

At 8:40 a.m., Alexis Hanson appeared before the Board to discuss obtaining a variance to the set back for a new access on Hill Road. ROW Agent Eddy Thiel advised the Board of the details of the request. Ms. Hanson provided some additional information. Commissioner Millar recused himself from any discussions due to being related to the Applicant. Commissioner Smith made a MOTION to approve the Set Back Variance request to 58 feet. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 8:50 a.m., Mike Ramsey appeared before the Board to discuss obtaining a variance to the set back for Howard Lane. ROW Agent Eddy Thiel discussed the details with the Board. Commissioner Millar made a MOTION to vary the setback to 20 feet from the section line. Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the mylars for Hess Landing to be re-signed by the Chairman. Commissioner Noble made a MOTION to authorize the Chairman to re-sign the mylars for Hess Landing. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the mylars for North Fork Ranch to be re-signed by the Chairman. Commissioner Noble made a MOTION to authorize the Chairman to re-sign the mylars for North Fork Ranch. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the mylars for Lake Shore Sub to be re-signed by the Chairman. Commissioner Millar made a MOTION to authorize the Chairman to re-sign the mylars for Lake Shore Sub. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Engineer Lehman began his Report.

For Robinson & Airport Roundabout, Engineer Lehman advised the Board that there will be a bid opening on Thursday, November 30, 2023, for the sale of the surplus property. There will be notifications in the newspaper on November 16 and November 23, 2023.

At 9:09 a.m. Engineer Lehman requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 9:09 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye, Commissioner Noble voted "aye" and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:24 a.m.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that this project has been delayed due to complications with right-of-way purchasing.

For the Five-Year Work Plan FY2024-2028, Engineer Lehman advised the Board that he had to delay two roundabout projects due to the inability of securing the ROW and so he advanced 5 road rehab projects for a total of 11.43 miles of rehabs in FY24. Therefore, he is requesting approval of the amended Five-Year Work Plan FY2024-2028. Commissioner Noble made a MOTION to approve the Amended Five-Year Work Plan. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For Northside & Cherry Roundabout Project, Engineer Lehman advised that that he needs authorization for the City of Nampa's ROW Negotiator to make offers based on appraisals. Commissioner Noble made a MOTION to authorize the City of Nampa's ROW Negotiators to make offers based on appraisals for the Northside & Cherry Roundabout Project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the ACHD Maintenance Swap, Engineer Lehman advised the Board that he attended a meeting with ACHD staff to go over the status of the swap this week. Both agencies came to an agreement and a final draft of the MOU will be presented to the Board for approval in the coming weeks.

This completed the Engineer's report.

Director Muchow began his Director's Report

Director Muchow presented the Board with the shop report.

He advised the Board that the Crusher Crew is still working on chips in the Lola Pit.

The Bridge Crew is working on a box culvert on Glendale but is waiting on a crane that is scheduled for this Wednesday, November 8, 2023. They are also working on culverts on Bennett Road.

The Road Crew is doing some crack sealing and pulling shoulders.

Director Muchow presented the Board with the piggyback for FY2024 Weed Spraying Chemical bids for approval. Commissioner Millar made a MOTION to accept the piggyback for FY2024 Weed Spraying Chemical Bids. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Muchow asked the Board if they would like to continue providing gift cards for the hams and spouse dinner like years previous. The Board agreed to continue.

Director Muchow advised the Board that there will be a retirement luncheon for Frank Kennedy on November 14, 2023.

This completed the Director's work report.

Commissioner Noble made a MOTION to adjourn at 9:45 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble