

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

UNAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING October 24, 2024

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Approve Regular Meeting Minutes from October 10, 2024
 - Review and Approve Agenda including Amendments.
 - Accounts Payable Review through October 24, 2024, and Payroll for the month of October
 - Financial Report for FY24
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **9:00 A.M. – ACTION ITEM:** Randy Matthews – License Agreement to allow rocks in the right of way on Wilson Lane
- **9:30 A.M. – ACTION ITEM:** Idaho Central Credit Union – CD renewals
- **DIRECTOR / ENGINEER’S REPORT**
 - **ACTION ITEM:** Ustick Rd Widening Project – Authorize Chairman to sign MOU with the City of Nampa & ACHD
 - **ACTION ITEM:** Resolution 2025-01 – Order for Utility Moves for Northside & Cherry Roundabout Project
 - **ACTION ITEM:** Resolution 2025-02 – Order for Utility Moves for Robinson & Locust Roundabout Project
- **NEW BUSINESS:**
 - **ACTION ITEM:** Approve and Authorize License Agreement with White Cloud Communications for radio tower usage
- **UNFINISHED BUSINESS:**
- **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioner Dick Smith, Commissioner Randy Noble and Commissioner Millar, Assistant Engineer Noble Lafferty; District Clerk Paige Rhoades; Attorney Jay Kiiha
GUESTS: Randy Matthews; Austin Kline, ICCU
ABSENT: Director Nick Lehman and Right of Way Agent Eddy Thiel

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 24, 2024. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through October 24, 2024, and Payroll for the month of October. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Assistant Engineer Noble Lafferty began his Report.

For Robinson & Locust Roundabout, Assistant Engineer Noble Lafferty advised the Board that bid documents for the concrete and electrical work has been posted with the bid opening being at the Special Meeting on October 31, 2024. He advised bridge crew will begin the irrigation work in November. The road crew will begin the road work in mid-December. Assistant Engineer Lafferty requested a motion to adopt Resolution 2025-02 – Order for Utility Moves for Robinson & Locust Roundabout Project. Commissioner Noble made a MOTION to approve & adopt Resolution 2025-02 – Order for Utility Moves for Robinson & Locust Roundabout Project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Northside & Cherry Roundabout, Assistant Engineer Noble Lafferty advised the Board that bid documents have been posted and the bid opening with being at the Special Meeting on October 31, 2024. He advised the Board that there have been several inquiries from contractors. Assistant Engineer Lafferty requested a motion to adopt Resolution 2025-01 – Order for Utility Moves for Northside & Cherry Roundabout Project. Commissioner Millar made a MOTION to approve & adopt Resolution 2025-01 – Order for Utility Moves for Northside & Cherry Roundabout. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Robinson Road Railroad Overpass, Assistant Engineer Noble Lafferty advised the Board that Parametrix has submitted an Alternative Evaluation, which breaks down the different alternatives for the railroad overpass which includes alignment, intersection configuration and constructability. Parametrix will be at the meeting on November 7, 2024 to discuss the different alternatives.

For the Ustick Road Widening project, the MOU has not been finalized therefore this matter will be tabled until the next meeting on November 7, 2024.

For the Radio System, Assistant Engineer Noble Lafferty presented the Board with the License Agreement with White Cloud to allow the use of NHD's radio tower. Commissioner Noble made a MOTION to approve & authorize the Board to sign the License Agreement with White Cloud to allow the use of NHD's radio tower. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Equipment Shed Enclosure, Assistant Engineer Noble Lafferty advised the Board that the walls have been installed and the two bays were insulated this week.

The Road Crew has been working on crack sealing and brushing around the district. The paving on Glendale Road was completed last week. Noble Lafferty is working with Idaho Materials on a punch list before we accept the road. Once the punch list is completed, the crew will shoulder this road.

The Bridge Crew still has Baseline Road and Glendale Road to paint once Idaho Materials finishes their punch list. The Bridge Crew is currently working on culverts on Bowmont Road between Happy Valley Road and Robinson Road.

The Crusher Crew has been crushing 5/8" chips this week. Staff is working on obtaining bids to clear the next 5 acres.

Assistant Engineer Noble Lafferty provided the Board with the Shop Report.

For the Southside & Kuna Roundabout, Assistant Engineer Noble Lafferty advised the Board that Attorney Kiiha had sent out letters to property owners about the project and Attorney Kiiha received no responses back. The Board advised that they do not want to proceed with condemnation at this point and Staff will just put this project at the end of the list until the time comes to move forward with the project.

For the Robinson & Kuna Roundabout, Assistant Engineer Noble Lafferty advised the Board that irrigation with Bureau of Reclamation has been taken care of. Assistant Engineer Lafferty advised the Board that the final plans for design should be done by the end of the month. This project is currently on the schedule to begin construction in 2025.

This completed the Director's work report.

District Clerk Paige Rhoades presented the Board with the Final Financial Report for Fiscal Year 2024.

At 9:00 a.m., Randy Matthews appeared before the Board requesting a License Agreement to allow rocks to remain in the right-of-way on Wilson Lane. Assistant Engineer Noble Lafferty presented the Board with photos of the property. Mr. Matthews provided the Board with the reasoning behind the request for the license agreement. After discussion, the board advised Mr. Matthews that they will have to have the rocks removed from the right-of-way due to safety concerns and liability. The Board gave Mr. Matthews 30 days to remove the rocks.

At 9:30 a.m., Austin Kline with Idaho Central Credit Union, appeared before the Board to discuss renewal of a couple of cd's with Idaho Central. After discussion, the Board advised Mr. Kline to move forward with the renewals.

Commissioner Millar made a MOTION to adjourn at 9:46 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble