

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 10, 2024

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Approve Regular Meeting Minutes from September 26, 2024 and Special Meeting Minutes from September 30, 2024.
 - Review and Approve Agenda including Amendments.
 - Accounts Payable Review through October 10,2024
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **DIRECTOR / ENGINEER’S REPORT**
 - **ACTION ITEM:** Amend APA Reimbursement Contract
 - **ACTION ITEM:** Approve Weed Department Chemical bids for FY2025
 - **ACTION ITEM:** Approval and Authorize the Chairman to sign the MOU with White Cloud Communication outlining the terms for the installation of radio equipment on NHD’s communication tower
 - **ACTION ITEM:** Ustick Rd Widening Project – Authorize Chairman to sign MOU with the City of Nampa
- **NEW BUSINESS:**
- **UNFINISHED BUSINESS:**
- **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)**
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith and Commissioner Randy Noble, District Director Nick Lehman; District Clerk Paige Rhoades; Right of Way Agent Eddy Thiel; Attorney Jay Kiiha
GUESTS: Garrett Peterson; Tom Lilly
ABSENT: Commissioner Bryce Millar

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from September 26, 2024, and Special Meeting Minutes from September 30, 2024. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 10, 2024. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel discussed with the Board about a policy for Utility Companies cutting asphalt for utility locates without permission from the highway district. The Board advised ROW Agent Eddy Thiel should discuss this matter with the ACCHD Board and members at the next meeting on October 17, 2024.

Director Nick Lehman began his Report.

For Robinson & Locust Roundabout, Director Lehman advised the Board that Staff has sent out the public advertisements for the concrete and electrical work. They will be published in the Press Tribune on October 17, 2024. Bid openings will be during the Special Meeting on October 31, 2024. ROW stakes were put in so Terry Henrickson can begin doing his irrigation relocation work. Bridge Forman and crew will begin irrigation work in November.

For Southside & Deer Flat Roundabout, Director Lehman advised the final construction plans have been submitted by Kittelson.

For the Northside & Cherry Roundabout, Director Lehman advised the Board that the bid documents were sent to the Press Tribune for advertisement and will be published for the next 3 weeks. Bid Openings will be during the Special Meeting on October 31, 2024.

For the Robinson Road Railroad Overpass, Director Lehman advised the Board that Staff had a meeting with Union Pacific's representatives last week to go over the project and discuss what the process needs to be for approval with the Union Pacific Railroad. They are very supportive of the project but did not commit any resources to the project at this time. Parametrix will be at the meeting on November 7, 2024 to discuss the different alternatives.

For the Ustick Road Widening project, the MOU has not been finalized therefore this matter will be tabled until the next meeting on October 24, 2024.

For the Radio System, Director Lehman presented the Board with the MOU with White Cloud that outlines the terms of a license agreement for putting radio equipment on NHD's radio tower for approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the MOU with White Cloud.

Commissioner Smith SECONDED the motion. MOTION CARRIED. Director Lehman advised the Board that the lease agreement has not been finalized yet.

For the Equipment Shed Enclosure, Director Lehman advised that the concrete was poured yesterday and today. The work on enclosing the bays will begin next week.

The Road Crew has finished the rebuild work on Glendale Road. The Paving for Glendale Road has been postponed until October 17, 2024. Idaho Materials Company (IMC) had some equipment issues at their plant that has delayed paving. IMC will be maintaining the road until it is paved, and this includes dust control. NHD crew has been working on crack sealing and brushing around the district.

The Bridge Crew still has Baseline Road and Glendale Road to paint once IMC finishes the paving. They are currently working on culverts on Bowmont Road between Happy Valley Road and Robinson Road.

The Crusher Crew has been crushing 5/8" chips this week. They did have to replace the cone last week. Everything has been put back together and working properly.

Director Lehman provided the Board with the Shop Report. Shop Foreman Joe White discussed with ACHD about purchasing one of their trucks that they are planning on surplus this year. They are willing to sell it to us and once we have a sale price, Director Lehman will bring that back to the Board for approval.

Director Lehman presented the Board with the Weed Chemical bids for FY2025. Commissioner Noble made a MOTION to approve the Weed Chemical bids for FY2025. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that he has had multiple phone calls from patrons requesting speed humps in subdivisions. He said that two different people have requested to speak with the Board, and they have been directed to start by sending a letter. Director Lehman advised the Board that HD4 has implemented a policy for speed bumps and would like to know how NHD should proceed. The Board advised Director Lehman that they will just wait to see if anyone submits a letter before they decide how they will proceed.

Director Lehman advised the Board that the Director and the foremen will be meeting with ACHD's maintenance manager this afternoon to go over their winter maintenance program, specifically how they use salt.

This completed the Director's work report.

Assistant Clerk Nicole Barlow appeared to discuss the APA reimbursement contract. Staff discussed the best way to amend the policy and Assistant Clerk Barlow will notify APA on how they would like to amend the contract. Assistant Clerk Barlow will provide the Board with the revised contract once it's been completed. Commissioner Noble made a MOTION to amend the APA reimbursement contract as discussed. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to adjourn at 8:43 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble