

INFORMATION ON THE PROCESSING OF PERSONAL DATA
pursuant to Articles 13 and 14 of Regulation (EU) 2016/679 and applicable national legislation

Pursuant to Regulation (EU) 2016/679 (the “GDPR”) and the applicable national legislation, AB Group (hereinafter “AB”) wishes to inform you that the personal data you provide will be processed in compliance with the applicable legislative and contractual provisions for the purposes and in the manner set out below.

I. Data controller

The Data controller within the meaning of the GDPR is the AB Group company with which the data subject enters into the contract. The references and contact details of the Data controller are set out in the contract itself.

II. Type of personal data, purpose and legal basis for processing

	Description of the reasons why AB processes personal data (purpose of processing)	Type of personal data ¹	Legal basis
1	Performance of the contract	Common data	Legitimate interest

1. **Type of personal data:**

(a) **Common data:** identification and contact data, data relating to the job position held, images, pre-contractual information, etc.

III. Processing methods

Personal data will be processed by means of the following operations: collection, recording, organisation, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication to third parties, deletion and destruction of data. Personal data are processed using computerised and manual systems in accordance with the principles of fairness, loyalty and transparency provided for by applicable legislation and protecting the data subject and his rights by adopting appropriate technical and organisational measures to ensure a level of security appropriate to the risk. Any automated processing shall be carried out by AB according to methods strictly related to the purposes described in Article II.

IV. Nature of provision

The provision and updating of the personal data of the data subject (including data collected from publicly accessible sources) is necessary for the purpose of executing the contract.

V. Data retention

The data processed for the indicated purpose will be kept only and exclusively for the period necessary for the performance of the activities that are the subject of the contract and any other activities related or consequent thereto.

VI. Communication, disclosure and transfer of personal data

Without prejudice to communications carried out in compliance with legal obligations, in accordance with the principles of lawfulness, fairness, transparency and data minimisation, the following may become aware of all personal data collected and subsequently processed:

- AB's internal data processors, as well as AB's personnel authorised, instructed and bound by an obligation of confidentiality;
- the external processors appointed by AB on the basis of an appointment contract pursuant to Article 28 of the GDPR, for the provision of management and administration services, supervision, operation and maintenance of IT systems;
- AB's subsidiaries, parent and affiliated companies, where necessary for internal administrative and group coordination purposes, in compliance with corporate procedures.

Personal data will not be disclosed.

VII. Rights of the data subject

In relation to the data processing described herein, the data subject may exercise the rights set out in Articles 15-21 of the GDPR, and in particular:

- (a) **right of access:** the right to be informed and to request access to the personal data processed;
- (b) **right of rectification:** the right to request that personal data be amended or updated in the event of inaccuracy or incompleteness;

- (c) right of erasure: the right to request the permanent deletion of personal data where provided for by the GDPR;
- (d) right of restriction: the right to request the temporary or definitive stop of processing of all or some of the personal data where provided for by the GDPR;
- (e) right to object: the right to object at any time to the processing of personal data where provided for by the GDPR (e.g. on grounds relating to the specific situation of the data subject);
- (f) right to data portability: the right to request a copy of one's own personal data in electronic format and to request that such data be transmitted to another controller;
- (g) right to withdraw consent (where the data processing is based on consent) at any time without prejudice to the lawfulness of the processing based on consent given before the revocation;
- (h) right to lodge a complaint with the supervisory authority in the event of a breach of the GDPR and of the applicable national legislation on the processing of personal data.

In order to exercise the aforementioned rights, the data subject may contact the Data controller by writing to privacy@gruppoab.it or by registered letter with return receipt to the address indicated at a later moment.