

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 29, 2024

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 8, 2024
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through February 29, 2024, and Payroll for the month of February
- **8:00 A.M. – ACTION ITEM:** Matt Christensen – Lola Lane farm ground
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **8:30 A.M. – ACTION ITEM:** Oleg Kondratyuk – Application to Vary Setback from 70 feet to 64 ft along Lakeshore Dr
- **9:00 A.M. – ACTION ITEM:** LGD Ventures – Application to Vary Standards for subdivision access onto W. Lewis Lane
- **9:30 AM - ACTION ITEM:** Anabelle Bentley: License agreement to use Ruth Lane unmaintained public right-of-way for 2 separate parcels
- **10:00 A.M. - ACTION ITEM:** Bid Opening for FY 2024 Miscellaneous Paving Project
- **10:30 A.M. – ACTION ITEM:** Saul Garcia - Application to Vary Standards for access to Emerald Road
- **11:00 A.M. – ACTION ITEM:** FY 2023 Audit Report by Harris & Co
- **DIRECTOR / ENGINEER’S REPORT**
 - **ACTION ITEM:** Robinson & Locust Roundabout Project – Consider & Approve counter offers for right-of-way acquisition
 - **ACTION ITEM:** Review and Accept piggyback offer for chip seal oil for FY2024
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commission Bryce Millar; District Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Engineer Noble Lafferty; Attorney Jay Kiiha

GUESTS: Matt Christensen; Oleg Kondratyuk; Zane Cradic; J.D. Lyle; Anabel Bentley; Felipe Perez; Jose Solorzorro; Steph Hylton; Bodie Brownlee; Adrian Inama; John Tyson; Logan Hall; Kyle Brush; Ivan Castillo; Adrian Garcia; Blanca Zavala; Dylan Garcia

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from February 8, 2024. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through February 29, 2024, and Payroll for the month of February. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:00 a.m., Matt Christensen appeared before the Board at the Board's request to discuss the details of the new lease agreement for the Lola Lane farm ground. After discussion, Commissioner Noble made a MOTION to authorize the Chairman to sign the lease agreement for the Lola Lane farm ground for Matt Christensen. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:30 a.m., Oleg Kondratyuk appeared before the Board to request a variance to the standards to allow the building setback on his property to be modified from 70 feet to 64 feet on Lake Shore Drive. ROW Agent Eddy Thiel discussed the details of the request with the Board. Commissioner Noble made a MOTION to approve the Setback variance from 70 feet to 64 feet on Lake Shore Drive. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel advised the Board that he was asked to serve on the damage prevention board with Utility Coordination Council. The Board advised that it is an honor to be requested to serve on that Board and the Board congratulated ROW Agent Thiel on the requested service.

At 9:00 a.m., Zane Cradic and J.D. Lyle with Ardurra appeared before the Board to request a variance to the standards to allow for 2 points of access onto W. Lewis Lane. ROW Agent Eddy Thiel discussed the details with the Board and advised the Board that the last variance request for this subdivision had expired. ROW Agent Thiel suggested to the Board that this approval be subject to a deed restriction in case there are time constraint issues like the previous request. Commissioner Millar made a MOTION to approve access onto W Lewis Lane subject to a deed restriction. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that Parcel 4 has been closed with Pioneer Title. Director Lehman advised the Board that he has been trying to set up a meeting with Terry Henriksen but he has been sick and will schedule a meeting once he feels better.

For the Northside & Cherry Roundabout, Director Lehman advised that negotiations are going well. There are just a few more parcels to close on. There are 2 parcels that are a little more complicated and are taking more time to come to agreements on the details.

For the Robinson Road Corridor Study, Director Lehman advised the Board that the study will be presented to the City of Nampa Council meeting on Monday, March 4, 2024. They have asked Director Lehman to be present.

For Lake Shore Drive & Highway 45 intersection, Director Lehman advised the Board that Precision Engineers gave him a proposal to do the traffic study for Highway 45 at both Deer Flat and Lake Shore intersections for \$49,900. ITD is looking over the scope to see if there is anything else that is needed to meet their requirements for the projects.

For the ITD & SH-16 Impacts Meeting, Director Lehman advised the Board that he met with Tom Points and Dan McElhinney to go over the impacts of State Highway 16 and the grant the city is receiving for the work on Ustick Corridor.

For HB 608 – Agriculture Protection Area, Director Lehman provided some insight into the bill and advised the Board that Nick Veldhouse will likely be asking for help talking to Senators about the bill.

For Robinson & Kuna Roundabout, Engineer Lafferty advised the Board that they have received the easement relocation paperwork for the Bureau of Reclamation so we can now start finalizing the ROW contracts with the remaining parcel owners.

Director Lehman advised the Board that Compass will be holding meetings for vehicle registration, and they would like the Board to attend the meeting.

At 9:30 a.m., Anabel Bentley, Felipe Perez; & Jose Solorzorr, appeared before the Board to obtain a license agreement to use unmaintained public right-of-way on Ruth Lane. ROW Agent Eddy Thiel discussed the details with the Board and Ms. Bentley provided some additional information for the Board to understand the request. Commissioner Noble made a MOTION to approve the license agreement for Anabel Bentley for use of the unmaintained public-right-way with a road users' agreement to be in place. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the 2024 Chip Seal Oil Piggyback, Director Lehman presented the Board with the piggyback offer from Power County's bid from Idaho Asphalt. Based on the piggyback offer the estimate for Chip Seal Oil for Nampa Highway District is \$1,147,798. Commissioner Noble made a MOTION to approve the piggyback from Power County and Idaho Asphalt. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that Crane Alarm came out and evaluated what we have in place for surveillance. They provided a quote to update the cameras that are in place and add more cameras to make sure all the buildings could be under surveillance. Their quote to update everything ranged from \$21,000 to \$27,000. The Board advised that at this time they do not think any changes need to be made.

The Crusher Crew is working at the Lola Pit crushing 1" road mix. They will start working on crushing more ½ inch chips for chip seal soon.

The Road Crew is working on the segment of Sky Ranch Road between Missouri to Stage Coach. There are a few areas where there is not much base material, so they are having to excavate down and build the road back up.

The Bridge Crew has completed a culvert crossing at Lone Star and Midway this week that HD4 brought to our attention as needing repairs. The Crew is moving to Hill Road to start culvert replacements there in preparation for the road rebuilds.

Director Lehman provided the Board with the Shop Report. Director Lehman advised the Board that they have hired a new mechanic, Chance Stinson, he starts on Monday, March 4, 2024.

10:00 a.m. Public Bid Opening for FY2024 Miscellaneous Paving

At 10:00 a.m., Chairman Smith announced this portion of the meeting was to publicly open bids for FY2024 Miscellaneous Paving. He asked Engineer Lafferty to open and read the contents of the sealed bid packages, which had been received.

Engineer Lafferty opened the bids in order received, read the names of the bidders, verified the presence of the bid forms, the bid bonds, and the public works license then read the bid amounts aloud. The bids received were as followed:

- Sunroc - received at 9:46 a.m. - \$3,385,000
- Knife River – received at 9:46 a.m. - \$3,197,500
- Idaho Materials – received at 9:47 a.m. - \$2,510,880
- Nampa Paving - received at 9:50 a.m. - \$2,900,000
- Thueson - received at 9:52 a.m. - \$3,109,995

Commissioner Noble made a MOTION for Staff to review the bids received and award the contract to the lowest responsive bidder. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that supervisors attended a training meeting with ICRMP regarding managing employees. They discussed probationary periods upon being hired and Engineer Lehman wanted to know if the Board would like any changes made. The Board advised that no changes are necessary at this time.

At 10:30 a.m., Ivan Castillo, appeared on behalf of Saul Garcia, to request a Variance to the Standards to allow for access to Emerald Road. ROW Agent Eddy Thiel discussed the details of the request to the Board. Ivan Castillo provided additional information to the Board as well. Commissioner Noble made a MOTION to approve the Variance Request to allow for access on to Emerald Road subject to a paved apron being done. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that Employee 1 on 1 meetings were held over the past few weeks and there are some comments from the employees that need the Board to review. The main one was employee compensation for on call snow removal duties. The Board advised that employees should get compensation for being on call regardless of if they are needed to go out for a storm. The Board will continue to discuss the item and will make changes to the current policy once the proper compensation is determined.

Director Lehman and District Clerk Paige Rhoades discussed with the Board the possibility of getting a credit card machine installed to take payments for permits. The Board advised that Staff could continue looking into the machine.

This completed the Director's work report.

At 11:00 a.m., Rylie Paluso, with Harris & Co, appeared to present the Board with the audit for FY2023.

Commissioner Millar made a MOTION to adjourn at 11:20 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary / Treasurer, Bryce Millar