

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 25, 2024

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from January 11, 2024, and Special Meeting Minutes from January 18, 2024
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through January 25, 2024, and Payroll for the month of January
 - Financial Report
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **10:00 A.M. – ACTION ITEM:** Approval of the 2024 District Official Map
- **DIRECTOR / ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Locust Roundabout Project – Consider & Approve counter offers for right-of-way acquisition
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
 - **ACTION ITEM:** Sign License Agreement for Simplot
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, and Commission Bryce Millar; District Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Attorney Jay Kiiha
ABSENT: Commissioner Randy Noble

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from January 11, 2024, and Special Meeting Minutes from January 18, 2024. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades advised the Board that she would like to postpone the Financial Report until the next Board Meeting on February 8, 2024. Commissioner Smith made a MOTION to approve the agenda with that amendment. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through January 25, 2024, and Payroll for the month of January. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with two flyers from companies that sell salt for winter maintenance. After discussion, Staff was ordered to get in contact with the City of Nampa and ACHD about how they do salt and or brine. Staff will also purchase a load of salt to have on hand for the next snowstorm.

Director Nick Lehman began his Report.

For the Robinson & Airport Roundabout, Director Lehman advised the Board that Parcel 16 has been sold and funded.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that he sent the counteroffer to Tom Zahradnicek that was agreed upon by NHD Board of Commissioners. Mr. Zahradnicek responded with a few items he would like to include in the counteroffer. On the Henricksen property, Director Lehman advised the Board that the designer is working on the irrigation changes. Once the plans are updated, Director Lehman will meet with Mr. Henricksen to go over them and amend the contract.

For the Southside & Deer Flat Roundabout, Director Lehman advised the Board that he has met with the Warns and feels like conversations are going in the right direction. The Warns are working on getting some bids for relocation of some irrigation pipes.

For the Northside & Cherry Roundabout, Director Lehman advised that negotiations for right-of-way acquisition are still ongoing. About half of the parcels have been settled. City of Nampa negotiator, Scott Johnson, is still working on some of the bigger parcels and is hoping to have the row acquired by the end of February or the first of March. If things stay on track with row acquisitions, the project could be put out to bid late spring and construction starting this summer.

For the Robinson Rd Corridor Study, Director Lehman advised the Board that Parametrix will be presenting the Corridor Study to the City of Nampa. Once they have done that, Director Lehman will bring it back to the Commissioners for approval.

The Crusher Crew is working at the Lola Pit crushing 1" road mix. The crusher crew went through MSHA training last week. Crusher Foreman, John Stinnett, gave a report to the rest of the employees of what is expected of them when they enter the pit, such as speed limit, staying in the trucks, and wearing a seatbelt at all times. Director Lehman advised the Board that only the MSHA trained operators are to run the equipment

in the mine area. Director Lehman advised the Board that per MSHA training, the employees that work in the mine should be wearing steel toe boots. If the employee is not currently up for boot allowance, Director Lehman wanted to know if the crusher crew would be allowed to be reimbursed for the purchase of steel toe boots to be in compliance with MSHA rules. The Board advised Director Lehman that they should be in compliance with MSHA rules, and the employee should be compensated with the boot allowance for the purchase of steel toed boots.

The Road Crew has been working on finishing the rebuild project from Sky Ranch Road from Lewis Lane to Deer Flat Road. They started pulling shoulders on the next segment of Sky Ranch Road from Missouri Road to Richardson Road. They have a patch to repair on Bennett Road that they will repair next week. We received a complaint from a patron saying there was damage to her car when she drove the area needing the patch. Director Lehman advised that there will be a group from Montana in town for a paving training next week and they would like to see the process NHD is using with the asphalt grinder.

The Bridge Crew has finished the culvert work on Sky Ranch Road and the crew has moved over to W. Locust Lane west of Cool Road working on irrigation crossings.

The Shop Foreman, Joe White, has requested hiring another mechanic. There are currently 3 shop mechanic positions for the shop so this would be filling a vacant position. Director Lehman advised the Board that a few of the truck beds and pup trailers are starting to look rough with chipped paint and wanted to know if there was any interest in having them sand blasted and repainted. The Board advised Director Lehman to go ahead and start getting them repainted.

Director Lehman advised the Board that he has an interview scheduled on Monday with an applicant for the design engineer position.

This completed the Director's work report.

At 10:00 a.m., Chairman Smith opened the Public Hearing for Adoption of FY2024 Official District Map. Chairman Smith asked if there was any public testimony. With no one present to provide testimony, the Chairman closed the Public Hearing. Commissioner Millar made a MOTION to approve and adopt FY2024 Official District Map. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:01 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary / Treasurer, Bryce Millar