

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 11, 2024

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from December 28, 2023 and Special Meeting Minutes from January 2, 2024
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through January 11, 2024
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. –** Parametrix - Presentation for the Robinson Road Corridor Study
- **9:30 A.M. – ACTION ITEM:** Margaret Reeves – Application to Vary Setback near Warren Spur Road
- **10:00 A.M. – ACTION ITEM:** Simplot – License Agreement for pressurized irrigation crossing on Melba Rd.
- **DIRECTOR / ENGINEER’S REPORT**
  - **ACTION ITEM:** Robinson & Locust Roundabout Project – Consider & Approve counter offers for right-of-way acquisition
  - **ACTION ITEM:** Authorization for the Chairman to sign a letter of support for the Ustick Road Widening Project to ACHD
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
  - **ACTION ITEM:** Sign License Agreement for Warren Dowdle
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM:** ADJOURNMENT

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; District Director / Engineer Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel

**GUESTS:** Yuri Mereszczak; Harvin Flores; Margaret Reeves; Pedro Navarrette; Connor DeMond

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from December 28, 2023. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through January 11, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for Warren Dowdle for Board signature and approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Warren Dowdle. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

For the Robinson & Airport Roundabout, Director Lehman advised the Board that NHD accepted the offer of purchase for Parcel 16 at the Special Meeting on January 2, 2024, with the condition of a deed restriction for access onto Robinson Road. Closing could happen next week sometime, and Staff will need Commissioner Smith to sign the closing documents. Director Lehman met with the buyer yesterday to go over the property, and he stated that there were not any issues that would keep him from purchasing the property.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that Tom Zahradnicek stopped by the offices and requested details about his offer. Director Lehman went over what was discussed in the previous Board Meeting with Mr. Zahradnicek. Director Lehman advised that Mr. Zahradnicek is still requesting compensation for the irrigation pipe, he is under the impression that the concrete ditch contractor would not be able to get the ditch put back in for a few years. Director Lehman contacted the ditch contractor who stated that he could rebuild the ditch in the fall of 2024 or spring of 2025. Director Lehman advised the Board that Mr. Zahradnicek wants compensation for the fill dirt that needed to be brought in to level the property. Director Lehman advised the Board that he has directed the designer to put together some cross sections to better represent how the finished grade will look once construction is finished. ‘

Director Lehman advised the Board that Terry Henriksen contacted him last week, he no longer wants to install the irrigation pipe work that he originally agreed to. If he wants the project to do the work, we will need to add it back into the construction plans.

For the Southside & Deer Flat Roundabout, Director Lehman advised the Board that he has a meeting set up for this afternoon with the Warns.

For the Robinson Rd Corridor Study, Director Lehman advised the Board that Parametrix will be here this morning to present the study.

For the Ustick Rd Widening Project, Director Lehman requested authorization for the Chairman to sign a letter of support for the project that will be sent to ACHD. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the letter of support for the Ustick Rd Widening Project to be sent to ACHD. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:45 a.m., Yuri Mereszczak and Harvin Flores, with Parametrix, appeared before the Board to present the Robinson Road Corridor Study.

At 9:30 a.m., Margaret Reeves appeared before the Board for an application to vary the setback for Warren Spur Road. ROW Agent Eddy Thiel presented the Board with the request. Commissioner Noble made a MOTION to approve the setback for Margaret Reeves on Warren Spur Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that there is a draft copy of the official map for review on the table. It includes the recent changes that NHD made with ACHD. The adoption of the Official Map will be at the next Board meeting. Notices will be in the Idaho Press Tribune today and next Thursday.

Director Lehman advised the Board that Engineer Lafferty is working on putting together the contract for FY2024 Miscellaneous Paving. The plan is to have bid openings at the end of February. Director Lehman advised the Board that he has talked with both Idaho Asphalt and Ergon regarding the upcoming chip seal oil contract and estimated oil cost. Both have indicated that oil costs will be comparable to the last couple of years. Power County will be putting out a bid about mid part of February so there may be a piggyback option after that from Idaho Asphalt.

The Crusher Crew is working at the Lola Pit crushing 1" road mix. The crusher will be down next week to do some routine maintenance. The crew has an MSHA training on Wednesday, January 17 that 7 employees will attend.

The Road Crew has been working on snow removal and the rebuild project on Sky Ranch Road from Lewis Lane to Deer Flat Road.

The Bridge Crew is working on culvert replacements on Sky Ranch Road south of Richardson Road.

Director Lehman provided the Board with a copy of the shop report.

Director Lehman and the Board discussed looking into the purchase of salt for winter maintenance.

At 10:00 a.m., Conner DeMond, with Interwest Supply, and Pedro Navarette, with Simplot, appeared before the Board to discuss obtaining a license agreement to allow a pressurized irrigation crossings on Melba Road. ROW Agent Thiel and Conner DeMond discussed the details of the request. After discussion, Commissioner Noble made a MOTION to approve the license agreement for Simplot to allow pressurized irrigation crossings on Melba Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman discusses some employee items with the Board.

Director Lehman advised the Board that a PERSI representative came in this week and did a presentation of the program for the crew. There will be a follow up meeting for the PERSI Choice program later this month.

The Supervisors and Nicole will be going through supervisor training with ICRMP today. The training deals with Personnel Management Documentation.

The Crew will begin doing monthly safety trainings beginning in February. Idaho Power will be here to do the first safety training course.

Road Foreman, Austin Grindstaff would like to go through LHTAC's road scholar program and then begin sending a few guys through the program each year.

District Clerk Paige Rhoades is working with the Crusher and the Weed Department to get job descriptions put together for everyone on the crews.

Director Lehman received a request to consider an employee's compensation to be reevaluated. This was discussed with the Board today and an approval will take place at the next meeting.

Director Lehman discussed with the Board an employee requesting to have a company truck be provided back to him. After discussion, the Board decided that the employee does not have a need for a company truck.

This completed the Director's work report.

Commissioner Millar made a MOTION to adjourn at 10:35 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to reopen the meeting after it was brought up that an item was forgotten. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman requested the Board make a motion to approve the counteroffer for Parcel 4 for the Robinson & Locust Roundabout project that was discussed at the previous meeting but couldn't be approved since it wasn't an action item on the agenda. Commissioner Noble made a MOTION to approve and accept the counteroffer for Parcel 4 for the Robinson & Locust Roundabout project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:41 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble