

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING March 28, 2024

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 14, 2024
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through March 28, 2024, and Payroll for the month of March
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Idaho Fish & Game – Application to Vary Standard for new point of access onto Lewis Lane and Application to Vary Setback
- **9:30 AM - ACTION ITEM:** Bernie Teunissen – License Agreement for a 6” Pressurized irrigation crossing on W Lewis Ln.
- **DIRECTOR / ENGINEER’S REPORT**
 - **ACTION ITEM:** Southside & Kuna Roundabout Project – Authorization to make counteroffers for ROW Acquisition
 - **ACTION ITEM:** Robinson & Kuna Roundabout Project – Authorization to make counteroffers for ROW Acquisition
- **NEW BUSINESS:**
 - **ACTION ITEM:** Employee wages discussion and/or modifications
- **UNFINISHED BUSINESS:**
 - **ACTION ITEM:** Sign License Agreement for Vander Stelt and Allen Noble Farms
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commissioner Bryce Millar; District Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Engineer Noble Lafferty; Attorney Jay Kiiha

GUESTS: Kristy Newkirk; Beau Gunter; Clint Worthington; Bernie Teunissen

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from March 14, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through March 28, 2024, and Payroll for the month of March. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with the License Agreement for approval for Vanderstelt & Allen Noble Farms. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the License Agreement for Vanderstelt & Allen Noble Farms. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that Attorney Kiiha and himself met with Mr. Henrickson and his son-in-law, Jeremy Bluma, about where they currently stand with the design and the ROW contract. Director Lehman advised the Board that Mr. Henrickson has until next Thursday, April 4, 2024, to put together a list of what he wants so he will sign the closing documents.

For the Northside & Cherry Roundabout, Director Lehman advised that this project has been postponed until the winter of 2024/2025. The schedule to finish the ROW negotiations, final construction plans, and putting the project out to bid was just too tight and Director Lehman didn't feel like that would happen before winter.

For the Robinson Road Railroad Overpass, Director Lehman advised the Board he will be putting out a Request for Qualifications (RFQ) to a few engineering firms. Then he will do the evaluation process to select a firm to begin the preliminary design of the overpass.

The Crusher Crew is working at the Lola Pit crushing 1" road mix. They will start working on crushing more ½ inch chips for chip seal soon. Crusher Foreman John Stinnett and Director Lehman will be meeting with Knife River to discuss removing the wall between the 2 pits to give our crew more room to move materials around.

The Road Crew is working on the segment of Sky Ranch Road from Missouri Road to Stage Coach Road. They should begin shouldering next week. Paving on Sky Ranch Road between Lewis Lane and Deer Flat Road should start next week. Once they finish paving that section, the road crew should be ready for them to start paving the next 3 miles between Missouri and Stage Coach.

The Bridge Crew has finished work on Baseline Road replacing a box culvert. They have begun resweeping the district getting ready for painting this spring / summer. They will start driveway pipes on Sky Ranch Road between Missouri and Stage Coach once the road crew finishes with the shouldering.

Jason Warriner, with Western States Equipment, appeared before the Board to discuss an offer that was made to NHD to replace our current CAT dozer. Director Lehman advised the Board that this was information only and that if they would like to consider the offer to purchase a CAT D8 Dozer from Western States Equipment, it will have to be added to the agenda for the next Board meeting.

Director Lehman provided the Board with the Shop Report.

Director Lehman advised the Board that they will begin interviewing for the open road crew position next week.

Director Lehman advised the Board that he would like to remove the listing to hire a design engineer. He feels like he would not be able to afford the position for the amount of work he has for that position. He would like to possibly look at hiring an Engineer in Training instead. The Board agreed.

At 8:35 a.m. for the 9:00 a.m. scheduled time, Kristy Newkirk, Beau Gunter, and Clint Worthington appeared on behalf of Idaho Fish and Game to discuss a variance to the standards for new access onto Lewis Lane as well as a Setback variance from 70 feet to 50 feet. ROW Agent Eddy Thiel discussed the details with the Board. After discussion, Commissioner Noble made a MOTION to approve the variance request for a new point of access onto Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED. Commissioner Noble made a MOTION to approve the setback variance from 70 feet to 50 feet on Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 8:47 a.m., Director Lehman requested that the Board go into Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 8:47 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(c). Commissioner Noble SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:11 a.m.

For the Robinson & Kuna Roundabout project, Commissioner Noble made a MOTION to accept the counteroffer for Parcel 6. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Southside & Kuna Roundabout project, Commissioner Millar made a MOTION to accept the counteroffer for Parcel 10. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

Commissioner Smith advised that he was looking for a Motion to approve the wage discussion for Director Lehman as discussed in Executive Session on March 28, 2024. Due to it not being an action item on March 28, 2024, the Board continued the matter for today's meeting as an action item. Commissioner Noble made a MOTION to approve the wage increase back dated to January 1, 2024 for Director Lehman as previously discussed. Commissioner Millar SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades advised the Board that the Notice of Budget Hearing for FY2024-2025 will need to be provided to the County by the end of April. She further advised that she would like to schedule the Budget Hearing for Tuesday, August 13, 2024 as a Special Meeting. The Board had no objection.

At 9:23 a.m., Bernie Teunissen appeared before the Board to discuss obtaining a license agreement for a 6" pressurized irrigation crossing on W. Lewis Lane. ROW Agent Eddy Thiel discussed the details of the request with the Board. After discussion, Commissioner Noble made a MOTION to approve the license agreement to

allow the 6" pressurized irrigation crossing with bore and sleeve on W Lewis Lane. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 9:28 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble