

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Bryce Millar, and Commissioner Randy Noble, District Director Nick Lehman; Assistant District Clerk Nicole Barlow; ROW Agent Eddy Thiel

GUESTS: Ben Hitchcock, & Franco Massari, Das-Co of Idaho; Cody Hoge, & Erv Hoge, Earth Energy Inc.; Darrel Rosti, & Zach Raptosh

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from July 25, 2024.

Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda with an amendment to add Darrel Rosti & Zach Raptosh at 9:30am. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through August 8, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to release the Bond for J & J Hess LLC. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his Report.

Southside & Deer Flat Roundabout, Director Lehman informed the Board that the Warns have signed the right-of-way contract and the paperwork has been submitted to Pioneer Title for closing. This is the last piece of ROW needed for this project, so the Roundabout is scheduled to be constructed next summer.

Director Lehman presented the Commissioners with a draft copy of the FY25-29 work plan. Commissioners discussed the upcoming projects & provided feedback on the draft copy. Director Lehman will make the changes and present the final copy for approval at the next meeting.

For Lake Shore & Highway 45, Director Lehman advised the Board that ITD finish reviewing the traffic analysis and ITD agrees with the analysis for the Lake Shore – Hwy 45 and the Deer Flat- Hwy 45 intersections. If the project is added to ITD’s work plan there wouldn’t be funding available until 2032-time frame. After discussion, the Board of commissioners would like to look into constructing the intersections ourselves before 2032 and look into getting reimbursement from ITD at a later day when funding is available.

Robinson & Locust Roundabout Parametrix is finalizing the construction plans so construction can start later this fall.

For the Northside & Cherry Roundabout the construction plans for this project have been submitted for review. The plan is to put this project out for bid in October with construction starting the end of this year or first of next year.

For the upcoming road rehab project on Glendale Rd. residents along Glendale submitted a letter requesting dust control throughout construction including weekends, due to their homes being close to the road. We have an employee who is willing to do the dust control on the weekends. The commissioners are okay with providing dust control.

The Road Crew has finished chip sealing and fog sealing. They are now working on Baseline Rd. rebuild.

The Bridge Crew has been doing pavement markings. Part of the crew has been coming in at night and working in the more urban areas when there isn't any traffic. The other part of the crew has been working on stop bars.

The Crusher Crew has been replacing screens on the crusher and will start up next week. Kimball equipment was out looking at the crusher last week. The beams inside the shaker deck are getting worn so the screens don't 100% sit the way they need to. They will be giving us some suggestions on possible repairs that would help extend the life of the screens and the crusher.

Director Lehman provided the Board with the Shop Report. The shop Foreman was wondering if there is a preference for what brand of oil is used? The Shop Foreman would like to start shopping around for different gas and oil providers. The Board of commissioners said they would be fine with shopping around if caterpillar agreed with the type of oil used in equipment.

Director Lehman advised the Board that NHD's Life Flight membership is up for renewal and needs to know if they would like to continue that benefit. It is \$75 per employee Household. The commissioners agreed to continue the benefit.

Director Lehman gave the commissioners a copy of the 2024/2025 Draft Holiday Schedule to review. All Federal holidays are on the list. The commissioners advised they would like to remove Juneteenth.

At 9:00 a.m. Ben Hitchcok, & Franco Massari, with Das-co of Idaho, and Cody & Erv Hoge with Earth Energy Inc., appeared before the Board to discuss a Utility delay fee issued to Intermountain gas on behalf of Das-co of Idaho. ROW Agent Eddy Thiel began the discussion with a background of what the late fee is for. Das-co of Idaho was 46 days past the completion date on the permit for Ustick Rd. On the Utility permit issued there is a line item that states there will be a damages fee of \$1,000 per day, beyond the completion date. Since they were over 46 days, Intermountain gas was issued a delay fee of \$46,000. Ben Hitchcok, & Franco explained why they were 46 days over. Cody Hoge, and Erv Hoge joined, as they were also working on the construction site with delays. Ben Hitchcok said they are here to appeal the delay fees completely. After discussion Commissioner Smith stated that the Board would be willing to reduce the fee by 50%, making it \$23,000. At that time Ben, Frano, Cody, & Erv took a break so the commissioners could attend to their 9:30a.m. agenda item.

9:36a.m. Darrel Rosti, & Zach Raptosh appeared before the Board to discuss the application sent into Canyon County for a Concrete Plant on Rim Rd. They wanted to make the Board aware of the issues they see with safety and traffic that would be coming into the area if the plant got approved. ROW Agent Eddy Thiel is aware of the application, and the Concrete plant will have to go through the proper channels with NHD to get approval for the access onto the roads. Engineer Lehman said that NHD would perform a Speed limit Study on Rim Rd. as well.

Ben Hitchcok, & Franco Massari, with Das-co of Idaho, and Cody & Erv Hoge with Earth Energy Inc., re-appeared before the Board. Commissioner Noble made a MOTION to reduce the Utility Delay fee from \$46,000.00 to \$23,000.00. Commissioner Millar SECONDED the motion. MOTION CARRIED.

The Board took a recess at 10:01am

They reconvened at 10:10am the Board and Staff discussed personnel policies for review. The first one presented was for Air Quality, the commissioners looked over the policy and agreed it looked good. The second policy was for on call Standby snow duty. Staff asked the commissioners how much they would like to pay per non-working day for being on call. After discussion commissioners agreed to pay \$15 per non-working day, not called out. The third policy was for Cell phone use in company vehicles. The commissioners reviewed and agreed to the draft. Staff will finalize the policies and have them for approval at a later meeting.

Director Lehman presented the Board with the FY25 upcoming meeting schedule and was wanting the Board to give input on meeting dates in November, & December due to holidays. Staff will finalize the meeting dates and have them for approval at the next meeting.

The lease agreement for the Robinson & Locust house has been signed. The house is set to be cleaned next week.

NHD has a sporting Clay shoot for the employees on Friday August 23rd at 9am. Western States will be providing lunch.

We currently have two job openings, 1 for our Road Crew, and 1 for an Engineering EIT position.

This completed the Director's work report.

Commissioner Noble made a MOTION to adjourn at 10:45 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble