

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 14, 2024

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from February 29, 2024
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 14, 2024
 - Authorize Destruction of Records and Adopt Resolution No. 2024-02
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Ryan Vanderstelt, Dry Lake Dairy – License Agreement for irrigation crossing on Pump Road
- **9:30 AM - ACTION ITEM:** Nampa Meridian Irrigation District –Application to Vary Standards Access to McDermott Road
- **10:00 A.M. – ACTION ITEM:** License Agreement - Silver Star Communications to allow utilities in the public right-of-way

DIRECTOR / ENGINEER’S REPORT

- **ACTION ITEM:** Robinson Road Corridor Study: Approve and Adopt the Robinson Corridor Study
- **ACTION ITEM:** Robinson Overpass – Approve the MOU for the Robinson Blvd. Railroad Overpass Preliminary Design with the City of Nampa and authorize the Chairman to sign.
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
 - **ACTION ITEM:** Sign license agreement for Jose Solorzano-Serrato
 - **ACTION ITEM:** Sign license agreement for Felipe Perez
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commissioner Bryce Millar; District Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Engineer Noble Lafferty; Attorney Jay Kiiha

GUESTS: Crystal Craig & Daris Bruce, City of Nampa; Scott Linsenmann; Ryan VanderStelt; Donald Barksdale; Greg Curtis; Michael Comeskey; Will Patterson; Scott Meissner; Jenny Meissner; Roberto Rodriguez; Andrew Watkins

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from February 29, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through March 14, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, introduced Daris Bruce, the new project manager for the City of Nampa. They both provided the Board with an update on the Ustick Road widening project.

Director Lehman advised the Board that the MOU for Preliminary Design of the Robinson Rd Railroad Overpass is ready for approval. The MOU outlines the cost sharing for the preliminary design work of the overpass where Robinson Road crosses over the Union Pacific Railroad facilities. The anticipated cost of the preliminary design is \$500,000 with that cost to be split 50/50 between the City of Nampa and NHD. By having the preliminary design work moving forward it will help increase the chances of getting a grant to fund the construction of the project.

Commissioner Noble made a MOTION to approve the MOU for the Robinson Road Railroad Overpass and authorize the Chairman to sign. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig advised the Board that ITD is in the final design stage of the intersection of Hwy 45 and Locust Lane. They have acquired ROW for 3 out of the 4 parcels and should be ready for construction for FY2027 unless it gets completed sooner based on need.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for approval for Jose Solorzano-Serrato. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the License Agreement for Jose Solorzano-Serrato. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for approval for Felipe Perez. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Felipe Perez. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that he had met with Mr. Henriksen and spoke on the phone to discuss an agreement for acquisition. Director Lehman advised the Board that he doesn't believe he can come to an agreement and has requested that Attorney Kiiha handle this parcel moving forward.

Attorney Kiiha is also working on the condemnation process for Parcel 2.

For the Southside & Deer Flat Roundabout, Director Lehman advised the Board that he has been communicating with the Warns. They are working on getting some bids for irrigation work and Director Lehman believes negotiations are going well.

For the Northside & Cherry Roundabout, Director Lehman advised that negotiations are going well. There are two parcels on Northside that haven't completed the acquisition yet but they have both stated that they are willing to sign possession agreements so we can move forward with construction while we work out the details of the contracts. Parcel 23 on the southeast corner has countered back with an exorbitant amount and the city's negotiator, Scott Johnson, will be meeting with them to go over the offer.

For the Robinson Road Corridor Study, Director Lehman advised the Board that Nampa City Council approved the Study at their meeting on March 4, 2024. Director Lehman requested Board approval. Commissioner Noble made a MOTION to approve the Robinson Road Corridor Study. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For Lake Shore Drive & Highway 45 intersection, Director Lehman advised the Board that the professional service agreement with Precision Engineering has been signed for the traffic study on Lake Shore Drive and Deer Flat Road and Highway 45. The cost for that study will be \$49,900. Precision will start collecting traffic data in the next couple of weeks.

The Crusher Crew is working at the Lola Pit crushing 1" road mix. They will start working on crushing more ½ inch chips for chip seal soon.

The Road Crew is working on the segment of Sky Ranch Road from Missouri Road to Stage Coach Road.

The Bridge Crew is working on Baseline Road and Hill Road replacing culverts. They are getting ready to set a box culvert on Baseline Road on Tuesday of next week. The Bridge Crew has begun sweeping the district to get ready for painting this spring/summer.

Director Lehman provided the Board with the Shop Report.

Director Lehman advised the Board that the City of Nampa would like to borrow our 950 loader for an equipment rodeo they are doing in May. Commissioners had no objection to that request.

Director Lehman advised the Board that Melinda McDaniels with our insurance company contacted Nicole this week to let her know that she will be retiring from APA. Her replacements will be Annie Simmions and Susie Brocke.

Director Lehman advised the Board that Spencer Seibel, the GPS Coordinator, gave his two weeks' notice on Monday and his last day will be Thursday, March 21, 2024. Spencer did a great job getting the GIS System up to date. Jason Rudd will take over the GIS system moving forward. Director Lehman advised the Board that he will get Jason Rudd into several training sessions to learn the system and will help do survey work along with the GIS work.

At 9:00 a.m., Ryan VanderStelt, with Dry Lake Dairy, appeared before the Board to discuss obtaining a license agreement for irrigation crossing on Pump Road. ROW Agent Eddy Thiel discussed the details of the request with the Board. Mr. VanderStelt discussed additional information regarding the request. Commissioner Noble made a MOTION to approve the License Agreement for Ryan VanderStelt for irrigation crossing on Pump Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:58 a.m., Director Lehman requested that the Board go into Executive Session to discuss personnel changes.

EXECUTIVE SESSION: At 8:58 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(b). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted “aye”, Commissioner Noble voted “aye”, and Commissioner Millar voted “aye”.

The Board concluded Executive Session at 9:20 a.m.

This completed the Director’s work report.

At 9:30 a.m., Nampa Meridian Irrigation District representatives appeared before the Board for a Variance to the Standards to allow for a new point of access onto McDermott Road for a parcel that the irrigation district is looking to purchase. ROW Agent Thiel discussed the details with the Board. Water Superintendent, Greg Curtis, discussed more in depth of the reasoning behind the request that Nampa Meridian Irrigation District is requesting. After discussion, Commissioner Noble made a MOTION to approve the Variance request contingent on the purchase of the property on McDermott. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Silver Star Communications appeared before the Board to request a License Agreement to allow utilities to be placed in the public right-of-way on Robinson Road. ROW Agent Eddy Thiel discussed the details with the Board. ROW Agent Thiel also advised the members representing Silver Star Communications that there are plans to widen Robinson Road to possibly 5 lines within 5 to 10 years and that they could have to relocate the utilities in the future. NHD staff and staff from Silver Star Communications discussed other options of a route to put the utility lines. After discussion, Commissioner Noble made a MOTION to approve the License Agreement to allow Silver Star Communication facilities to be placed within the NHD road ROW. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with Resolution 2024-02: For the Purpose of Authorizing the Destruction of Records for approval and Board signature. Commissioner Millar made a MOTION to adopt Resolution 2024-02 and authorize Board signature. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:06 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Secretary / Treasurer, Bryce Millar