

# SYNERGY MEDAESTHETICS

## OFFICE POLICIES

FORMS OF PAYMENT: Synergy MedAesthetics accepts the following forms of payment: cash, cashier's check, money order, Care Credit, credit/debit cards. We accept person checks with proper clearance. A \$50 fee will be issued on all returned checks.

CLIENT FINANCIAL POLICY: All cosmetic appointments rendered in our office require full payment at the time of service. We do not bill for these services unless an agreed upon, signed treatment/payment package has been implemented and both parties have a copy of the payment terms & agreement. A \$50 deposit will be collected for injectable appointments, multi-purpose packages, and services over \$200.

CANCELLATION POLICY: To ensure that all of our patients are able to receive the best care possible, there will be a \$50 cancellation fee for any missed appointments of schedule changes with less than 24-hour notice. If the \$50 fee is not collected at the time of cancellation and you do not have a card on file with us, the patient will forfeit the scheduled pre-paid treatment, or the \$50 cancellation fee will be charged at the next appointment.

PHOTOGRAPHY: In order to receive the best care possible, every patient will receive before and after treatment photos. These photos provide you and your practitioner with a visual record of results. Some photos will be used for educational and marketing purposes; with complete anonymity. The treatment area will be focused on, with identifying facial features (eyes) hidden or blurred. Body photos will not include the patients face.

BOTOX/ XEOMIN/ DYSPORT: As a new patient, you will receive a free 2-week follow up appointment for you and your practitioner to assess treatment, and future treatments. If you need additional Botox units, they can be provided with additional payment. Your follow-up appointment must be completed within 14-20 days.

REFUNDS & PACKAGE PURCHASES: If a refund is requested for a partially used package, refunds will be provided minus services rendered. If a discount or package special was applied to the package price, services provided will be charged at the regular singular rate and deducted from the purchase price. There are no refunds on services that have been provided/completed. Refunds requested on expired promotional purchases will forfeit the promotional value.

AUTHORIZATION OF TREATMENT & RESULTS: I understand that every patient response is different and Synergy MedAesthetics and its practitioners cannot guarantee results. I have read and understand the possible risks to my treatment and consent to treatment.

Print Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Signature X: \_\_\_\_\_

Witness Signature: \_\_\_\_\_

Office Policies. Medical Services Provided by Synergy Medical Group, PC. Revised 2/2017.