

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 28, 2023

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from December 14, 2023
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through December 28, 2023, and Payroll for the month of December
  - Discussion about Administrative changes
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **ENGINEER’S REPORT**
  - **ACTION ITEM:** Approve & Authorize the Chairman to sign the Crossing Agreement with Nampa Meridian Irrigation District for the Fogerty Lateral and the Robinson & Locust Intersection
- **DIRECTOR’S REPORT**
- **NEW BUSINESS:**
  - **ACTION ITEM:** Approve and sign the 2023 Annual Road & Street Report
- **UNFINISHED BUSINESS:**
  - **ACTION ITEM:** Sign License Agreement for Warren Dowdle
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES DISTRICT CLERK

11/26/23 @ 8:37AM

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar;  
Director Devin Muchow; District Engineer Nick Lehman; District Clerk Paige Rhoades;  
**GUESTS:** Tom Points, Matt Ricks - City of Nampa; Tom Zahradnicek; Sharie Fitzpatrick

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from December 14, 2023. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through December 28, 2023, and Payroll for the month of December. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Tom Points and Matt Ricks, with the City of Nampa, appeared to provide the Board with a few updates. Mr. Ricks advised the Board that they are working on the ITS Program, currently updating all the conduit across the City of Nampa in order to monitor traffic signals from one base location. Mr. Points discussed some updates to the Highway 16 project. He also discussed the \$10 million from the grant to widen Ustick Road. Northside and Ustick intersection is currently in design phase to be completed by October. That project was scheduled for 2025 but has been delayed due to 3 canal crossings that will be difficult and more costly.

At 8:30 a.m. Tom Zahradnicek and Sharie Fitzpatrick appeared before the Board to discuss an offer for ROW acquisition settlement for the Robinson & Locust Roundabout. Mr. Zahradnicek presented his offer to the Board and discussed the reasoning behind his request. The Board advised Mr. Zahradnicek that no decisions could be made today but they would review his offer and discuss it with the attorney.

At 8:46 a.m. Attorney Jay Kiiha requested that the Board go into Executive Session to discuss real estate acquisition and litigation.

EXECUTIVE SESSION: At 8:46 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye, Commissioner Noble voted "aye" and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:26 a.m.

District Engineer Lehman began his Report.

For the Robinson & Airport Roundabout, Engineer Lehman advised the Board that Parcel 16 was listed for sale and has already had numerous inquiries. A few questions have been raised about having access off of Robinson Road. Currently the only access is off Airport Road. Engineer Lehman is considering including access as part of the sale of the property with a deed restriction limiting the access points.

For the Robinson & Locust Roundabout, Engineer Lehman requested Board approval and authorization to sign the crossing agreement for Nampa-Meridian Irrigation District for the Fogarty Lateral. The crossing is being redone as part of the roundabout project. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the crossing agreement for Nampa-Meridian Irrigation District for the Fogarty Lateral. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Southside & Deer Flat Roundabout, Engineer Lehman advised the Board that he talked with Beverly Warn and also received an email from Belinda Caillouet, who is helping the Warns through the process. They are working on trying to get some contractors to come look at their property and get quotes for some work that they may need done after the project is complete, such as the driveway locations having to change.

For Northside & Cherry Roundabout Project, Engineer Lehman advised the Board that the City of Nampa's Right-of-Way Negotiator, Scott Johnson, has been working on the right-of-way acquisition.

For the updates to District Utility Permits, Engineer Lehman advised that beginning January 2, 2024, NHD will start requiring the owner of the utility to get the permit for any work being done within the ROW. Staff sent out notices to the utility companies about the upcoming changes and did not get much pushback.

For the Employee Training, Engineer Lehman advised the Board that Persi will be here on January 10, 2024, to do three separate workshops based on where employees are in their careers. Engineer Lehman advised the Board that ICRMP will be doing a Supervisor Webinar Series starting January 11th that all supervisors and Nicole will attend.

This completed the Engineer's report.

Director Muchow began his Director's Report

Director Muchow presented the Board with the shop report.

He advised the Board that the Crusher Crew is still working on chips in the Lola Pit.

The Bridge Crew and Road Crew are all working on Sky Ranch Road.

This completed the Director's work report.

Chairman Smith asked District Clerk Paige Rhoades about when the Audit presentation will be. District Clerk Paige Rhoades advised the Board that per the Auditor, she was told it would be the end of January meeting or possibly the first meeting in February.

Chairman Smith discussed with new Director Nick Lehman the details of his new position as Director. Director/Engineer Lehman will drive a company pickup home and the Board discussed the use of the company pickup. The Board also discussed probationary time for Director/Engineer Lehman with the possibility of a pay increase after the probationary time.

District Clerk Rhoades presented the Board with the 2023 Annual Road & Street Report for approval and Board signature. Commissioner Millar made a MOTION to approve and authorize the Board to sign the 2023 Annual Road & Street Report. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:15 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble