*Sample Template #5 – Facility Close/Open Status Decision Tool*

**Facility Close/Open Status Decision Tool**

This tool is designed to assist a facility with the decision to close or open.

Other factors should be taken into account along with clinical capabilities and safety as applicable.

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| **Consideration Factor** | **Impact on Clinical Capabilities**(circle one) | **Impact on Safety** (circle one) |
| Physical – Suspected Structural Damage | High | Neutral | Low | High | Neutral | Low |
| Physical – Damage to internal safety systems  | High | Neutral | Low | High | Neutral | Low |
| Physical – Loss of Critical Equipment/Supplies | High | Neutral | Low | High | Neutral | Low |
| Environmental – Damaged Roadways | High | Neutral | Low | High | Neutral | Low |
| Environmental – Flooding around Facility | High | Neutral | Low | High | Neutral | Low |
| Environmental – Hazardous Release/Contamination | High | Neutral | Low | High | Neutral | Low |
| Environmental – Nearby/Threatening Fire | High | Neutral | Low | High | Neutral | Low |
| Environmental – Severe Weather  | High | Neutral | Low | High | Neutral | Low |
| Government – Declared Disaster | High | Neutral | Low | High | Neutral | Low |
| Government – State of Emergency | High | Neutral | Low | High | Neutral | Low |
| Other – (insert) | High | Neutral | Low | High | Neutral | Low |
| Other – (insert) | High | Neutral | Low | High | Neutral | Low |
| Other – (insert) | High | Neutral | Low | High | Neutral | Low |
| Physical – Loss of Access  | High | Neutral | Low | High | Neutral | Low |
| Staffing – Loss of Clinical Staff | High | Neutral | Low | High | Neutral | Low |
| Utilities – Loss of Computer Access | High | Neutral | Low | High | Neutral | Low |
| Utilities – Loss of Electric Power | High | Neutral | Low | High | Neutral | Low |
| Utilities – Loss of HVAC (heating/cooling) | High | Neutral | Low | High | Neutral | Low |
| Utilities – Loss of Phone Service | High | Neutral | Low | High | Neutral | Low |
| Utilities – Loss of Water | High | Neutral | Low | High | Neutral | Low |
| Violence – Bomb Threat | High | Neutral | Low | High | Neutral | Low |
| Violence – Civil Unrest  | High | Neutral | Low | High | Neutral | Low |
| Violence – Threatened Workplace Violence  | High | Neutral | Low | High | Neutral | Low |

Date Last Updated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_