

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

---

## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING January 30, 2025

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Approve Regular Meeting Minutes from January 9, 2024
  - Review and Approve Agenda including Amendments.
  - Accounts Payable Review through January 30, 2025, and Payroll for the month of January
  - Resolution 2025-03 – A Resolution to Declare Surplus Property
- **8:15 A.M. – ACTION ITEM:** City of Nampa
- **8:30 A.M. – ACTION ITEM:** Austin Kline – ICCU CD renewal
- **9:00 A.M. – ACTION ITEM:** Riley Planning Services – Application to Vary Standards to allow for commercial access onto Locust Ln
- **9:30 A.M. – ACTION ITEM:** DKS – Happy Valley Rd & Deer Flat Concept Review
- **10:00 A.M. – ACTION ITEM:** FY2025 Miscellaneous Paving Bid Openings
- **10:30 A.M. – ACTION ITEM:** Brandon Forth – License Agreement to allow a fence in the ROW along Seminole Dr
- **DIRECTOR / ENGINEER’S REPORT**
  - **ACTION ITEM:** Authorization to allow staff to negotiate the purchase of a surplus item from ACHD
  - **ACTION ITEM:** Southside & Deer Flat Roundabout Project – Resolution 2025-04 – Order for Utility Moves
  - **ACTION ITEM:** Approve & Authorize the Chairman to sign the MOU with White Cloud Communication outlining the terms for the installation of a radio tower on NHD-owned property
  - **ACTION ITEM:** Happy Valley & Deer Flat Roundabout: Approval of Design Concept
  - **ACTION ITEM:** Adopt Resolution 2025-05: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Ustick Rd Widening and Ustick Rd & Owyhee Storm Ave Intersection
- **NEW BUSINESS:**
  - **ACTION ITEM:** DTH Subdivision Plat – Sign Final Plat and Accept for Maintenance
  - **ACTION ITEM:** Osprey Estates Subdivision Phase 2 – Sign Final Plat and Accept for Maintenance
- **UNFINISHED BUSINESS:**
- **ACTION ITEM: PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

---

PAIGE RHOADES DISTRICT CLERK

---

DATE & TIME POSTED



## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioner Dick Smith, Commissioner Randy Noble and Commissioner Millar, Director Nick Lehman; District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel; Assistant Engineer Noble Lafferty

**GUESTS:** Frank Kennedy; Austin Kline, ICCU; Thomas Evans; Logan Hall; Adam Castillo; James Burggraf; Tyson Bird; Lauren Wilder; Ryan Shaffer; Larry White; Jennifer Hupp

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from January 9, 2025. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through January 30, 2025. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Crystal Craig, with the City of Nampa, appeared before the Board to provide information regarding the grant that NHD and CON received for the Robinson Road Railroad Project. We were awarded a grant through the Railroad Crossing Elimination Grant Program. This grant will get us through Final Design. There is currently a freeze on all federal grants, so we are not sure how this will affect this grant.

ROW Agent Eddy Thiel presented Osprey Estates final plat for approval. Commissioner Millar made a MOTION to approve the final plat for Osprey Estates, authorize the Chairman to sign the final plat, sign the financial guarantee and accept it for maintenance. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with Resolution 2025-03 to Declare Surplus Property. Commissioner Noble made a MOTION to approve and sign Resolution 2025-03: to Declare Surplus Property. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Nick Lehman began his work report.

For the Northside & Cherry Roundabout, Director Lehman advised the Board that the preconstruction meeting was held yesterday. LaRiviere is planning to start work immediately. Director Lehman has signed a contract with Ardurra for the CE&I work on this project. They will be overseeing the construction and inspecting the project. The City of Nampa will have an inspector on sight for all water and sewer work.

For the Robinson & Locust Roundabout, Director Lehman advised the Board that the bridge crew has finished the irrigation work. The road crew has been working on building up the base on all legs of the intersection.

For the Southside & Deer Flat Roundabout, Director Lehman advised the Board that the bridge crew has moved over to Southside & Deer Flat and has begun the irrigation work so that it will be completed before irrigation comes in. They will be on sight for about a month installing pipes and ditches. Assistant Engineer Noble Lafferty is working on getting notifications out to the utility companies for relocations. He is also getting bid documents prepared for electrical and concrete work.

Director Lehman presented the Board with Resolution 2025-04 for approval. Commissioner Noble made a MOTION to approve and adopt Resolution 2025-04: Order for Utility Moves for the Southside & Deer Flat Roundabout Project. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the Lake Shore & Highway 45 intersection, Director Lehman advised the Board that Precision Engineering submitted the LHSIP grant application to LHTAC last week. We did receive a letter of support from ITD. Director Lehman spoke with an ITD representative, who indicated that they would try and find additional funds to help pay for their share of the project.

For the Ustick & Owyhee Storm project, Director Lehman advised the Board that they have an agreement with ACHD for the design of the widening of Ustick Road from Owyhee Storm to Black Cat Road, this includes intersection improvements at Ustick and Owyhee Storm. ACHD would like to move forward with the ROW acquisition and construction of the intersection which would be built at the same time as the Ustick widening project that the city of Nampa is working on. Director Lehman advised the Board that they are working on an Interagency Cooperative Agreement for this part of the project. The first agreement was signed, is only for the design work.

Director Lehman presented the Board with Resolution 2025-05 for approval. Commissioner Millar made a MOTION to approve and adopt Resolution 2025-05: To Authorize NHD Staff to Execute Right-of-Way Acquisition Documents for the Owyhee Storm Ave. and Ustick Road intersection improvement project. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 8:30 a.m., Austin Kline, with ICCU Bank, appeared before the Board to discuss a CD that had expired. He provided the Board with options on what was available for interest rates. After discussion, Commissioner Noble made a MOTION to put the expired CD back into a 6-month CD with Idaho Central Credit Union. Commissioner Millar SECONDED the motion. MOTION CARRIED.

For the White Cloud Communication, Director Lehman presented the Board with the MOU with White Cloud Communications outlining the terms for the installation of a radio tower on NHD-owned property. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the MOU with White Cloud Communications. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Lehman advised the Board that chip seal bids in other counties for this year will be in February. Once those come out, we will find out if there will be any piggybacks offered to NHD.

The Road Crew is working at the Robinson-Locust Roundabout.

The Bridge Crew has finished the irrigation work at the Robinson-Locust roundabout. They installed some rip-rap against the footings on the New York Canal bridge at Lake Shore Drive. The Crew is also working on the irrigation relocations of the Southside & Deer Flat Roundabout Project.

The Crusher Crew has changed out its screens and are back to crushing 1" base material. They are making plans to crush asphalt and move the dirt piles in the Lola pit.

Director Lehman provided the Board with the Shop Report.

Director Lehman advised the Board that ACHD is planning to surplus a 2012 Kenworth dump truck on February 12, 2025, and has offered it to NHD. We have been told that the sell price will be \$15,000 but that could change as it goes through the surplus process with the ACHD commissioners. Director Lehman advised the Board that ACHD will need formal approval at the Surplus Meeting that NHD will purchase the dump truck therefore, Director Lehman requested Board approval. Commissioner Millar made a MOTION to authorize staff to negotiate the purchase of the Surplus Item 2012 Kenworth dump truck from ACHD and sign any necessary paperwork. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Lehman advised that Persi Choice is asking us to move our payment to an ACH transaction vs sending a check. The Board advised that staff could handle it however they need to.

Director Lehman advised the Board that staff purchased new conference room chairs and would like to know if staff needed to buy the 2 others for the end of the table. The Board advised staff to buy 2 additional chairs.

Director Lehman advised the Board that the Day at the Capital is on February 4<sup>th</sup>, 2025.

At 9:00 a.m. Penelope Constantikes, with Riley Planning Associates, appeared before the Board with Andrew Fuller to discuss obtaining a variance to the standards to allow for direct access onto Locust Lane. One would be for commercial use and a second access for emergency access only. ROW Agent Thiel discussed the details with the Board. Ms. Constantikes provided additional information. After discussion, Commissioner Millar made a MOTION to approve the variance request subject to a deed restriction for once commercial access and one emergency only access onto Locust Lane. Commissioner Noble SECONDED the motion. MOTION CARRIED.

At 9:30 a.m., Larry White and Jennifer Hupp, with DKS Associates, appeared before the Board to present the alternative options for the roundabout at Happy Valley & Deer Flat. Mr. White discussed the differences between the options to the Board. After the presentation, Commissioner Millar made a MOTION to move forward with the option that shifts the center of the roundabout 25-feet to the west of the existing intersection. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Lehman and ROW Agent Eddy Thiel discussed the ROW in Bowmont. They advised the Board that they had met with Ardurra's surveyor and discussed the best option on how to approach this matter. After discussion, they felt it was best to first outline the roads that NHD should maintain and what ROW should be vacated. Once those items are determined then we would have a public meeting in Bowmont to discuss it with the property owners to find out what kind of interest there would be in moving forward. He advised that if there are some people interested in participating, then NHD staff will work with them first.

10:00 a.m. Public Bid Opening for FY2025 Miscellaneous Paving Bids

At 10:00 a.m., Chairman Smith announced this portion of the meeting was to publicly open bids for FY2025 Miscellaneous Paving. He asked Assistant Engineer Noble Lafferty to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Noble Lafferty opened the bids in order received, read the names of the bidders, verified the presence of the bid forms, the bid bonds, and the public work license, then read the bid amounts aloud. The bids received were as follows:

- Idaho Materials - received at 9:37 a.m. - \$1,619,251.00
- Knife River - received at 9:40 a.m. - \$1,984,000.00
- Thueson - received at 9:46 a.m. - \$2,105,500.00
- Nampa Paving - received at 9:51 a.m. - \$1,540,761.00
- Sunroc - received at 9:52 a.m. - \$2,018,700.00

Commissioner Noble made a MOTION for Staff to review the bids received and award the contract to the lowest responsive bidder. Commissioner Millar SECONDED the motion. MOTION CARRIED.

This completed the Director's work report.

At 10:30 a.m., Brandon Forth, appeared before the Board to request a license agreement to allow a fence to remain in the ROW along Seminole Dr. ROW Agent Eddy Thiel discussed the details of the request with the Board. After discussion, Commissioner Noble made a MOTION to approve the license agreement to allow a

fence to remain in the ROW along Seminole Dr. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 10:20 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

---

Chairman, Dick Smith

---

Vice Chairman, Randy Noble