

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

---

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING July 25, 2024

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from July 11, 2024
  - Review and Approve Agenda including Amendments.
  - Accounts Payable Review through July 25, 2024, and Payroll for the month of July
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** DEA Engineering – License Agreement for DTH Subdivision landscaping along Robinson Road
- **DIRECTOR / ENGINEER’S REPORT**
  - **ACTION ITEM:** Review and Consider a lease agreement for 2640 E Locust Lane
- **NEW BUSINESS:**
  - **ACTION ITEM:** Presentation of FY2025, Adopt Tentative Budget and Authorization for Clerk to publish
  - **ACTION ITEM:** Employee leave of absence discussion
- **UNFINISHED BUSINESS:**
- **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

---

PAIGE RHOADES DISTRICT CLERK

---

DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Bryce Millar, and Commissioner Randy Noble, District Director Nick Lehman; District Clerk Paige Rhoades; ROW Agent Eddy Thiel; Assistant Engineer Noble Lafferty

**GUESTS:** Crystal Craig, City of Nampa; Derritt Kerner

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from July 11, 2024. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through July 25, 2024, and Payroll for the month of July. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to provide a few updates for the City of Nampa. Ms. Craig provided the Board with a copy of the Transportation Department organization chart. Ms. Craig advised the Board that ITD has 22 projects coming up with in the City of Nampa area. Ms. Craig advised that she has 3 big projects that ITD has delayed that she is concerned about. The biggest concern is Locust Lane and Highway 45. Ms. Craig advised that she has prepared a letter today to send to ITD about the concerns. She is hoping that NHD Board will authorize to sign the letter in support of the City of Nampa in hopes of getting ITD to advance the intersection improvements sooner than FY2030.

After discussion, Commissioner Noble made a MOTION to authorize Staff to endorse the City of Nampa's letter to ITD regarding advancement of Locust Lane and Highway 45 intersection improvements. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

For Southside & Deer Flat Roundabout, Director Lehman advised the Board that Staff had to make some changes to the displays that are part of the contract to reflect the request of the Warns. The changes have been made and included in the contract. The Warns are good with the changes, we are just waiting for them to come sign the contract.

For Lake Shore & Highway 45, Director Lehman advised the Board that he is waiting on ITD to finish reviewing the traffic analysis and provide comments.

The Board and Staff had a discussion regarding what to do next time that there is bad air quality with our guys working outside. The Board directed Staff to work on a policy to address this issue.

For Robinson Road Railroad Overpass, Director Lehman advised the Board that Parametrix has started the work on the concept. They have also begun conversation with Union Pacific so that we can survey within their ROW.

At 9:00 a.m. Derritt Kerner, with DEA Engineering, appeared before the Board to request a license agreement to allow a landscape berm within the right-of-way on Robinson Road. Assistant Engineer Noble Lafferty discussed the details with the Board. Mr. Kerner discussed some additional details with the Board. During the discussion, the Board stated their concerns about the location of the berm with the future of the proposed widening being unknown on Robinson Road. Commissioner Noble made a MOTION to approve a license

agreement to allow for simple landscaping and no berm within the right-of-way on Robinson Road. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman provided the Board with the Shop Report.

The Road Crew has finished chip sealing and has moved to fog sealing. They should be done by the first part of next week.

The Bridge Crew is currently shut down and are all working chip seal.

The Crusher Crew is working on chip seal.

Director Lehman advised the Board that he received a quote from Southern Idaho Electric to install flood lighting to illuminate the center island artwork at the roundabouts for the following:

- Robinson & Airport - \$5,780.00
- Robinson & Victory - \$11,615.00
- Star & Cherry - \$11,615.00

The Board advised Director Lehman to proceed with installing flood lighting at the 3 roundabouts.

Director Lehman and the Board had a follow up discussion regarding the possibility of purchasing a second mower. The Board advised that NHD will just continue with how things have been done in the past without purchasing a secondary mower.

Director Lehman requested an extension on Troy Swishers leave of absence until August 31, 2024. Mr. Swisher should be returning to work on light duty after August 31, 2024. Commissioner Noble made a MOTION to extend the leave of absence for Troy Swisher until August 31, 2024. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:42 a.m., Director Lehman requested that the Board go into Executive Session to discuss leasing the property at 6240 E. Locust Lane to a highway district employee.

EXECUTIVE SESSION: At 9:42 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206 (1)(f). Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye".

The Board concluded Executive Session at 9:56 a.m.

Commissioner Smith made a MOTION to approve leasing the property at 6240 E. Locust Lane to Austin Grindstaff for an eighteen month term until the project is completed. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

District Clerk Paige Rhoades presented the Board with FY2025 Tentative Budget for approval and authorization to publish in the Press Tribune. Commissioner Noble made a MOTION to approve the FY2025 Tentative Budget and authorize Staff to publish to the Press Tribune. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 10:08 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

---

---

Chairman, Dick Smith

Vice Chairman, Randy Noble