

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 14, 2023

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from November 30, 2023
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through December 14, 2023
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Locust Roundabout Project – Consider and Approve counter offers for right-of-way acquisition.
 - **ACTION ITEM:** Northside & Cherry Roundabout Project – Authorization to make offers for ROW acquisition.
 - **ACTION ITEM:** Southside & Kuna Roundabout Project – Authorization to make offers for ROW acquisition.
- **DIRECTOR’S REPORT**
 - **ACTION ITEM:** FY24 Paint and Beads piggyback from ITD
- **NEW BUSINESS:**
 - **ACTION ITEM:** Discuss and Approve Amended Utility Permit
- **UNFINISHED BUSINESS:**
 - **ACTION ITEM:** Sign License Agreement for Warren Dowdle
 - **ACTION ITEM:** Sign License Agreement for Deersky Ranch Sub HOA
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar;
Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades;
ROW Agent Eddy Thiel

GUESTS: None

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from November 30, 2023.
Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED
the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through December 14, 2023.
Commissioner Noble SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the license agreement for Deer Sky Ranch Sub HOA for the
Chairman to sign. Commissioner Noble made a MOTION to approve the license agreement and authorize the
Chairman to sign. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel advised the Board that there will possibly be a large Solar Farm going in on
Southside. They are in the early stages of planning but wanted the Board to be aware of the plan.

District Engineer Lehman began his Report.

District Engineer Lehman and ROW Agent Eddy Thiel presented the Board with an amendment to the Utility
Permit. Engineer Lehman advised the Board that Staff would like to change how NHD permits for utility work
within its right-of-way. Engineer Lehman requested a Motion to approve the updated form NHD-001 Utility
Permit. The updated form will include the following: Utility Permits will only be issued to the owner of the
facility that the permitted work is needed for. It shall be the responsibility of the owner to ensure that all work
done within the right-of-way is completed to the standards set forth in the latest edition of the ACCHD Manual
or as outlined in the Special Provisions of this permit. It is the sole responsibility of the owner to procure and
review the standards that are set forth in the ACCHD Manual. Commissioner Noble made a MOTION to
approve the updates to the Utility Permit Form NHD-001. Commissioner Millar SECONDED the motion.
MOTION CARRIED.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that Parcel 16 will be listed
with real estate agent Richie Brockel. Commissioner Smith will need to sign the paperwork for the listing
agent at the end of the meeting.

For the Robinson & Locust Roundabout, Engineer Lehman advised the Board that Mr. Zahradnicek called to
check on the offer that he made. Engineer Lehman advised them that all communications would need to go
through NHD's attorney at this point.

For the Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that he had a productive
meeting with the Warns last week to go over their concerns. There were a couple of minor issues that need to
be addressed regarding field access. Engineer Lehman plans to meet again next week and will start discussing
property values.

For Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that the City of Nampa's Right-of-Way Negotiator, Scott Johnson, has been sending out offers to property owners. Engineer Lehman advised that they have met with a few of them to go over any issues they may have. Engineer Lehman advised the Board that the goal is to have all ROW acquisition wrapped up in early spring.

For the ACHD Maintenance Swap, Engineer Lehman advised the Board that ACHD has signed both the Exchange Maintenance Agreement and the Special Use Permit MOU. This allows NHD to swap maintenance of several borderline roads. GIS Spenser Seibel is working with ACHD's GIS staff to exchange road, bridge and sign data of the roads that are being exchanged. Highway District 4 has also signed the Exchange Maintenance Agreement. No roads have been changed with them, this was just updating the agreement, so it was just between NHD and HD4.

This completed the Engineer's report.

Director Muchow began his Director's Report

Director Muchow presented the Board with the shop report.

He advised the Board that the Crusher Crew is still working on chips in the Lola Pit.

The Bridge Crew is working on a box culvert on Bennett Road.

The Road Crew is doing some crack sealing and brushing.

The Shop Crew is working on welding the grinder for the Road Crew to get back to grinding asphalt on Sky Ranch Road.

District Clerk Paige Rhoades presented the Board with the FY2024 Paint piggyback from ITD for Board approval. Paint needed will be as follows: 7,750 gallons of yellow paint at \$13.743 a gallon in the amount of \$106,508.25 and 11,750 gallons of white paint at \$13.566 a gallon in the amount of \$159,400.50. Total amount for FY2024 Paint is \$265,908.75. Commissioner Noble made a MOTION to accept the FY2024 Paint piggyback from ITD. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

Chairman Smith discussed the Day at the Capitol coming up at the end of January. After discussion, Engineer Lehman and Chairman Smith will attend.

At 8:35 a.m. Attorney Jay Kiiha requested that the Board go into Executive Session to discuss some updates.

EXECUTIVE SESSION: At 8:35 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye" and Commissioner Millar voted "aye".

The Board concluded Executive Session at 8:41 a.m.

Commissioner Millar made a MOTION to adjourn at 8:41 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble